



कोलकाता पत्तन न्यास
KOLKATA PORT TRUST
हल्दिया गोदी परिसर
HALDIA DOCK COMPLEX



कार्मिक एवं औद्योगिक संपर्क प्रभाग
Personnel & Industrial Relations Division

जवाहर टावर कम्प्लेक्स,
हल्दिया टाउनशिप – 721 607
दूरभाष सं. (03224) 263160
फैक्स सं. (03224) 263160
जिला – पूर्व मेदिनीपुर



Jawahar Tower Complex,
Haldia Township – 721607
Phone No. (03224) 263160
Fax No. (03224) 263160
Dist. Purba Medinipur,
West Bengal

No: P&IR/13/2/2017/111

Date: April 07, 2017

Chairman,
All Major Port Trusts
(_____ Port Trust).

Sir,

Sub.: Filling up of the post of General Manager (Engineering) by absorption through composite method under Haldia Dock Complex, Kolkata Port Trust

One vacancy in the post of General Manager (Engineering) under Haldia Dock Complex, Kolkata Port Trust in the pay scale of Rs. 51,300 – 73,000/- [Class – I (HOD)], is to be filled up by Absorption through Composite Method, from the officers of Major Port Trusts, fulfilling the eligibility criteria prescribed in the Recruitment Rules for the concerned post, as per the enclosed Schedule of the KoPT Employees' (Recruitment, Seniority and Promotion) Regulations, 2013 (**Annexure-I**).

2. The selection is by merit for which overall grading in the ACRs / APARs will not be below "Very Good".

3. Application of suitable and willing officers, who satisfy the provisions of the Recruitment Rules for the post of General Manager (Engineering), may please be forwarded as per the proforma enclosed (**Annexure – II**) alongwith the following documents duly superscribing the envelope as "Application for the post of General Manager (Engineering) under HDC", so as to reach the undersigned on or before **May 10, 2017**.

- i) Copies of APARs for the last 5 years, attested by an officer not below the rank of Dy. HOD on each page. [If APAR for a particular year is not available, last available APAR may be furnished with a non-availability certificate.]
- ii) Attested photocopies of all certificates and proof of educational qualification, present and past work experience in the respective post and pay scale.
- iii) No objection certificate from the respective Port.
- iv) Undertaking of the applicant to the effect that the candidature will not be withdrawn, if selected.
- v) Vigilance and administrative clearance of the concerned Port, as per enclosed proforma (**Annexure-III**).
- vi) Two passport size photographs.

Contd..2..

(2)

4. If any major or minor penalty has been imposed on the applicant during the last 10 years, the disciplinary case leading to such penalty alongwith necessary documents may be sent by the forwarding authority alongwith the application. Vigilance report is to be furnished in the format prescribed, vide Ministry of Shipping's letter no. A-12022/10/2005-PE.I dated 27th August 2010, copy of which is attached as **Annexure – IV**.

5. Incomplete application or application received after the due date will not be considered.

Encl.: As stated.

Yours faithfully,



(P. K. Das)

Sr. Dy. Manager (P&IR)

Copy to Shri. R. K. Nigam, Under Secretary to the Govt. of India & Ministry of Shipping. A soft copy of the circular is also being sent to Ministry at the address of rajiv.nigam@nic.in & pravin.s@nic.in for necessary posting on Ministry of Shipping's website.

Copy to the Secretary KoPT for information please. She is requested to circulate the vacancy and forward the applications of eligible candidates of KDS as per enclosure.

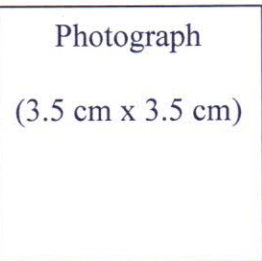
Copy to Jt. Director (P&R) for information please. She is requested to arrange for necessary posting of this circular on KoPT's website.

Copy to the DM – I (P&IR) for circulation in HDC.

RECRUITMENT RULES FOR GENERAL MANAGER (ENGINEERING)

| Sl No. | Name of the post | No. Of Posts | Classification | Scale of Pay (Rs.) | Whether Selection or Non-Selection | Upper Age limit for Direct Recruitment (in years) | Educational & Other Qualifications prescribed for Direct Recruitment | Whether a) Age b) Educational Qualifications c) Experience for Direct Recruits will apply in the cases of Promotion / Absorption / Deputation | Period of probation (in years) | Method of Recruitment (whether by Direct Recruitment or by Promotion / Absorption / Deputation) | In case of Promotion / Absorption / Deputation, Grades from which it should be made | Remarks |
|--------|-------------------------------|--------------|----------------|--------------------|------------------------------------|---|---|--|--------------------------------|---|--|---------|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| | General Manager (Engineering) | 1 | I | 51,300-73000/- | Selection | 40 | Essential:- i) Degree (or equivalent) in Civil / Mechanical / Electrical / Electronics and Communication / Naval Architecture from a recognised University / Institutions ii) Thirteen years experience in an executive cadre in Mechanical / Electrical / Electronics and Communication Engineering works, out of which 10 years experience shall be in workshops undertaking maintenance of cargo handling equipment / electrical installation / ship repairs in any industrial / commercial / Govt. Undertaking, OR, 13 years experience in an executive cadre in Planning / Construction / Design / maintenance, preferably in Port and Marine structures, in any industrial / commercial / Govt. Undertaking. | a) No b) Yes c) No | Not applicable | By Absorption through composite method, failing which, by Deputation and failing both, by Direct Recruitment. | For absorption through composite method, officers holding analogous posts or holding posts in the scale of pay of Rs. 43,200-66,000/- with 2 years regular service in the grade, or officers holding posts in the scale of pay of Rs. 36,600-62,000/- with 4 years regular service in the grade, or officers holding posts in the scale of pay of Rs. 32,900-58000/- with 5 years regular service in the grade in the Civil / Mechanical / Electrical / Electronics and Communication Engineering / Materials Management department in a Major Port Trust, will be eligible. For deputation, officers holding analogous post or officers holding posts in the scale of pay of Rs. 43,200-66,000/- with 2 years regular service in the grade, or officers holding posts in the scale of pay of Rs. 32,900-58,000/- and above with 5 years regular service in the grade in Civil / Mechanical / Electrical / Electronics and Communication Engineering / Materials Management department in Govt./ PSUs / Autonomous bodies, will be eligible. The selection is by merit for which the benchmark in overall grading in the APARs will not be below 'Very Good'. | |

APPLICATION FORM



POST APPLIED FOR:

1. Full Name (in block letters) :
2. (a) Address for communication :
- (b) Telephone No. / Mobile No. :
- (c) Fax / E-mail address :
3. Date of Birth :
4. Date of Retirement :
5. Whether belongs to SC / ST / OBC (Please ✓ in relevant box) : SC ST OBC GEN
6. Present post with scale of pay
7. Date of continuous appointment in the present post :
8. Date of first appointment in Class – I cadre of the Port Trust :
9. Educational and other qualifications :

| Examination | University | Year of passing | Class and percentage obtained | Special Subjects |
|-------------|------------|-----------------|-------------------------------|------------------|
| | | | | |

| | | | |
|-----|--|---|--|
| 10. | Details of fulfilling qualifying service in the feeder grade | : | |
|-----|--|---|--|

| Payscale | Period | | | | | |
|----------|------------------|----|----------------------|----|------------------------|----|
| | on Regular basis | | on Officiating basis | | Against Temporary post | |
| | From | To | From | To | From | To |
| | | | | | | |
| | | | | | | |
| | | | | | | |

