

N O T I C E

ALL PORT USERS HAVING **DEPOSIT ACCOUNT WITH KOPT** ARE HEREBY NOTIFIED THAT IN VIEW OF THE RECENT DEMONETISATION DRIVE, A/C PAYEE CHEQUES, IN ADDITION TO CASH/DD, WILL BE ACCEPTED FROM THEM FOR ISSUE OF PERMITS ON THE FOLLOWING CONDITIONS:

1. THEY WILL HAVE TO SUBMIT AN UNDERTAKING, AS PER FORMAT GIVEN BELOW, FOR EACH SUCH TRANSACTION;
2. THIRD PARTY CHEQUE MAY BE ACCEPTED IF AND ONLY IF THE SAME IS ACCOMPANIED BY SIMILAR UNDERTAKING BY THE SPONSORING COMPANY HAVING **DEPOSIT ACCOUNT WITH KOPT** .

THIS FACILITY WILL BE REVIEWED AFTER ONE MONTH.

DATED : 29.11.2016

BY ORDER
TRAFFIC MANAGER (I/C)

FORMAT OF UNDERTAKING FOR SUBMISSION OF A/C PAYEE CHEQUE

Sr. Asst. Traffic Manager
Permit Section, Traffic Department
Kolkata Port Trust

I/We hereby deposit A/c Payee Cheque(s) as detailed below for new issue / renewal of No(s)
..... Permit(s).

Sl. No.	Cheque no.	Date	Bank & Branch	Amount (Rs.)	Purpose (New/ Renewal)	Permit Details (if for renewal) / Remarks

Please accept the same. I/We further undertake and assure that in the event of the cheque(s) being dishonoured by the bank for any reason whatsoever, the same amount plus the bank charge shall be replenished immediately by me/us in cash/DD within 7 days from the date of receipt of such intimation from KoPT, failing which necessary action as deemed fit including stoppage of transaction may be taken by KoPT against me/us without any further intimation to me/us.

Thanking you,

Date:

Yours faithfully

(Authorised Signatory with designation & seal)

KoPT's Deposit A/c No.
Permit Id No. of Signatory.....