

**KOLKATA PORT TRUST  
HALDIA DOCK COMPLEX**

Office of the M. M. Division, Jawahar Tower, 2nd Floor,  
P.O.: - Haldia Township, Dist.: East Midnapore,  
PIN : 721607, West Bengal  
Ph. No. 264189/264496, FAX :03224-263255  
E-mail id: [pnghorai@kopt.in](mailto:pnghorai@kopt.in) / [psbrahma@kopt.in](mailto:psbrahma@kopt.in)

E-Tender under single stage two part system (Part I: Techno-Commercial Bid and Part II: Price Bid) are invited from rubber seal /sheet manufacturer or their authorized dealers/distributors/stockiest/suppliers for supply and delivery of various **Spare items of Radial Valve (Rubber)** (as per the Bill of Quantities) to Haldia Dock Complex, Haldia.

Bid Document may be downloaded from MSTC website [www.mstcecommerce.com](http://www.mstcecommerce.com)  
Corrigendum/ addendum/ clarifications, if any, shall be hosted on the above mentioned website only.  
Tenderer should visit the website frequently.

**SCHEDULE OF TENDER (SOT) :**

a.	TENDER NO.	<b>HDC/MM/OT-06/47/15</b>
b.	MODE OF TENDER	e-Procurement System (Online Part I - Techno-Commercial Bid and Part II - Price Bid through <a href="http://www.mstcecommerce.com">www.mstcecommerce.com</a> of MSTC Ltd. The intending bidders are required to submit their offer electronically through e-tendering portal. No physical tender is acceptable by Haldia Dock Complex.
c.	E-Tender No. (System Generated)	<b><u>KoPT/Haldia Dock Complex/MM Div/25/16-17/ET/222</u></b>
d.	Date of NIT available to parties to download	22/09/2016
e.	Pre-Bid Meeting starting date & Time	NA
f.	Pre –Bid Meeting closing date & Time	NA
g.	i) Earnest Money Deposit	The intending bidders should submit Earnest Money of Rs. <b>1420.00</b> (Rupees one thousand four hundred and twenty only) to Haldia Dock Complex along with their offer otherwise their offer will be summarily rejected. The bidders are advised to deposit Earnest Money through ECS (RTGS/NEFT) in favour of Kolkata Port Trust, Haldia Dock Complex directly into the designated bank account. Details of the bank account is appended hereunder. <b>a) Name of Bank &amp; Branch:</b> United Bank of India, Haldia Dock Complex Branch, <b>b) Account No.:</b> 1604050000310, <b>c) IFS Code:</b> UTBI0HDCF75. <b>Concerned tenderers must ensure that the remitting bank positively enters their name and System Generated E - Tender no. in the 'Sender to Receiver' column at the time of making payment of earnest money by RTGS/NEFT.</b>

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		<p><b><i>Tenderers should deposit Earnest Money before filling and submission of bids.</i></b></p> <p><b>Details of Earnest money remitted should be entered by the participating vendor/contractor in the space provided in the e-tender as indicated hereunder :</b></p> <p><b>a) Name of remitting vendor/contractor :</b></p> <p><b>b) E- Tender No. : KoPT/Haldia Dock Complex/MM Div/25/16-17/ET/222</b></p> <p><b>c) Amount remitted :</b></p> <p><b>d) Remittance Bank Details:</b></p> <p><b>e) U.T.R No. :</b></p> <p><b>f) Date:</b></p>
	ii)	<p><b>Bid Document fee</b></p> <p>The intending bidders should submit the tender cost of Rs. <b>200.00</b> (Rupees Two hundred only) (non-refundable) as per the payment mode as mentioned above along with their offer otherwise their offer will be summarily rejected.</p> <p><b>Tenderers should deposit bid document fee before filling and submission of bids.</b></p> <p><b>Details of Tender Cost remitted should be entered by the participating vendor/contractor in the space provided in the e-tender as indicated hereunder :</b></p> <p><b>a) Name of remitting vendor/contractor :</b></p> <p><b>b) E- Tender No. : KoPT/Haldia Dock Complex/MM Div/25/16-17/ET/222</b></p> <p><b>c) Amount remitted :</b></p> <p><b>d) Remittance Bank Details:</b></p> <p><b>e) U.T.R No. :</b></p> <p><b>f) Date:</b></p>
	iii)	<p><b>Transaction Fee</b></p> <p>Rs. <b>163.00</b> (Including Service Tax &amp; other charges @15%). Payment of Transaction fee by NEFT/RTGS in favour of MSTC LIMITED (refer clause. No. 4 of Annexure -I )</p>
h.	Last date of submission of EMD & Bid Document fee at HDC.	17/10/2016 upto 15:00 HRS
	Last date of submission of Transaction fee through RTGS/NEFT in favour of MSTC Limited,Kolkata.	<b>Three working days before the last date of closing of online bidding for the e-tender.</b>
i.	Date of Starting of e-Tender for submission of on line Techno-Commercial Bid and price Bid at <a href="http://www.mstcecommerce.com/eprchome/">www.mstcecommerce.com/eprchome/</a>	22/09/2016 time 15:00 hours
j.	Date of closing of online e-tender for submission of Techno-Commercial Bid & Price Bid.	17/10/2016 time 15.00 hours
k.	Date & time of opening of Part-I (i.e. Techno-Commercial Bid) Part-II Price Bid: Date of opening of Part II i.e. price bid shall be informed separately	17/10/2016 time 15.30 hours

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**List of Annexure :**

Important Instructions to Bidders	:	Annexure –I
Commercial Terms & Conditions	:	Annexure -II
Bill Of Quantities (Un-Priced Bid)	:	Annexure - III
Pre-Qualification Criteria of Tenderers	:	Annexure-IV
Declaration of Tenderer	:	Annexure-V
Bidder's Information	:	Annexure-VI
Details of statutory levies	:	Annexure-VII
Price Bid format	:	Annexure-VIII

**Important instructions for E-procurement**

This is an e-procurement event of HALDIA DOCK COMPLEX. The e-procurement service provider is MSTC Ltd., 225C, A.J.C. Bose Road, Kolkata-700 020.

You are requested to read the terms & conditions (**Annexure- II**) of this tender before submitting your online tender. Tenderers who do not comply with the conditions with documentary proof (wherever required) will not qualify in the Tender for opening of price bid.

1.	<p><b>Process of E-tender :</b></p> <p><b>A) Registration:</b> The process involves vendor's registration with MSTC e-procurement portal which is free of cost. Only after registration, the vendor(s) can submit his/their bids electronically. Electronic Bidding for submission of Techno-Commercial Bid as well as Price Bid over the internet will be done. The Vendor should possess Class III signing type digital certificate. Vendors are to make their own arrangement for bidding from a P.C. connected with Internet. MSTC is not responsible for making such arrangement. (Bids will not be recorded without Digital Signature).</p> <p><b>SPECIAL NOTE: THE PRICE BID AND THE COMMERCIAL BID HAS TO BE SUBMITTED ON-LINE AT <a href="http://www.mstcecommerce.com/eprochome/">www.mstcecommerce.com/eprochome/</a></b></p> <p>1). Vendors are required to register themselves online with <a href="http://www.mstcecommerce.com">www.mstcecommerce.com</a> → e-Procurement → Psu / Govt depts → Register as Vendor Filling up details and creating own user id and password → Submit.</p> <p>2). Vendors will receive a system generated mail confirming their registration in their email which has been provided during filling the registration form.</p> <p><b>Tenderers are requested to submit bid keeping sufficient time in hand. They should not wait for last minute to avoid any problem.</b></p> <p>In case of any clarification, please contact HDC/MSTC, (before the scheduled time of the e-tender).</p> <p><b>Contact person (Haldia Dock Complex):</b></p> <table border="0"> <tr> <td>1. R. R. Khan Asstt. Manager(MM) Haldia Dock Complex Ph. No. 03224 264189 Mb. No. 9874879658</td> <td>2. Mr. P.S. Brahma Manager(MM) Haldia Dock Complex Ph. No. 03224 264496 Mb. No. 94340 63229</td> </tr> </table> <p><b>Contact person (MSTC Ltd):</b></p> <table border="0"> <tr> <td>1. Mr. Arindam Bhattacharjee Deputy. Manager (E-commerce) MSTC Ltd. MobileNo:09330102643 Landline:03322901004 Email-arindam@mstcindia.co.in</td> <td>2. Mr. Sabyasachi Mukherjee Junior Manager (E-commerce) MSTC Ltd. Mobile- 07278030407 Email: smukherjee@mstcindia.co.in</td> </tr> </table> <p><b>B) System Requirement:</b></p> <p>i) Windows 98 / XP-SP3 &amp; above/Windows 7 Operating System / Windows 8</p> <p>ii) IE-7 and above Internet browser.</p> <p>iii) Signing type digital signature</p> <p>iv) JRE 7 update 9 and above software to be downloaded and installed in the system.</p> <p>To enable ALL active X controls and disable 'use pop up blocker' under Tools → Internet Options → custom level</p>	1. R. R. Khan Asstt. Manager(MM) Haldia Dock Complex Ph. No. 03224 264189 Mb. No. 9874879658	2. Mr. P.S. Brahma Manager(MM) Haldia Dock Complex Ph. No. 03224 264496 Mb. No. 94340 63229	1. Mr. Arindam Bhattacharjee Deputy. Manager (E-commerce) MSTC Ltd. MobileNo:09330102643 Landline:03322901004 Email-arindam@mstcindia.co.in	2. Mr. Sabyasachi Mukherjee Junior Manager (E-commerce) MSTC Ltd. Mobile- 07278030407 Email: smukherjee@mstcindia.co.in
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2.	<p>(A) Part I Techno-Commercial bid will be opened electronically on specified date and time as given in the NIT. Bidder(s) can witness electronic opening of bid.</p> <p>(B) Part II Price bid will be opened electronically of only those bidder(s) whose Part I Techno-Commercial Bid is found to be Techno-Commercially acceptable by HDC. Such bidder(s) will be intimated date of opening of Part II Price bid, through valid email confirmed by them.</p>
3.	All entries in the tender should be entered in online Technical & Commercial Formats without any ambiguity.
4.	<p><b>Special Note towards Transaction fee:</b> Payment of Transaction fee by RTGS in favour of MSTC Limited .The Bank details, format etc for sending Transaction fee by RTGS to MSTC is detailed below</p> <p>Bank Details : Axis Bank ,Shakespeare Sarani Branch</p> <p>Account Details : Axis Bank A/c.No.005010200057840</p> <p>IFSC Code No. : UTIB0000005.</p> <p>“The vendors shall enter the transaction fee details by using the “Transaction Fee Entry” Link under “My Menu” in the vendor login. The vendors have to select the particular tender in which they want to participate against the transaction fee by clicking on the tick box at the right and then Clicking on the “Submit” Button at the bottom of the page. Then the page appears where the vendors are required to fill up the transaction details, namely the UTR No, Date of Transaction, and the Remitting Bank in the given fields and then click on the “Confirm” Button“.</p> <p><b>NOTE :</b> The bidders should submit the transaction fee well in advance before the last date of submission of tender as they will be activated for bid submission only after receipt of transaction fee by MSTC.</p> <p><b>Contact Details :</b></p> <p>Fax No. : 033- 22831002</p> <p>Email ids: <a href="mailto:sanjibpoddar@mstcindia.co.in">sanjibpoddar@mstcindia.co.in</a>, <a href="mailto:arindam@mstcindia.co.in">arindam@mstcindia.co.in</a>, <a href="mailto:rpradhan@mstcindia.co.in">rpradhan@mstcindia.co.in</a>, <a href="mailto:smukherjee@mstcindia.co.in">smukherjee@mstcindia.co.in</a>.</p> <p>Bidders may please note that the transaction fee should be deposited by debiting the account of the bidder only; transaction fee deposited from or by debiting any other party’s account will not be accepted. Transaction fee is nonrefundable.</p> <p>In case of failure to access the payment towards Transaction fee for any reason, the vendor, in term, will not have the access to online e-tender.</p>
5.	<p>In case of failure to access the payment towards cost of tender document &amp; EMD for any reason, the vender, in term, will not have the access to on line e-tender and no correspondence in this respect will be entertained and HDC will not be responsible for any such lapses on this account. Bidder(s) are advised to make remittance of tender fee and EMD through ECS (RTGS/NEFT) in favour of Kolkata Port Trust, Haldia Dock Complex well in advance and verify completion of transaction in respect of tender fee and EMD.</p> <p>Vendors are instructed to use <b>Upload Documents</b> link in My menu to upload documents in document library. Multiple documents can be uploaded. Maximum size of single document for upload is 5 MB.</p> <p>Once documents are uploaded in the library, vendors can attach documents through <b>Attach Document</b> link against the particular tender. For further assistance please follow instructions of vendor guide.</p>
6.	All notices and correspondence to the bidder(s) shall be sent by email only during the process till finalization of tender by HDC. Hence the bidders are required to ensure that their corporate email I.D. provided is valid and updated at the stage of registration of vendor with MSTC (i.e. Service Provider). Bidders are also requested to ensure validity of their DSC (Digital Signature Certificate).

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7.	(i) Please note that there is no provision to take out the list of parties downloading the tender document from the web site mentioned in NIT. As such, bidders are requested to see the web site once again before the due date of tender opening to ensure that they have not missed any corrigendum uploaded against the said tender after downloading the tender document. <b>The responsibility of downloading the related corrigenda, if any, will be that of the downloading parties.</b>
	(ii) No separate intimation in respect of corrigendum to this NIT (if any) will be sent to tenderer (s) who have downloaded the documents from web site. Please see website <a href="http://www.mstcecommerce.com/eprochome/">www.mstcecommerce.com/eprochome/</a> of MSTC Ltd.
8.	E-tender cannot be accessed after the due date and time mentioned in NIT.
9.	<b><u>Bidding in e-tender &amp; Reverse auction:</u></b>
a.	Bidder(s) need to submit necessary EMD, Tender fees (if any) and Transaction fees to be eligible to bid online in the e-tender. Tender fees and Transaction fees are non refundable. No interest will be paid on EMD. EMD of the unsuccessful bidder(s) will be refunded by HDC. Bank details i.e. name of bank and address, Current a/c no, IFS Code to be mentioned by the tenderer for refund.
b.	The process involves Electronic Bidding for submission of Techno Commercial Bid as well as Price Bid.
c.	The bidder(s) who have submitted the above fees can only submit their Techno Commercial Bids and Price Bid through internet in MSTC website <a href="http://www.mstcecommerce.com">www.mstcecommerce.com</a> → e-procurement →Psu/Govt depts→ Login →My menu→ Auction Floor Manager→ live event →Selection of the live event→ Techno Commercial Bid.
d.	The bidder should allow to run an application namely en Apple by accepting the risk and clicking on run. This exercise has to be done twice immediately after clicking on the Techno-Commercial bid. If this application is not run then the bidder will not be able to save/submit his bid.
e.	After filling the Techno-Commercial Bid, bidder should click 'save' for recording their Techno-Commercial bid. Once the same is done, the Price Bid link becomes active and the same has to filled up and then bidder should click on "save" to record their price bid. Then once both the Techno-Commercial bid & price bid has been saved, the bidder can click on the "Submit" button to register their bid
<b>NOTE:</b> - The Techno-Commercial Bid & price bid cannot be revised once the submit button has been clicked by the bidder.	
a.	In all cases, bidder should use their own ID and Password along with Digital Signature at the time of submission of their bid.
b.	During the entire e-tender process, the bidders will remain completely anonymous to one another and also to everybody else.
c.	The e-tender floor shall remain open from the pre-announced date & time and for as much duration as mentioned above.
d.	All electronic bids submitted during the e-tender process shall be legally binding on the bidder. Any bid will be considered as the valid bid offered by that bidder and acceptance of the same by the Buyer will form a binding contract between Buyer and the Bidder for execution of supply. Such successful tenderer shall be called hereafter <b>SUPPLIER</b> .
e.	It is mandatory that all the bids are submitted with digital signature certificate otherwise the same will not be accepted by the system.
f.	Buyer reserves the right to cancel or reject or accept or withdraw or extend the tender in full or part as the case may be without assigning any reason thereof.

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g.	No deviation of the terms and conditions of the tender document is acceptable. Submission of bid in the e-tender floor by any bidder confirms his acceptance of terms & conditions for the tender.
h.	Unit of Measure (UOM) is indicated in the e-tender Floor. Rate to be quoted should be in Indian Rupee as per UOM indicated in the e-tender floor/tender document.
10	Any order resulting from this open e-tender shall be governed by the terms and conditions mentioned therein.
11.	No deviation to the technical and commercial terms & conditions are allowed.
12.	After submitting online bid, the bidder cannot access the tender, once it has been submitted with digital signature
13.	HDC has the right to cancel this e-tender or extend the due date of receipt of bid(s) without assigning any reason thereof.
14.	The online tender should be submitted strictly as per the terms and conditions and procedures laid down in the website <a href="http://www.mstcecommerce.com/eprochome/mstc">www.mstcecommerce.com/eprochome/mstc</a> of MSTC Ltd.
15.	The bidders must upload all the documents required as per terms of NIT. Any other document uploaded which is not required as per the terms of the NIT shall not be considered.
16.	The bid will be evaluated based on the filled-in technical & commercial formats.
17.	The documents uploaded by bidder(s) will be scrutinized. In case any of the information furnished by the bidder is found to be false during scrutiny, EMD of defaulting bidder(s) will be forfeited. Punitive action including suspension and banning of business can also be taken against defaulting bidders.
18.	Necessary addendum/ corrigendum (if any) of tender would only be hosted in the e-tendering portal of M.S.T.C.
19.	Micro & Small Enterprises (MSEs) registered with NSIC (under single point registration scheme) are exempted from depositing Cost of Tender Document and Earnest Money having valid NSIC Certificate for MSEs along with DIC's (DISTRICT INDUSTRIES CENTRE) Certificate.
20.	Micro & Small Enterprises (MSEs) registered with NSIC under Single Point Registration Scheme (SPRS) are eligible to get the benefits under new Public Procurement policies for MSEs as notified by Govt. of India, Ministry of Micro, Small & Medium Enterprises (MSME) vide Gazette Notification, dated 26.03.2012. When splitting of tender quantity is not possible purely on technical ground, trustees reserve the right not to negotiate price with MSE if their price is within the band of L1+15% in comparison with L1 price of non-MSE for consideration of award of order for 20% of tender quantity against any item as per new public procurement policy.
21	If Micro & Small Enterprises (MSEs) registered with NSIC intends to participate in the tender, for the items they are not registered with NSIC, then they will have to deposit cost of Tender Document, full amount of Earnest Money as per NIT. Otherwise their offer for those items will not be considered.
22	Copy of valid NSIC Certificate for MSEs along with DIC's(DISTRICT INDUSTRIES CENTRE) Certificate has to be submitted along with the bid.
23	Due date of submission of tender will not be extended under any situation.



**KOLKATA PORT TRUST  
HALDIA DOCK COMPLEX**

Office of the M. M. Division, Jawahar Tower, 2nd Floor,

P.O.: -Haldia Township, Dist.: East Midnapore.

E-mail id: [psbrahma@kopt.in](mailto:psbrahma@kopt.in)

Fax No. 03224 263255

**Tender for supply and delivery of 'SPARE ITEMS OF RADIAL VALVE (RUBBER)' to  
Haldia Dock Complex.**

**Commercial Terms & Conditions :**

**Annexure -II**

<b>Sl. No.</b>	<b>Terms &amp; Conditions</b>	<b>Response</b>
<b>1.</b>	Mere submission of Tender Document will not mean that a particular bidder will be automatically considered qualified and their bids will be entertained. Such qualification will be reviewed at the time of evaluation of bids also	AGREE
<b>2.</b>	Price Bids (Part-II) of only those eligible bidders whose Part-I Bids are complete and in order shall be opened on time and date to be intimated later separately.	AGREE
<b>3.</b>	<b>Micro &amp; Small Enterprises (MSEs) registered with NSIC (under single point registration scheme) are exempted from depositing Cost of Tender Document and Earnest Money having valid NSIC Certificate for MSEs along with DIC's(DISTRICT INDUSTRIES CENTRE) Certificate.</b>	AGREE
<b>4.</b>	<p>i) Micro &amp; Small Enterprises (MSEs) registered with NSIC under Single Point Registration Scheme (SPRS) are eligible to get the benefits under new Public Procurement policies for MSEs as notified by Govt. of India, Ministry of Micro, Small &amp; Medium Enterprises (MSME) vide Gazette Notification, dated 26.03.2012.</p> <p>ii) When splitting of tender quantity is not possible purely on technical ground, trustees reserve the right not to negotiate price with MSE if their price is within the band of L1+15% in comparison with L1 price of non-MSE for consideration of award of order for 20% of tender quantity against any item as per new public procurement policy.</p> <p>iii) If Micro &amp; Small Enterprises (MSEs) registered with NSIC intends to participate in the tender, for the items they are not registered with NSIC, then they will have to deposit cost of Tender Document, full amount of Earnest Money as per NIT. Otherwise their offer for those items will not be considered.</p>	AGREE
<b>5.</b>	<b>Copy of valid NSIC Certificate for MSEs along with DIC's (DISTRICT INDUSTRIES CENTRE) Certificate has to be submitted along with the bid.</b>	AGREE
<b>6.</b>	<b>Tenders without requisite Earnest Money are liable to be rejected excepting in case of Micro &amp; Small Enterprises (MSEs) registered with NSIC (under single point registration scheme) for items for which the tender is invited.</b>	AGREE
<b>7.</b>	<b>Due date of submission of tender will not be extended under any situation.</b>	AGREE

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<b>8.</b>	<b><u>SCOPE OF WORK</u></b> The work comprises of supply and delivery of 'SPARE ITEMS OF RADIAL VALVE (RUBBER)' as specified in the Bill of Quantities to HDC's Central Store/ site store at Haldia.	AGREE
<b>9.</b>	The Terms and Conditions of Tender shall be read in conjunction with the General Conditions of Contract, Specifications, Bill of Quantities and other documents forming part of this Contract wherever the Contract so requires.	AGREE
<b>10.</b>	The several documents forming the Contract shall be taken, as mutually explanatory to one another and in case of any discrepancies; the Bill of Quantities shall prevail over the Specifications and the Terms and Conditions over the General Conditions of Contract. In case of any dispute, question or difference either during the execution of the Contract or any other time as to any matter or thing connected with or arising out of this Contract, the decision of the Manager (MM), Haldia Dock Complex, thereon shall be final and binding upon all parties.	AGREE
<b>11.</b>	The Contract will include the Client's Bid Documents with the General Conditions of Contract and the Bidder's Offer as finally accepted by the Client, together with Addenda, if there be any. Trustees' General Conditions of contract is the integral part of the tender / contract. The above mentioned General Conditions of Contract may be inspected at the office of the undersigned on any working day before quoting for the Tender. General Conditions of Contract is also available at HDC's website ( <a href="http://www.haldiadock.gov.in">www.haldiadock.gov.in</a> ).	AGREE
<b>12.</b>	The Trustees also reserve the right to obtain revised commercial bid to the extent and in areas required from the technically acceptable bidders.	AGREE
<b>13.</b>	The Trustees are not bound to accept the lowest or any Tender and reserve the right to accept a tender in full or in part and / or reject a tender in full or in part without assigning any reason thereof.	AGREE
<b>14.</b>	The contract shall be governed by all relevant Indian Acts applicable only within the jurisdiction of the High Court at Kolkata.	AGREE
<b>15.</b>	Intending bidders must take into account any cost or expense incurred by them in connection with the preparation and delivery of their bids or for any other expenses incurred in connection with such bidding.	AGREE
<b>16.</b>	Bidders are advised to visit the Lock entrance, P&E of Haldia Dock Complex prior to submission of their bid. Bidder shall get himself thoroughly familiarized with the site conditions, existing road facilities for carrying materials etc. before submission of the tender. He may contact the Manager of M.M. Division or his authorized representative at his office at Jawahar Tower in this regard. Non compliance of the same will in no way relieve the successful bidder of any of his obligations in performing the work in accordance with this Bid Document within the quoted price.	AGREE
<b>17.</b>	<b><u>VALIDITY</u></b> The tender shall remain open for acceptance for a period of <b>120 days</b> from the date of opening of the same. If before expiry of this validity period, the Bidder amends his quoted rates or tender, making them unacceptable to the Trustees and / or withdraws his tender, the Earnest Money deposited shall be liable to forfeiture at the option of the Trustees / sanctioning Authority.	AGREE
<b>18.</b>	<b><u>NON- RESPONSIVE BIDDER</u></b> The offer/tender shall be treated as non-responsive, if : i) 120 days validity from the date of opening of techno-commercial bid is not accepted / agreed to as per tender condition. ii) Offer / tender is submitted with any deviation from the tender terms & conditions.	AGREE

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19.	<p><b><u>EARNEST MONEY AND SECURITY DEPOSIT</u></b></p> <p>i) The Earnest Money received will be refunded or released as the case may be to the unsuccessful Bidder without any interest subject to the provisions made in clause above. The Earnest Money of the successful Bidder will be refunded or released after receiving full amount of Security Deposit subject to the provisions made in clause above.</p> <p>ii) The Security Deposit shall be equal to 5% of the basic contract value. Balance Security Deposit shall have to be deposited by Banker's Cheque or by Demand Draft of any Scheduled/ Nationalised Bank of India drawn in favour of Kolkata Port Trust and payable at Haldia, by the successful Bidder within 30 days from the date of placement of order. Failing this, the Trustees reserve the right to cancel the acceptance and forfeit the Earnest Money. The Security Deposit shall be refunded without interest after the successful execution of the order and completion of guarantee period.</p> <p>iii) If the contract value aggregates to Rupees one lakh and above, the supplier may offer a Bank Guarantee in the Trustees' specified Pro-forma from any Scheduled/ Nationalised Bank of India having Branch at Haldia in lieu of Security Deposit. The Bank Guarantee shall have to be valid for at least 13 months from the date of last supply &amp; acceptance of materials.</p> <p>iv) In the event of the successful bidder failing to execute the order within the stipulated delivery period without sufficient reasons acceptable to the Trustees, the Security Deposit may be forfeited and the order be cancelled at the option of the Trustees'.</p>	AGREE
20.	<p><b><u>PRICING OF BIDS</u></b></p> <p>i) Price should be quoted F.O.R HDC's Central store/site store at Haldia including charges for packing, forwarding, loading, stacking, transportation, unloading, and transit risk, necessary for the complete services as described in the documents i.e. on free delivery basis upto HDC's site/store at Haldia.</p> <p>ii) The Bidder shall state clearly the percentage of various Taxes and surcharge that will be charged extra over his quoted rates.</p> <p>iii) Orders may be placed in parts. Each bidder shall keep in mind while quoting his rate against any item that, in the event of part order being placed, his quoted rate against the ordered item, shall form the basis of the subject order. Price(s) to be quoted should remain firm till the entire supply of goods is completed.</p> <p>iv) Quoted Price should remain firm during currency of contract including extended period. Quoted Price(s) should remain firm till the goods are delivered.</p> <p>v) No Price escalation is admissible other than statutory increase in Taxes &amp; Duties etc. against documentary proof. In case of decrease in rates of statutory taxes &amp; duties, the price would be correspondingly decreased.</p> <p>vi) If any tenderer states that Excise Duty is nil under special Govt. Scheme, his tender will be evaluated accordingly and HDC will not take any liability of payment of Excise Duty during execution of order after implementation of new Govt. order for levy of Excise Duty. Liability of payment of Excise Duty under this condition will be to supplier's account.</p> <p>vii) As GST Bill is under active consideration of Govt. of India, the same may be applicable if enactment of GST is done during execution of contract. Any benefit out of it has to be passed on to HDC.</p>	AGREE
21.	<p><b><u>Please note that KoPT does not provide any concessional Sales Tax Form. Full rate of Sales Tax/ VAT should be considered while quoting.</u></b></p>	AGREE

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22.	<p><b><u>EVALUATION CRITERIA</u></b></p> <p>i) Evaluation will be made on the all inclusive lowest rate less ED, if any, quoted against the individual tendered item among the techno-commercially qualified bids subject to the fulfilment of necessary Tender conditions and benefits will be extended to MSEs registered with NSIC as per New Public Procurement Policy as notified by the Government of India, Ministry of Micro, Small &amp; Medium Enterprises (MSME) in The Gazette of India vide No. 503, dated 26.03.2012. When splitting of tender quantity is not possible purely on technical ground, trustees reserve the right not to negotiate price with MSE if their price is within the band of L1+15% in comparison with L1 price of non-MSE for consideration of award of order for 20% of tender quantity against any item as per new public procurement policy. It is not obligatory on the part of the Trustees to accept the Lowest Tender. They reserve the right to accept a Tender in full or in part and / or reject a Tender without assigning any reason thereof.</p> <p>ii) In the event of Part Order being placed, the rate(s) against each of the item(s) constituting the order shall be identical to the rate(s) for the corresponding item(s) quoted in the Price Bid, tender terms and conditions shall also remain unaltered. Irrespective of whether order is placed on part or, on the whole of the BOQ no plea for subsequent withdrawal or the amendment will be entertained.</p> <p>iii) The bidders, who would be able to give CENVAT CREDIT admissible documents, the evaluation of the offer shall be made on the basis of quoted landed price less Excise Duty (along with applicable Cess).</p> <p>iv) For others, the evaluation shall be made on the total quoted price.</p> <p>v) <b>ADDITIONAL CONDITIONS FOR CENVAT :-</b>  They are required to have Registration certificate with Central Excise Authority.  They have to submit invoice strictly in terms of Rule-11 of the Central Excise Rules.  They would undertake to submit documents evidencing payment of duty as may be required by Manager(MM).  They would undertake that in case CENVAT Credit is denied due to defect in the document (invoice) then they would pay the Excise Duty element with interest to HDC on demand and failing which the same may be recovered from any dues balances with HDC.  On placement of order, if any, they would have to indicate the name and designations of the persons who would be signing the invoices with specimen signature of the concerned officials.  If the bidder fails to submit relevant cenvatable documents as required by HDC at the time of supply / submission of their bills, payment will be made after deducting ED with appropriate CESS.</p>	AGREE
23.	<p><b><u>PAYMENT</u></b></p> <p>Payment will be made on the basis of actual supply and delivery of the materials as per specification and satisfactory acceptance of the same against the orders. Payment will be made within 30 (thirty) days of receipt of satisfactory acceptance note of full delivery and acceptance of materials at HDC's Central Store/site store at Haldia Dock Complex against order and on submission of clear bill accompanied with Test Certificate and challan duly signed by consignee or his authorized representative. The bills should be submitted in quadruplicate to Manager (M.M.)'s Office at Jawahar Tower alongwith necessary documents including original receipted challan duly signed and stamped by HDC's representative at the point of delivery. Maximum 2(two) part payments may be allowed at the discretion of Manager(MM).</p> <p>Payments shall be credited to supplier's bank account through NEFT/RTGS mechanism at all centers where such facilities are available in the bank. Accordingly bidders are requested to submit their bank Account No with the name and address of the bank along with the branch name, account no. and IFS code number in the bill.</p>	AGREE

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<b>24.</b>	<p><b><u>TIME OF COMPLETION AND DELIVERY</u></b></p> <p>Delivery of the materials must be completed within <b>60 (sixty) days</b> from the date of receipt of order by the supplier.</p> <p>Materials shall be delivered by the supplier to HDC's Central Store/site store at Haldia at their cost, risk and responsibility.</p> <p>Delivery period shall binding on the supplier. If delivery of materials is not made within the time undertaken without sufficient reasons acceptable to the Trustees, the order may be cancelled without notice at the option of Trustees. In the event of failure to execute the order, Trustees will take penal action against the supplier and his name will be removed from the list of approved suppliers.</p> <p>In case of default in supply or, failure to deliver as per correct specification or, the approved quality within the time stipulated Trustees are entitled to purchase the Items from any other source at the risks, costs and expenses of the supplier. Such purchase may comprise the whole or, any portion of the supply remaining undelivered or, not approved.</p> <p>The successful Bidder must make their own arrangements for delivery of all materials, as well as for careful and proper unloading and stacking at HDC's Central Store/Site store. The responsibility for preventing damage / deterioration to the materials during transit, delivery, unloading and stacking at the designated point shall rest with the Supplier. All transit risk will be to supplier's account. The Bidder must send advance intimation to the concerned Officer as to the proposed dates of delivery of each and every installment of supply together with a list showing quantity and particulars of the material in the consignment. Materials will not be accepted if not accompanied by the authorized representative along with proper Delivery Challan, Inspection/Test Certificate, Guarantee Certificate and other related documents. Delivery of materials will not be accepted on Sundays and Holidays. No lorry shall be permitted into the protected area during night-time. Detention of lorries, if any, will be on supplier's account. The authorized representative of the Bidder should be present at the time of delivery.</p>	AGREE
<b>25.</b>	<p><b><u>DESPATCH ARRANGEMENTS</u></b></p> <p>The supplier shall be fully responsible for any transit loss or damage to the materials. The supplier shall send advance intimation as to the actual date of delivery of each and every installment of supply. Delivery of materials will not be accepted on Sundays and Port Holidays. The authorized representative of the suppliers should be present at the time delivery for jointly noting with the representative of Ko.P.T. the discrepancies, if any, regarding the particulars of materials actually delivered against the Challans for the same. Delivery will not be accepted if not accompanied with proper delivery challans (in quadruplicate) and other related documents like inspection certificates, etc. No lorry shall be permitted into the protected area during night-time. Detention of lorries, if any, will be on supplier's account.</p>	AGREE
<b>26.</b>	<p><b><u>INSPECTION</u></b></p> <p>Materials will be inspected by the authorized representative of P&amp;E Division at the supplier's premises or at HDC's store/site at Haldia as decided by Sr.Dy.Manager (P&amp;E) for which a clear 15 days time should be provided by the supplier, for inspection, from the date of receipt of inspection offer letter. The successful bidder should offer all facilities for inspection to the HDC's inspector at their own cost and arrangement as and when required. Test Certificates from any Govt. / Govt. Approved Laboratory must be submitted at the time of inspection and along with the supply.</p> <p>The materials supplied by the supplier should strictly conform to the laid down specifications of the tender / order. If necessary, samples from the supplies may be drawn and tested by the Trustees' own arrangement or at Government / Government Registered Test House after delivery. However, if the same are found to be inferior to the laid down specifications of tender / order, the materials will be rejected and the supplier shall be debited with the cost of test and rejected materials shall be replaced by the supplier at his / their own cost.</p> <p>No inspection would be carried out without the contractor's internal inspection clearance.It is to be noted that the above inspection and subsequent dispatch clearance will not relieve the contractor of their responsibility of maintaining quality to guarantee performance.It any operational and manufacturing defect would be found in any assembly / sub-assemblies during the performance guarantee period repair / replacement of the same will have to be done by the contractor, free of cost, as stated earlier.</p>	AGREE

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<b>27.</b>	<p><b><u>REJECTION OF MATERIALS</u></b></p> <p>Notwithstanding the inspection and passing of materials by Trustees' authorized person [representative of P&amp;E,HDC], any material found to be defective in quality and not conforming to the relevant specification, approved drawing shall liable to be rejected and the supplier shall replace the same at his cost and arrangement at the earliest. The supplier shall at his own arrangement and cost replace within a period of 1 (one) month all such dispatched materials that have either been rejected by Trustees' authorized person [representative of P&amp;E, HDC], or have been found in defective/broken/damaged condition after unloading. Rejected materials shall be at Supplier's risk. They must be collected from the Trustees' Stores, H.D.C. within a fortnight from the date of rejection on observing usual procedure on the matter. If the contractor fails to remove such materials within a reasonable time, the Trustees shall have the right to dispose of the same and the supplier shall have no claim against the Trustees in respect of the said rejected materials.</p>	AGREE
<b>28.</b>	<p><b><u>GUARANTEE PERIOD</u></b></p> <p>The materials to be supplied should be guaranteed for a period of 18 months from the date of supply &amp; acceptance by KoPT or 12 months from the date of installation, whichever is earlier against any defect or poor performance. If any defect develops within guarantee period, the materials should be rectified/replaced free of cost by the supplier. Guarantee certificate is to be produced by the supplier in this regard.</p>	AGREE
<b>29.</b>	<p><b><u>TRANSIT RISK</u></b></p> <p>Transit risk will be on supplier's account since the delivery is to be made on F.O.R. Destination basis.</p>	AGREE
<b>30.</b>	<p><b><u>PERMITS</u></b></p> <p>The successful Bidder shall have to obtain dock permits from the office of the Manager (MM), HDC at Chiranjibpur or as directed for entry of their vehicles and workers into the Trustees' Stores for unloading and stacking of the material. Such permits shall be issued free of cost to the Bidder against receipt of proper application for the same during normal working hours on any working day.</p>	AGREE
<b>31.</b>	<p><b><u>LIQUIDATED DAMAGES</u></b></p> <p>If the successful bidder (supplier) fails to complete the entire supply within the stipulated date or, such the extension thereof as communicated by the Manager (Materials Management Division) in writing, the supplier shall pay, as compensation (Liquidated Damage) to the Trustees and not as a penalty, ½ % (half percent) of the total basic value of the delayed portion of part order for every week delay in supply (part of the week being treated as a full week). Provided always that the amount of such compensation shall not exceed 10% of the total basic value of the part order. Without prejudice to any of their legal rights, the Trustees shall have the power to recover the said amount of compensation / damages as stated above, from any money due or, likely to become due to the supplier. The payment or deduction of such compensation / damages shall not relieve the supplier from his obligation to complete the supply order or, from any of his other obligations or liabilities under the contract. In case of the supplier's failure, and at the absolute discretion of the Manager (Materials Management Division), the work may be ordered to be completed by some other agency at the risk and expense of the supplier, after a minimum three days' notice in writing has been given to the supplier by the Manager or, his representative. Any delay on the following accounts beyond the time period on account of HDC will be considered for non-imposition of LD provided the bidder submits documentary evidence to substantiate the same.</p> <p>i) 15 days time for inspection from the date of receipt of supplier's inspection call letter on every occasion.</p> <p>ii) 12 days time from the date of receipt of supplier's waybill request letter by HDC to the date of receipt of Waybill by the supplier from HDC.</p> <p>Service Tax on L.D. amount at the prevailing rate (presently @15%) will be levied.</p>	AGREE
<b>32.</b>	<p><b><u>PACKING</u></b></p> <p>Supplier(s) shall be responsible for proper packing and delivery of materials in good condition. Materials shall be packed in proper way by the supplier at his own cost for protection against damage, loss etc.</p>	AGREE

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<b>33.</b>	<b><u>CERTIFICATES</u></b> Guarantee Certificate, Manufacturer's Test Certificate or that from a Government / Government registered/ recognized / approved Test House or Laboratory are required to be submitted at the time of supplying the materials.	AGREE
<b>34.</b>	<b><u>RISK PURCHASE</u></b> In case of supplier's failure and at the absolute discretion of the Manager (MM), the work may be ordered to be completed by some other agency at the risk and expense of the supplier (successful tenderer) after a minimum three days' notice in writing has been given to the supplier by the Manager (M.M.) or, his representative. In case of risk purchase extra cost will be borne by the supplier (successful tenderer).	AGREE
<b>35.</b>	<b><u>BANNED OR DE - LISTED CONTRACTORS</u></b> Bidders must give a declaration to the effect that they have not been banned or, de-listed by any Government or, Quasi-Government Agency or, PSU. If a Bidder has been banned / de-listed by any Government or, Quasi-Government Agency or PSU, the details of any such ban must be clearly stated along with relevant documents which the Bidder is to enclose together with Techno-Commercial Bid. Incorrect declaration or suppression of facts will lead to rejection of the Offer	AGREE
<b>36.</b>	<b><u>FORCE MAJEURE</u></b> In the event of either party being rendered unable by Force Majeure to perform any obligation required to be performed by them under the contract, the relative obligation of the Party affected by such Force Majeure shall upon notification to the other Party be suspended for the period during which Force Majeure event lasts. The cost and loss sustained by either party shall be borne by respective parties. The Term 'FORCE MAJEURE' as employed herein shall mean acts of God, Earthquake, Floods and Hurricane / Cyclone, War, Revolution, Riot, Fire, Strike excluding Strike by the employees of the Supplier or their Sub-contractors. Upon the occurrence of such cause the party alleging that it has been rendered unable as aforesaid, shall notify the other party in writing immediately but not later than 7 ( seven ) days of the alleged beginning thereof giving full particulars and the satisfactory evidence in support of its claim.	AGREE
<b>37.</b>	<b><u>JURISDICTION OF COURT</u></b> The contract shall be governed by all relevant Indian Acts applicable within the jurisdiction of High Court at Calcutta.	AGREE
<b>38.</b>	<b><u>WORKMEN COMPENSATION</u></b> The successful bidders must cover his employees / workers, who will be engaged for delivery, unloading & stacking job at HDC's site, under workmen compensation act, fatal accident act and personal injuries insurance act for protection against any injury / accident and shall have to bear all the consequences and cost as applicable as per relevant acts.	AGREE
<b>39.</b>	<b><u>PERSONAL PROTECTIVE EQUIPMENT (PPE)</u></b> Suppliers and his workmen including driver & helper must use PPE i.e. Safety Helmet etc. at the time of supply of materials inside the Dock premises.	AGREE

Annexure-III

**(To be downloaded, filled up, signed, scanned and uploaded)**

**Tender for supply and delivery of 'SPARE ITEMS OF RADIAL VALVE (RUBBER)' to  
Haldia Dock Complex.**

**BILL OF QUANTITIES (UN-PRICED BID)**

**[ BIDDERS NOT TO QUOTE HERE]**

<b>Item. Sl. No</b>	<b>ITEM DESCRIPTION</b>	<b>UNIT</b>	<b>TOTAL QUANTITY</b>	<b>Offered Specification (If specification is same please write "Yes" &amp; "Make/Brand") (No Other specification will be accepted)</b>
1	Side seal [HDC Drg. No. 130.011], Material: Rubber	Nos.	16	
2	Bottom Seal [HDC Drg. No. 130.012], Material: Rubber	Nos.	8	
3	Top Seal [HDC Drg. No. 130.003], Material: Rubber	Nos.	8	
4	Neoprene rubber sheet 1.5 mm thickness, length 3 m & standard width [Material: Rubber]	Nos.	32	

-----  
**Signature of Tenderer with Office Seal**

## GATEWAY

ALL DIMENSION ARE IN mm. UNLESS OTHERWISE SPECIFIED

**OBLOQUE VIEW**

ONE SEAL PLATE READ ASORN PER GATE MKO'X  
ONE SEAL PLATE READ OPPOSITE HAND AS DRAWN PER GATE MKO'X

3349.5

10 SPACE @ 267 C/C = 2670

P.P.C. NO 2-5 NB X 25 LG  
IS:1761 - HEAVY CLASS

HEX SCREW M 12 X 65 IS 1363  
BS: 1063

FIXING R 30 X 78 X 19 3290

DETAILS OF M.S. SLEEVE FOR BOTTOM & SIDE

HEX BOLT M 16 X 75 IS:1363  
WITH CASTLE NUT M 16 X 75 2332  
& PUNCHED WASHER IS 206  
(BS: 96 & BS: 1063)

**TOP VIEW**

R SIZE 96 X 12 X 350 LG (A-B)

R SIZE 130 X 30 X 320 LG

**SECTION THRO' A-B**  
DEVELOP SIZE  
SCALE - 1:20

**NOTES:-**

1. ALL WELDS ARE MIN 6mm UNLESS OTHER WISE SPECIFIED AS PER BS-1066.
2. 17.5 Ø HOLES ON SIDE SEAL CARRIER PLATES TO BE DRILLED ON ASSEMBLY.
3. ALL PARTS ARE OF M.S. AND TO BE PAINTED.
4. PAINTING SURFACES TO BE SAND BLASTED.
5. ONE COAT OF EPIFLUX-4 ZINC RICH PRIMER FOLLOWED BY 4 FINAL COATS OF EPIFLUX 5 TO BE APPLIED TO GIVE MIN DRY FILM THICKNESS OF 0.018 MM (0.7mm).
6. ALL BOLTS & SCREWS WITH CASTLE NUT TO BE LOCKED BY 1mm Ø GALV MS. WIPE TIED THROUGH 6mm Ø HOLE DRILLED ON BOLT OR SCREW AFTER TIGHTENING CASTLE NUTS ON TRIAL.
7. ZINC PLATING STANDS FOR GALVANISING TO BS:729.
8. DIRECTION OF NOTCH WILL BE OPPOSITE AT OPPOSITE HAND AS 'MKO'X'.
9. MATL OF FIXING PLATE WILL BE STAINLESS STEEL.

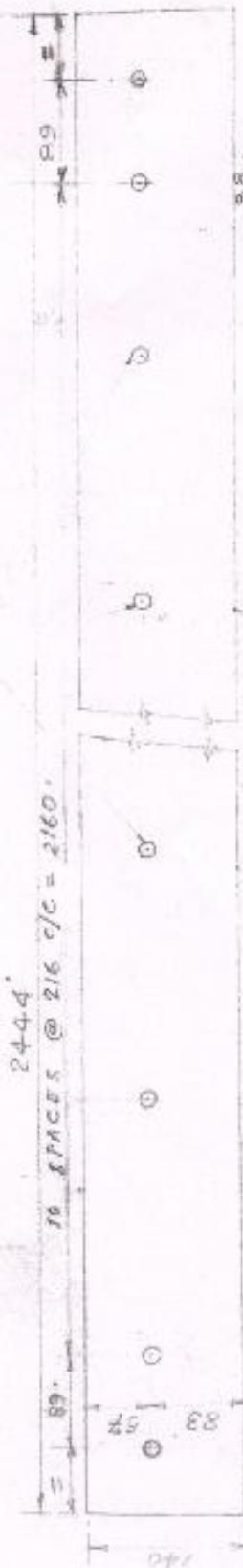
KOLKATA PORT TRUST  
HALDIA DOCK COMPLEX  
M/P & E'S DRG. OFFICE

SHOWING DETAILS OF  
SIDE SEAL CARRIER PLATE  
FOR RADIAL GATE

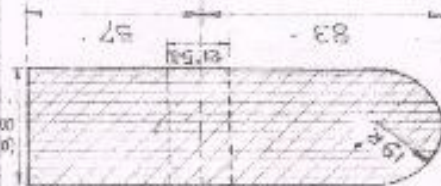
SCALE: 1:20  
DRGNO. 130-011.







34



## RUBBER SEAL 140x38

TYPE - A

SCALE - 1:5


SPECIFICATIONS AS PER IS:4623-1977, APPENDIX-B

1844

1. SHORE 'A' DUROMETER HARDNESS 65±5  
2. MIN. ELONGATION 450%  
3. U.T.S (MIN) 148 kg/cm<sup>2</sup>  
4. THE RUBBER COMPOUND SHALL NOT  
ABSORB MORE THAN 10% BY WT. OF  
WATER IN A 7 DAY TEST.  
5. THE TENSILE STRENGTH OF THE TEST  
SPECIMEN, AFTER BEING SUBJECTED  
TO AN ACCELERATED AGEING TEST OF  
48 HOURS IN OXYGEN AT 70°C &  
24kg/cm<sup>2</sup> PRESSURE, SHALL BE NOT LESS  
THAN 80% OF STRENGTH OF THE TEST  
SPECIMEN BEFORE AGEING.

SEC. THROUGH "B-B"

SCALE 112

	SCALE	TITLE:-	CALCUTTA PORT TRUST HALDIA DOCK COMPLEX MANAGER (PRE)'S DRG. OFFICE
	1:5		
	1:2		
	TOP RUBBER SEAL (140x38) TYPE-A		
DRAWING NO. 130.003		DESIGNED DRAWN TRACED CHECKED APPROVED	NAME DATE

**Signature of Tenderer with  
Office Seal**

**Documents to be downloaded ,filled up, signed, scanned and uploaded****Tender for supply and delivery of 'SPARE ITEMS OF RADIAL VALVE (RUBBER)' to Haldia Dock Complex.****Pre-Qualification Criteria of Tenderers:**

**Following documents for meeting the pre-qualification criteria should be uploaded by the tenderer along with offer otherwise their offer may be rejected : -**

<p>1. The prospective bidder(s) should submit <b>credential for supply of</b> Rubber seal/sheet/bushes/'O' ring/similar rubber items to Govt., PSU or Public / Private organization amounting to total cumulative ordered value of <b>Rs. 1,70,000.00</b> in any number of orders, during last 5 (five) years (i.e. for the period 1.08.2011 to 31.07.2016), which should be substantiated by producing relevant <b>purchase order copies along with any one or more of the following documents –</b></p> <ul style="list-style-type: none"> <li>i) <b>Receipted Challan,</b></li> <li>ii) <b>Certificate of Execution,</b></li> <li>iii) <b>Goods Receipt Note,</b></li> <li>iv) <b>Excise Invoice,</b></li> <li>v) <b>Tax Invoice,</b></li> <li>vi) <b>Consignment Note.</b></li> </ul> <p><b>or any other documents as a proof of supply.</b></p> <p>The aforesaid documents are to be submitted as per following format with separate page.</p>				
Sl. No.	Item description	Order nos. & date(with copies of purchase orders)	Nos. of Receipted challan / certificate of execution / GRN / Excise Invoice / Tax Invoice / Consignment Note etc. as a proof of supply (with copies of the same).	Quantity of materials supplied
2. VAT Registration Certificate or CST Registration Certification (TIN)				
3. Up-to-date Professional tax payment challan (if applicable)				
4. Excise Registration certificate. (if applicable)				

**Tender for supply and delivery of 'SPARE ITEMS OF RADIAL VALVE (RUBBER)' to  
Haldia Dock Complex.**

**To be downloaded ,filled up, signed, scanned and uploaded**

**DECLARATION OF THE BIDDER**

Manager (MM Division)  
Haldia Dock Complex

I / We have examined carefully, read and understood the above Terms and Conditions, Specifications and General Conditions of Contract. I / We hereby tender and undertake to execute and complete all the works required to be performed in accordance with the Specifications, Bill of Quantities, General Conditions of the Contract and the Terms and Conditions as stated in the Tender and at rates and prices set out in the annexed Bill of Quantities within the time period as stated in the Tender. In the event of our Tender being accepted in full or, in part, I / we also hereby agree that the said Tender, Specifications, Bill of Quantities, General Conditions of Contract and the Terms and Conditions as stated in the Tender together with the acceptance thereof in writing by or, on behalf of the Trustees shall form the Contract.

I / We have deposited Requisite Earnest Money.

**OR**

I / We have submitted documentary evidences for Micro & Small Enterprises (MSEs) registered with NSIC (under single point registration scheme) **as per tender condition.**

I / We agree that the period for which the Tender shall remain open for acceptance shall not be **less than 120 days.**

Date :  
Place :

**Signature of Tenderer with Office Seal**

**Name :** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Phone No & Fax No :** \_\_\_\_\_

**E-Mail ID:** \_\_\_\_\_

**Tender for supply and delivery of 'SPARE ITEMS OF RADIAL VALVE (RUBBER)' to  
Haldia Dock Complex.**

**To be downloaded ,filled up, signed, scanned and uploaded**

**BIDDER'S INFORMATION**

**Manager (MM),**  
**Haldia Dock Complex**

Tender No.

**HDC/MM/OT-06/47/15**

Name of work/Item Description:

Supply and delivery of 'Spare items of  
Radial Valve (Rubber)' to Haldia Dock  
Complex.

Name of the Company:

Address:

Contact Person Name:

Phone:

Fax:

E-Mail Address:

Have you studied the Pre-Qualification requirement of  
the selected tender?

Yes / No

Is the company having Copy of VAT Registration  
Certificate / CST Registration Certificate (TIN)?

Yes / No

Is the company having Current valid Professional Tax  
Payment Challan (PTPC)?

Yes / No

Is the Company meeting the pre-qualifying criteria  
mentioned in the NIT?

Yes / No

Confirm that you will furnish the documentary evidence  
against pre-qualification criteria along with your offer.

Yes / No

Are you MANUFACTURER of the tendered materials?  
Please indicate your status.

Yes / No

(a) I / We hereby declare that I / We have not been banned or, de-listed by any Government or  
Quasi-Government Agency or Public Sector Unit.

(b) I / We hereby enclose the details of any banned / de-listed imposed on my / our agency by any  
Govt. / Quasi - Govt. Agency or, PSU.

[Please strike out the alternative which is not applicable in your case out of the following two and  
initial the same.]

I / We agree to upload the copies of pre-qualification documents as per the Notice Inviting Tender  
along with our offer. I / We undertake and confirm that in case we do not submit these Pre-  
qualifying document with our offer or the documents are not found in order by HDC / not acceptable  
to HDC, our tender shall be liable for rejection.

**Signature of Tenderer with Office Seal**

**ANNEXURE-VII****Tender for supply and delivery of 'SPARE ITEMS OF RADIAL VALVE (RUBBER)' to  
Haldia Dock Complex.****To be downloaded ,filled up, signed, scanned and uploaded**

TO INDICATE THE FOLLOWING DETAILS OF STATUTORY LEVIES:-

SL. NO.	TARIFF HEAD	WHETHER APPLICABLE (GIVE TICK MARK)		Percentage (%)
		YES	NO	
1.	Excise Duty			
2.	CST			
3.	VAT			
4.	Any other levies if applicable			

**Signature of Tenderer with Office Seal**

**PART-II****ANNEXURE-VIII****PRICED BILL OF QUANTITIES**

**Tender for supply and delivery of 'SPARE ITEMS OF RADIAL VALVE (RUBBER)' to Haldia Dock Complex**  
**[ BIDDERS NOT TO QUOTE HERE]**

BOQ Item No.	Description of Item	Quantity	Unit	Unit Rate On F.O.R. upto HDC's Store at Haldia Basis	Excise Duty	(%) of Central Sales Tax Or VAT	Any other levies if applicable	Calculation of Landed Cost	Calculation of Evaluated Cost
				(Rs /unit)	(Rs /unit)	(%)	(Rs /unit)	(Rs /unit)	(Rs /unit)
				a	b	c	d	e= a+b+(a+b)*c/100+d	(f)= (e)-(b)
<b>1</b>	Side seal [HDC Drg. No. 130.011], Material: Rubber	16	Nos.						
<b>2</b>	Bottom Seal [HDC Drg. No. 130.012], Material: Rubber	8	Nos.						
<b>3</b>	Top Seal [HDC Drg. No. 130.003], Material: Rubber	8	Nos.						
<b>4</b>	Neoprene rubber sheet 1.5 mm thickness, length 3 m & standard width [Material: Rubber]	32	Nos.						