

To
The Convener
Core Committee for review of “Citizen- Centric Administration”
Kolkata Dock System
Kolkata Port Trust

Sub : Questionnaire relating to simplification of port procedure

In response to your invitation on the KoPT website , I/we make the following submission including my suggestion/grievance pertaining to procedural administration and/or services rendered by KoPT (Kolkata Dock System).

i) My /our name/s :

ii) My residential address :

iii) My/our organization:

iv) Address :

v) Nature of my/our work within the port :

vi) I am a regular port user : (Y/N) :

vii) My suggestion/grievance/ is in respect of services under any one or more of the following categories (please tick) :

(a) conservancy/maintenance (b) river regime (c) pilotage (d) berthing/unberthing (e) loading/unloading of cargo (f) embarkation/dis-embarkation of passengers (g) infrastructure facility like equipment (h) container freight station operation (i) stevedoring (j) railway operation (k) land licensing (l) dry dock facility (m) allotment of land to port users (n) security coverage Medical services .

viii) None of the above . Please describe your category in detail :

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ix) My grievance/suggestion involves the port only (Y/N) :

x) My grievance/suggestion involves other organizations too : Please name the organization (Kindly note that the committee shall prioritize grievances that are related solely to the port) :

xi) Exact nature of grievance relating to procedure :

xii) My suggestion to the port administration (attach paper if required):

(Signature)

Date :

Official representations must bear office seal. (Please feel free to attach documents in support of your grievance /suggestion) and send to :

Gautam Chakraborti , Convener

Core Committee for Citizen-centric Administration

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