

**KOLKATA PORT TRUST
HALDIA DOCK COMPLEX**

Finance Division's Office

SUB: SEEKING/EXPRESSION OF INTEREST (EOI) FROM SCHEDULED BANKS
HAVING A BRANCH AT HALDIA FOR PUTTING IN PLACE A PAYMENT
GATEWAY TO ACCOMMODATE PAYMENT OF ESTATE / **WATER**
AND ELECTRICITY RELATED CHARGES

Kolkata Port Trust, Haldia Dock Complex has about 1500 lessees / licensees and 1400 Consumers of electricity at present. At present the payment against the lease rent/license fee and electricity dues are required to be paid by them to HDC by way of Cheques/ Drafts/Cash.

The yearly receipts on account of Estate Related Charges stand at Rs. 125.70 crore and that of Electricity Charges stands at Rs. 9.36 crore.

However, HDC wants to create a facility through which the customers can make payment of the said charges through online/RTGS/NEFT /Credit & Debit Cards, etc.

In view of the above, KoPT/HDC wants to invite Expression of Interest from scheduled banks having a branch in Haldia who are interested to provide the said facility.

The basic requirement of HDC is enclosed herewith.

The EOI to should specify the following:

1. A detailed outline of the solution proposed, specifying the reconciliation support to be provided;
2. The details of charges, if any, to be levied on the customers of the Port and/or HDC, against the transactions done through the gateway;
3. Any other terms/conditions governing the solutions;
4. The number of days after the credit of the proceeds, if any, the money can be utilised by HDC.
5. Maximum time (in days) required by the Bank to commission the gateway after issuance of the offer.

The Banks, interested and ready to provide the said facility, are requested to submit their offer in the office of General Manager (Finance)-I/C at ground floor, Jawahar Tower, Haldia Township, latest **by 12 January 2017**. The offers can also be send by email to : rcjenakopt@gmail.com and sukdebm.hdc@nic.in.

The Selection of Bank for the purpose will be done considering completeness of the proposal satisfying the requirements of HDC as per enclosed document, least cost to the Customer and HDC and time to be taken to commission the gateway.

@ 20/12/16

R C Jena
General Manager (Finance)-I/C

BASIC REQUIREMENT OF HALDIA DOCK COMPLEX IN RESPECT OF ONLINE PAYMENT SYSTEM FOR LAND AND ELECTRICITY RELATED PAYMENTS:

1) ONLINE PAYMENT OF ESTATE (LAND) BILLS

- I. Bank may have to provide a link in the KoPT's website for Payment of Land related Dues of HDC;
- II. The payment may be made in the following manner:
 - i) RTGS/NEFT (From any bank)
 - ii) Debit Card
 - iii) Credit Card
 - iv) Online Payment
 - v) E Wallet and other electronic payment mechanism
- III. There may be two types of payment namely:
 - i) Payment against Revolving Deposit (LCAN) or
 - ii) Payment against specific allotment no (HAL No).
- IV. We need the following information for proper accounting of the amount paid against Land Dues:
 - i) LCAN Account Number OR HAL Number
 - ii) Party Name (To be automatically populated)
 - iii) Bill Period & Year (In case of payment against HAL) for which payment is made
 - iv) Gross Amount paid
 - v) TDS (If any)
 - vi) Net Amount Paid [(iv) -(v)]
 - vii) UTR Number of the transaction
 - viii) Date of Payment.
- V. The above information from Item No- (i), (iii), (iv) & (v), may be keyed in by the Party in the webpage to be developed by the Bank, before proceeding to pay. The party name will be automatically populated based on the selection of HAL number or LCAN number. The email address and/or mobile number of the payee may also be taken in the webpage to sort out any subsequent issues, if any.
- VI. The link provided by the Bank for payment should automatically populate the name of the party after the LCAN Number/HAL Number is selected. HDC would share the LCAN Accounts database/ HAL database. The incremental database of LCAN/Hal Numbers may have to be sent to bank on daily basis for incorporation in their system.
- VII. After the amount is credited to HDC's A/C a confirmation on receipt may also be sent to the email address mentioned by the party about the receipt of the payment.

- VIII. Further, some of the parties are having multiple allotments. They may not like to separately pay for each HAL. Instead, they may want to pay a consolidated amount against all the allotments at one go.

To facilitate such users, if feasible, the webpage designed by the Bank should allow entering the HAL wise payment details (i.e. Gross payment, & TDS) for each HAL and making one payment against multiple HALs.

The MIS for HAL wise payment details would be required by HDC.

- IX. We will require MIS on payments received on daily basis (if possible twice daily) by email to two /three designated email addresses, wherein all the required information against payments made are shown in a structured format.

There may also be a facility to get the information on payments received on a day through WebQuery to facilitate timely credit against LCAN Accounts.

2) ONLINE PAYMENT OF ELECTRICITY BILLS

The requirement relating to payments against Electricity Bill is identical to Estate Payments. However here there is no system of payment to Revolving Deposit Account. All payments are to be made against specific Consumer Number.

In case of Electricity Payments, the information requirements are:

- i) Consumer Number
- ii) Party Name (To be automatically populated on selection of Consumer Number)
- iii) Bill Month & Year for which payment is made
- iv) Amount paid
- v) UTR Number of the transaction
- vi) Date of Payment.

3) ONLINE PAYMENT OF FRESH WATER CHARGE (LESSEES / LICENSEES)

The requirement relating to payments against Fresh water charges Bill is identical to Estate Payments. However here there is no system of payment to Revolving Deposit Account. All payments are to be made against specific HAL Number / SON Number.

In case of Fresh water charge payments, the information requirements are:

- i) HAL Number / SON Number
- ii) Party Name (To be automatically populated based on selection of HAL Number / SON number)
- iii) Bill Month & Year for which payment is made
- iv) Amount paid
- v) UTR Number of the transaction
- vi) Date of Payment.