

PART A

Kolkata Port Trust intends to engage contractual Security Personnel in the following category / rank as per following details:-

Rank	No. of vacancy	Qualifications and other criteria	Monthly Honorarium
Dy. Chief Security Officer	1 From the retired officer of Kolkata Police / West Bengal Police not below the rank of Assistant Commissioner / Dy. Superintendent of Police.	Retired from Kolkata Police / West Bengal Police during last one year having served the Force for at least twenty years. Must have served as Asst. Commissioner / Dy. Superintendent of Police. Experience of working with the investigating cadre of Kolkata Police / West Bengal Police, with experience of direct action, enquiry, crowd control, Police Station duty and familiarisation with documentation procedures, mobile patrol etc. May be required to attend situations any time within the jurisdiction of Kolkata Dock System, Kolkata Port Trust. <u>Min. Qualification:</u> Graduate. <u>Age</u> – not above 62years Other qualifications / Experience remaining the same, preference will be given to candidates retired recently and/or Candidates having experience of working at Port division .	Rs. 31,200/- (Consolidated, under revision)

Essential: Physical fitness and alertness is essential. Should be ready for odd-hour duties.

Posting: Posting may be done at any Dock or off-Dock site or Headquarters of Port Security Organisation at the decision and discretion of Security Adviser, KDS, KoPT.

Interested candidates may apply to the Sr. Personnel Officer / LA&IRO, Kolkata Port Trust, 15 Strand Road, Kolkata - 700001 as per following format. Last date of receipt of application is **26.11.2018**.

KoPT reserves the right to reject incomplete applications, at any stage as per its requirement or refuse to call any candidate or candidates to interview without assigning any reason.

PART B

Application for the post of Dy. Chief Security Officer

Affix recent
Passport size
Photograph

1. Name :
2. Father's name :
3. Date of birth/ Age :
4. Home Address :

5. Local Address :

6. Last service rendered (Police) :

7. Rank in last service : Period Rank

8. Mention term served in each rank - i) From(Yr)to.....(Yr)

9. Qualification :

10. General Experience : (As required under Part A) :
(Please attach separate page if needed)

TERMS AND CONDITIONS

1. The engagement will be for a period of one year and on expiry of the said period, the contractual engagement will be automatically terminated. However, on expiry of the contract, Kolkata Port Trust (KoPT) reserves the right to enter into a fresh contract with the contractee for such period and on such terms as may be mutually agreed upon.
2. Fixed consolidated remuneration is Rs. 31,200/- per month.
3. TA and DA as admissible, when on tour outside the Headquarters on official duty of KoPT.
4. Facility of suitable Kolkata Port Trust accommodation (unfurnished) on payment of license fee/ rent, as applicable subject to availability.
5. Required to work full time for 5/6 days in a week. However in case of exigency, required to work on Saturdays/Sundays/Trustees' Holidays also (in addition to 5/6 days work in a week) and for this work, no compensation (monetary or otherwise), will be allowed. However, for work on any such weekly off day/Trustee's Holiday in exigency, a compensatory day of rest will be granted conveniently and will not be entitled to any monetary compensation for the same. Required to go on rounds at odd hours at the Trustees' sites or to attend situation in the PSO circuit for which official transport will be provided.
6. Entitled to 15 days leave in a year (i.e., when engagement is for 12 months from the date of engagement and proportionate leave in case of shorter period of engagement) which may be availed of with prior approval. For any unauthorized absence in excess of entitlement, pro-rata deduction will be made from the consolidated remuneration.

7. Additionally, sick leave to the extent of 10 days in a year (i.e., when engagement is for 12 months from the date of engagement and proportionate sick leave in case of shorter period of engagement) on illness may be allowed without any deduction from the remuneration, on the basis of certification from the KoPT Medical Officer. Intimation of sickness should be reported to the Head of Department/Head of Office/Reporting Officer forthwith in writing together with certificate of illness from the registered Medical Practitioner, in addition to verbal intimation over phone. Entitled to indoor and outdoor medical facilities as available in KoPT Centenary Hospital for self only. However, no reimbursement for medicine/ medical articles purchased from outside, diagnostic test done outside or treatment received outside, will be allowed.

8. Office will be at Port Security Organisation Headquarters at P-65 CGR Road, Kolkata- 700043.

9. Required to report to Security Adviser, Kolkata Port Trust or as directed by him or other superior Authority.

10. Responsibility for all security related matters of KDS or as may be directed by Security Adviser.

11. Responsibility and accountability for the charge and care of the KoPT's money, goods and stores and all other property that may be entrusted.

12. The contractual engagement may also be terminated by giving one month's notice from either side. However, the engagement is terminable on 24 hours' notice for unsatisfactory performance and for any act considered to be derogatory/ detrimental to the interest of the Kolkata Port Trust.

13. Will have to furnish requisite information for Antecedent Verification Certificate by the local Police Station of place of residence.