

Seahorse Ship Agencies Pvt. Ltd.

Procedure for obtaining DO during COVID period

Procedure for obtaining DO for Import Cargoes arriving on our Break Bulk, Bulk and Container Vessels:

1. The concerned CHA / Importer needs to email our Import Department in advance as to when they would like to have the DO Order and date of cargo clearance.
2. On receipt of the above intimation, our Import Dept will email the CHA / Importer our Invoice for all charges due and same must be remitted to our company A/c by On Line Transfer. Our Bank details will always appear on these invoices.
3. Subsequent to above, the concerned CHA must deliver to our office following Documents:
 - a. Original Bill Of Lading.
 - b. Letter from the concerned Importer nominating the CHA as their representative for DO and Cargo clearance.
 - c. An undertaking to be submitted instead of the Container Bond during this Lockdown period.
4. All the above Three Documents can be delivered to our Dock Office located in the N.S.Dock CFS Building. There is a staff present in this Dock Office daily 1200-1600 Hrs during this Lock Down period.
5. As soon as the above documents are all received in our Dock Office, the E-DO will be generated in PCS and a copy of the E-DO will be emailed to the concerned CHA.
6. Thereafter the CHA can take deliver of the cargo after their usual Port and Customs formalities.

Our Contact details for any difficulties as follows:

Import Assistant Manager : Mr. Nirmalya Mukherjee, Mobile : [9830148949](tel:9830148949).
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