

Kolkata Port Trust

Tfc/CTO/Procedure

Container Terminal Office,

Dated 17th February 2010.

All Concerned

Sub: Procedure for removal of Import Load
containers from vessels to off-dock CFSs.

In order to bring down excess inventory of import load containers at Kolkata Dock System (KDS) various measures were initiated by the Port to bring it down. One such measure was removal of containers direct from the hook point of nominated vessels to the CFSs and this could be done with continuous support from all the stakeholders. Consequently, there had been all round improvement in yard services and turnaround time of vessels.

In line with the policy decision taken by the Port to stop cargo work in the docks and to route all import containers through the off dock CFSs tentatively with effect from July 2010, the following will be the working arrangement for the intervening period.

1. Vessels will be nominated for CFS removal at least 48 hours prior to their actual arrival at the docks and the names of the vessels will be put up on the Notice Board of CFS. Arrangements will be made to inform the CFSs and the Vessel Agents suitably.
2. On the day of arrival of the nominated vessel each CFS Operator will submit list of containers that will be removed to their respective CFS on the basis of Form 1 issued and signed by the concerned Container Agents as per their arrangements. Such lists will have to be submitted by 1200 hrs on the day of arrival of the vessel (excluding Saturdays, Sundays and Holidays) with Superintendent Container II/ Assistant Superintendent CPY. If the nominated vessels are arriving on Saturdays, Sundays and Holidays then such lists will have to be submitted by 1200 hrs on the previous working day. It will be the responsibility of the Vessel Agents to ensure that all the import containers (excluding ICD & reefer) carried by their vessel are covered by Form 1 prior to commencement of discharge.
3. Import load containers of the nominated vessels will be grounded at the yard after discharge. The CFSs will be allowed to start removal of the containers after all the import load containers are discharged from the vessels. Such removal may start before completion of discharge at the discretion of the Port. Containers moving to ICDs, by rail and road, and reefer containers shall remain in the docks till disposal. Normal procedure will have to be followed for such removal.
4. CFS Operators will have to clear their respective containers within the storage free time allowed by the Port. Failing which, Port shall be at liberty to direct one or more CFS to remove all the 'left over' containers (arising out of failure of the CFSs to remove containers within the stipulated time or due to non-submission of Form 1 by the Container Agents) upon observation of necessary formalities. Container Agents of those 'left over' containers will prepare documents in favour of the CFS entrusted to remove the containers by Port.
5. Importers/ C&F Agents shall not be allowed to take delivery of import containers (excepting load reefer containers) from the docks carried by the vessels earmarked for CFS removal.

This procedure will be reviewed after 15 days, if necessary.

(G Gupta)
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