

Confidential

**KOLKATA PORT TRUST
VIGILANCE DEPARTMENT
4 FAIRLIE PLACE (3RD Floor)
KOLKATA 700 001**

No. Vig/20/2009/ 1206

Dated 16th July 2009

Circular No. 2/09

**To
All Heads of Departments of KDS & GM(M & S), HDC**

**(Secretary / FA & CAO / DMD / TM / CHE / CME (I/C) / CE / CMO / LA & IRO (I/C) /
LM (I/C) / CMM (I/C) / LA / Director (P & R).**


Sub: Purchase of Immovable Property by KoPT Officers / Officials.

It is mandatory for officers / officials to obtain prior permission before purchase of immovable property. In terms of Regulation 15 C.P.T Employees' (Conduct) Regulations, 1987 as amended from time to time. It has been observed that while prior permission is being sought and obtained before purchase of immovable property, very often no report is sent to the Vigilance Department after purchase of immovable property by the concerned officers / official.

Accordingly it is directed that all cases of purchase of the following information on purchase of immovable property should be furnished to the vigilance Department by the concerned officers / officials of within 30 days of the registration of the title deed and transfer of property right.

1. Details of Property i.e. location, Dag No. Mouza etc.
2. Full name and address of the seller.
3. Price of the property.
4. Date of registration and where registered.
5. Source of funding and Remarks, if any.

Officers who have purchased immovable property during the⁴ current financial year and who have not furnished the above information as yet should do so forthwith.


(A. Majumdar)
Chief Vigilance Officer

Cc: PS-cum-EA to Chairman for favour of kind information of Chairman
Cc: PS to Dy. Chairman (HDC)/ for kind information of Dy. Chairman /HDC.
Cc: Dy. CVO/HDC – To monitor the compliance for HDC on a quarterly basis.
Cc: Vigilance Officer, KoPT/CDLB.