

**KOLKATA PORT TRUST  
HALDIA DOCK COMPLEX**

**Requires**

**Marine Engineer Officer Class III (NCV – 2<sup>nd</sup> Engineer)**

Kolkata Port Trust, Haldia Dock Complex intends to engage 06 \*\* (Six) Marine Engineer Officer Class III (NCV – 2<sup>nd</sup> Engineer) on contract basis under the Marine Operations Division, Haldia Dock Complex, KoPT at Haldia. Applications are invited from Indian nationals for the aforesaid contractual engagement, the details of eligibility criteria of which are given below:-

[\*\* The numbers of engagements are indicative only. The same may increase / decrease in future, as per actual requirements]

**Eligibility Criteria**

**(i) Age:**

Age should be 25 years or above as on July 01, 2015.

**(ii) Essential qualification & Experience :**

**Essential Qualification:**

Candidate must have obtained Marine Engineer Officer Class III (NCV – 2<sup>nd</sup> Engineer) License from Director General of Shipping, Ministry of Shipping, and Govt. of India.

**Experience:**

Candidate must have more than 01 year of experience as 2<sup>nd</sup> Engineer.

**General Instruction**

Interested candidates, fulfilling the above eligibility criteria and agreeable to the terms & conditions given in the enclosure, may apply in the enclosed proforma with one recent passport size photograph and self certified photocopies of relevant certificates / testimonials. Application in sealed envelope super scribed “**Application for contractual engagement of Marine Engineer Officer Class III (NCV – 2<sup>nd</sup> Engineer)**”, should reach the office of Manager(P&IR), Haldia Dock Complex, Jawahar Tower Connector Building, P.O.-Haldia Township, Dist.-Purba Medinipur, PIN – 721607, by **August 25, 2015**. Mere fulfillment of the eligibility criteria will not confer any right upon the candidate for selection. Management reserves the right to cancel the selection process without any reference to the candidates. Incomplete application or application received after the last date may not be entertained.

Encl: As stated

Manager (P&IR)  
Haldia Dock Complex

**Terms and conditions for engagement of Marine Engineer Officer Class III (NCV – 2<sup>nd</sup> Engineer) under M.O. Division on contractual basis**

1. The candidate's engagement will be for a period of 1(one) year and on expiry of the said period, the contractual engagement will be automatically terminated. However, on expiry of the contract, HDC, KoPT reserves the right to enter into a fresh contract for such period and on such terms and conditions as may be mutually agreed upon by the parties.
2. The selected candidate will be engaged as Marine Engineer for 12 hrs shift from 06.00 hrs to 18.00 hrs at AM watch and from 18.00 hrs to 06.00 hrs next day at PM watch.
3. The candidate will be required to be on board the vessel for 12 hrs./24 hrs. in a day, as per direction of Dy. Manager (Marine Engineering). During watch period the incumbents may be required to perform office work to assist Dy. Manager (Marine Engineering). The candidate will have to perform at least 26 shifts of 12 hrs. duration each every month.
4. The candidate will normally be entitled to a monthly compensation of Rs. 40,000/- (Rupees forty thousand only) for performing 26 shifts of 12 hrs. duration each.
5. The candidate will normally be entitled to a weekly off day after undertaking six 12 hrs. shifts. If situation so warrants, the weekly day of rest may be changed with prior intimation. For work on any weekly off day / declared Holiday in exigency, the candidate will be granted a compensatory day of rest conveniently in lieu thereof and the candidate will not be entitled to any other compensation, monetary or otherwise, for the same.
6. The candidate will normally work at Haldia, however, in case of necessity; the candidate will be required to work at any place within the jurisdiction of the KoPT.
7. The candidate will be provided with HDC accommodation (unfurnished) on payment of rent, as applicable. Electricity charges, for the said quarter, shall have to be borne by the candidate, at actual.
8. The candidate will be entitled to 15 (fifteen) days leave in a year (12 months from the date of engagement and proportionate in case of shorter period of engagement) which shall be availed of with prior approval. For any absence, in excess of 15 (fifteen) days, pro-rata deduction will be made from the consolidated remuneration.
9. Additionally, leave on medical ground, to the extent of 10(ten) days in a year (12months from the date of engagement and proportionate in case of shorter period of engagement) on illness shall be allowed without any deduction from the remuneration on the basis of certification from HDC Medical Officer. Intimation of sickness should be reported to the Head of Division / Reporting Officer forthwith in writing, together with the certificate of illness from a Registered Medical Practitioner, in addition to verbal intimation over phone.
10. The candidate will be entitled to indoor & outdoor medical facilities as are available in Port Hospital, Haldia for self and spouse only. However, no reimbursement for medicine / medical articles purchased from outside, diagnostic tests done outside or treatment received outside will be allowed. This restriction will not apply for treatment of any injury sustained due to accident occurred in the course of and arising out of this engagement.

11. On official tour outside headquarters of Haldia Dock Complex, the candidate will be entitled to TA / DA, as applicable to the regular incumbents in the post of Engineer-in-Charge, under M.O.Division, HDC.
12. The candidate will be entitled to avail Canteen facility at HDC, KoPT.
13. The candidate will be entitled to avail the transport facilities.
14. The Manager (MO), H.D.C., or his authorized representative will be the Reporting Officer.
15. The candidate will be responsible for charge and care of the HDC, KoPT's money, goods and stores and all other property that may be entrusted on you and you will be accountable for the same.
16. The contractual engagement may be terminated by giving one month's notice from either side. However, the engagement is terminable on 24 hours' notice for unsatisfactory performance and for any act which is considered to be derogatory / detrimental to the interest of H.D.C, KoPT.
17. The candidate will have to submit police verification certificate from local police station.

**PRESCRIBED PROFORMA FOR APPLICATION**

ENGAGEMENT FOR: Marine Engineer Officer – Class III (NCV – 2<sup>nd</sup> Engineer)

1. Name: .....
2. Father's / Husband's Name: .....
3. Date of birth: .....  
(Self Certified copy of proof to be enclosed)
4. Age (As on 01/07/2015): .....
5. Sex: .....
6. Permanent Address: .....  
.....
7. Address for Communication: .....  
.....
8. Telephone: Landline: .....  
Mobile: .....
9. E-mail Address: .....
10. Nationality: .....
11. Religion: .....



12. Qualification:  
(Self certified  
copies of Marks  
sheets/  
Certificates to  
be enclosed)

Qualification	Percentage % with Division / Class	Name of University / Board / College	Honours / Pass Course
Class - X			
Class - XII			
Graduation			
P.G.Degree / Diploma			
Additional (if any)			

13. Experience :  
(Self certified  
copies of  
Certificates to be  
enclosed)

Organisation	Scale of pay & Present Basic Pay.	Post	Period (_____ to _____)	Duration

14. Additional Information (if any)

I certify that the above information is true to the best of my knowledge and belief.  
The necessary documents, including the certificate from my employer, are enclosed.

\_\_\_\_\_  
(Full Signature of Applicant with Date)