



Kolkata Port Trust
Mechanical & Electrical Engineering Department
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No. Mech/EE-III/25/185/ 1088

Date: 18.04.2018

Dear Sirs,

Sub: Enquiry letter for “Repairing of 1 no. HT Cable laid between 4 No. Sub Station and Libyan Sub Station”

Quotation, in duplicate, is sought for the subject work in sealed cover superscribing the subject work and enquiry letter No. as per enclosed terms & conditions and Bill of Quantities (BOQ). Documentary evidences for PAN No., GST No., Trade license, Electrical contractor's license are to be submitted along with the quotation.

Site inspection will be held at 11.30 hrs on 23.04.2018.

Sealed offers, in duplicate, should reach this office on or before 14.30 hrs. on 27.04.2018. Quotations will be opened at 15.00 hrs. on the same date in presence of the representatives of the quotationer.

Thanking you.

Yours faithfully,

Enclo : Terms & Conditions and Bill of Quantity.

D. K. KUNDU
Executive Engineer (Elect)
for Chief Mechanical Engineer

TERMS & CONDITIONS

1. **Price:** The quoted price should be exclusive of GST. GST, if applicable, will be paid extra as applicable on actual.
2. **Taxes & Duties:** GST or any other taxes and duties, if leviable, shall be clearly mentioned in the quotation. If not mentioned otherwise, the quotation will be considered to be inclusive of all taxes and duties.
3. **Payment Terms:** 100% payment against installation, testing, commissioning and handing over of the entire work after satisfactory completion subject to Security Deposit clause.
4. **Validity:** The quotation must be valid for 30 days from the date of opening of the quotation.
5. **Completion time:** The work is to be completed within 15 days from the date of receipt of order letter.
6. **Liquidated Damage:** In case the work is not completed within the stipulated completion period, liquidated damage @ ½ % per week or part thereof subject to a maximum of 10% of the ordered value will be deducted from the bill.
7. **Security Deposit:** 10% of the quoted value will be deducted from the bill of the successful quotationer towards Security Deposit which will be refunded without interest after successful completion of the guarantee period of one year.
8. You shall enclose **Trade Licence, GST Registration No., PAN No., Electrical Contractor's Licence.** The certificates in original shall have to be submitted when so demanded for inspection.
9. **Guarantee:** The contractor shall make good at his own expenses all defects, due to faulty design, materials and workmanship, which may develop under proper use during a period of 12 months from the date of installation and successful commissioning of the work. Should any difference of opinion arise on any of the provisions of this clause, the decision of the Engineer shall be final and binding. In default, the Trustees will be at liberty to get the repairs done by other agencies and reimbursed themselves so far as costs therefore are concerned out of the amounts lying with them as Security Deposit so far as that is practicable. If the costs of such repairs exceed the amount of Security Deposit, the Contractor shall pay the balance to the Trustees forthwith on demand.
10. **Quotation:** The quotation is to be submitted in duplicate in a sealed cover super scribing the name of the work and enquiry letter no and to be submitted by 14.30 hrs of 27.04.2018. Quotations will be opened on 15.00 hrs on 27.04.2018. Price is to be inserted against the columns, 'Rate' and 'Amount' of the Bill of Quantities. Price shall include all manner of labour, material, plant /tools and all other matters necessary for the execution of the work.
11. The price quoted in the quotation shall hold good and shall be binding on the quotation notwithstanding any increase in the prices of materials and labour or in the freights or levy or other charges whatsoever, the quotationer shall not be entitled to claim any increase over the rates quoted by them.
12. Evaluation will be made on the basis of total Value of quotation.
13. Acceptance or otherwise of all terms & conditions, herein stated above should be clearly mentioned on this page itself and is to be enclosed with the quotation.

14. The Trustees are not bound to accept the lowest or any tender without assigning any reason thereof.

15. Scope of work:

The Scope of Work for “Repairing of 1 no. HT Cable laid between 4 No. Sub Station and Libyan Sub Station” covers the following:

- a) Underground laying of HT Cable as per BOQ.
- b) Supply, delivery, installation of Transition type Straight - Through Jointing Kits suitable for 3C x 150 sq. mm., Aluminium Conductor, XLPE Insulated, 11KV(E) Grade, Armoured Cable and 3C x 120 sq. mm., Aluminium Conductor, 11KV(E) Grade, PILC Insulated Cable.
- c) Testing & Commissioning of HT Cable.
- d) Any other item required for completion of the work in all respects but not included above.

The work shall be carried out as per Indian Electricity Act, 2003, CEA (Measures relating to safety and Electric Supply), Regulations 2010 with latest amendments and latest revised IS Code of Practice.

Date:

Signature of the quotationer with
Rubber stamp.

Bill of Quantities**Repairing of 1 no. HT Cable laid between 4 No. Sub Station and Libyan Sub Station**

Item no.	Description	Qty	Unit	Rate	Amount
1	Laying of cable of size of 3C x 150 sq. mm., Aluminium Conductor, XLPE Insulated, 11KV(E) Grade, Armoured Cable in an underground trench 460 mm wide x 760 mm average depth with brick protection on the top & sides of cable with 16 nos. Bricks per Mtr. including filling the space between the bricks and cables also the trench with shifted soil, leveling up and restoring surface duly rammed.	20	Mtr.		
2	Supply and Delivery of Transition Type Straight Through Jointing Kits suitable for 3C x 150 sq. mm., Aluminium Conductor, XLPE Insulated, 11KV(E) Grade, Armoured Cable and 3C x 120 sq. mm., Aluminium Conductor, 11KV(E) Grade, PILC Insulated Cable by using Raychem/M - Seal make.	02	Nos.		
2(a)	Installation & Testing of Transition Type Straight Through Jointing Kits [Item No.2] and commissioning of HT cable.	02	Nos.		

Total in words (Rupees

.....)

Note: The above price is exclusive of GST, which shall be paid extra as applicable on actual.

(Office Rubber Stamp of the
Quotationer Firm)

Signature of the Quotationer

Dated, the _____