



KOLKATA PORT TRUST
MATERIALS MANAGEMENT DIVISION
MECHANICAL & ELECTRICAL ENGINEERING DEPARTMENT
6, GARDEN REACH ROAD, KOLKATA – 700023

**PRICE OF THE TENDER
BOOKLET: Rs 500.00 + @18%
GST = 590.00 (Rupees Five
Hundred Ninety Only)**

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**TENDER FOR PROCURMENT OF FRESH PROVISIONS FOR
KOLKATA DOCK SYSTEM**
NOTICE INVITING TENDER No: Str/13439/18-19/FRESH Dated: 24.04.2018
e-Tender No. KoPT/Kolkata Dock System /MM/10/18-19/ET/188
TENDER NOTICE:

Materials Management Division under Mechanical & Electrical Engineering Department of Kolkata Port Trust invites E-Tender (online offers) under single part system for the supply of **FRESH PROVISION** for Marine Crew of Vessels, Shore Points and for patients of Centenary Hospital of Kolkata Dock System **for the period of One Year** as per the details specified herein the tender documents from established suppliers having valid credentials for supplies of Dry Provision.

Bid Document may be downloaded from MSTC website www.mstcecommerce.com/eprochome/kopt and KOPT website www.kolkataporttrust.gov.in Corrigenda or clarifications, if any, shall be hosted on the above mentioned websites only.

SCHEDULE OF TENDER (SOT)

a. TENDER NO.	<u>Str/13439/18-19/Fresh Dated: 24.04.2018</u>
b. MODE OF TENDER	e-Procurement System (Online Part I - Techno-Commercial Bid and Part II - Price Bid through www.mstcecommerce.com/eprochome/kopt of MSTC Ltd. The intending bidders are required to submit their offer electronically through e-tendering portal. No physical tender is acceptable by Kolkata Dock System
c. E-Tender No.	<u>KoPT/Kolkata Dock System/MM/10/18-19/ET/188</u>
d. Date of NIT available to parties to download	17.07.2018 at 12 hrs.
e. Pre-Bid Meeting starting date & Time	N.A

f. Pre –Bid Meeting closing date & Time	N.A
g. i) Earnest Money Deposit	<p>"Earnest Money Deposit" of Rs.81,422.00 (Rupees Eighty One Thousand Four Hundred Twenty Two Only) in the form of Banker's cheque or Pay Order or Demand Draft from any of the Nationalized/Scheduled Banks in India having branch in Kolkata drawn in favour of "Kolkata Port Trust" or Treasury Receipt of the deposit issued by the Treasurer, Kolkata Port Trust, as the case may be. "The MSEs who are registered with District Industries Centre (DICs)/ NSIC (under Single Point Registration Scheme) are eligible for availing benefits under Public Procurement Policy. The firms registered with DGSD or MM divisions are also not required to pay the EMD & cost of tender."</p>
ii) Tender Cost	<p>"Tender Cost" containing Banker's cheque or Pay Order or Demand Draft from any of the Nationalized/Scheduled Banks in India having branch in Kolkata drawn in favour of "Kolkata Port Trust" of Rs. 500 (GST extra @18%) (Rupees five hundred only) as the cost towards purchase of tender document (applicable for downloaded NIT only) or Treasury Receipt of the deposit issued by the Treasurer, Kolkata Port Trust, as the case may be. All Banker's cheques/Pay Orders/Demand Drafts should be drawn in favour of "Kolkata Port Trust" on any nationalized/Scheduled bank having branch in Kolkata.</p> <p>"The MSEs who are registered with District Industries Centre (DICs)/ NSIC (under Single Point Registration Scheme) are eligible for availing benefits under Public Procurement Policy. The firms registered with DGSD or MM divisions are also not required to pay the EMD & cost of tender."</p>
ii) Transaction Fee	<p>Rs.2036/- (GST @18% Extra) Payment of Transaction fee by NEFT/RTGS in favour of MSTC LIMITED (refer clause. No. 4 of Annexure -A)</p>
h. Last date of submission of EMD & Bid Document fee at KDS	08.08.2018 up to 14.00 hrs.
Last date of submission of Transaction fee through RTGS/NEFT in favour of MSTC Limited, Kolkata.	<i>Bidders should attempt to deposit Transaction Fee 3 days prior to closing of bid to avoid rejection of bid on account of failure to confirm receipt by MSTC.</i>
i. Date of Starting of e-Tender for submission of on line Techno-Commercial Bid and price Bid at www.mscecommerce.com/eprchome/kopt	17.07.2018 at 11hrs.
j. Date of closing of online e-tender for submission Bid.	08.08.2018 at 14 hrs.

k. Date & time of opening of Bid	08.08.2018 at 15 hrs.
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List of Annexure

Important Instructions to Bidders	Annexure - A
Commercial Terms & Condition	Annexure - B
Schedule of Requirement	Annexure - C
Contract forms	Annexure - D
Price Bid	Annexure - E
List of documents to be signed, stamped and uploaded	Annexure - F

Important instructions for E-procurement

This is an e-procurement event of Kolkata port Trust. The e-procurement service provider is MSTC Ltd., 225C A.J.C. Bose Road, Kolkata-700020

Bidders are requested to read the terms & conditions of this tender before submitting your online tender.

1

Process of E-tender :

A) Registration: The process involves vendor's registration with MSTC e-procurement portal which is free of cost. Only after registration, the vendor(s) can submit his/their bids electronically. Electronic Bidding for submission of Technical Bid as well as Commercial Bid will be done over the internet. The Vendor should possess Class III signing type digital certificate. Vendors are to make their own arrangement for bidding from a P.C. connected with Internet. MSTC is not responsible for making such arrangement. (Bids will not be recorded without Digital Signature).

SPECIAL NOTE: THE TECHNICAL BID AND THE COMMERCIAL BID HAS TO BE SUBMITTED ON-LINE AT [www.mstcecommerce.com/eprochome/.....](http://www.mstcecommerce.com/eprochome/)

1). Vendors are required to register themselves online with www.mstcecommerce.com → e-Procurement → PSU/Govt depts → Select Logo → Register as Vendor -- Filling up details and creating own user id and password → Submit.

2). Vendors will receive a system generated mail confirming their registration in their email which has been provided during filling the registration form.

In case of any clarification, please contact/MSTC, (before the scheduled time of the e- tender).

Contact person (Kolkata Port Trust):

1. Mr. Indrajit Ghosh Materials Manager Mob No. 09674720053 mm@kolkataporttrust.gov.in	2. Mr. Namgyal Bhutia Sr. Dy. Materials Manager Mob No. 9051888657 nbhutia@kolkataporttrust.gov.in	3. Mrs. Sulata Barua Dy. Materials Manager Mob No. 9836156154 Sulata.b@kolkataporttrust.gov.in
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Contact person (MSTC Ltd):

1. Mr. Arindam Bhattacharjee Dy. Manager (e-Commerce) Mob No. 09330102643 arindam@mstcindia.co.in	2. Mr. Sabyasachi Mukherjee Junior Manager (e-Commerce) Mob No. 07278030407 smukherjee@mstcindia.co.in
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(3) Mrs. Sumona Maity
Management Trainee (e-Commerce)
Mob No. 09831155225
smaity@mstcindia.co.in

Google hangout ID- (for text chat)- mstceproc@gmail.com

	<p>B) System Requirement:</p> <ol style="list-style-type: none"> Windows 7 or above Operating System IE-7 and above Internet browser. Signing type digital signature Latest updated JRE 8 (x86 Offline) software to be downloaded and installed in the system. <p>To disable "Protected Mode" for DSC to appear in The signer box following settings may be applied.</p> <ul style="list-style-type: none"> Tools => Internet Options => Security => Disable protected Mode If enabled- i.e, Remove the tick from the tick box mentioning "Enable Protected Mode". Other Settings: <p>Tools => Internet Options => General => Click On Settings under "browsing history/ Delete Browsing History" => Temporary Internet Files => Activate "Every time I Visit the Webpage".</p> <p>To enable ALL active X controls and disable 'use pop up blocker' under Tools→Internet Options→ custom level (Please run IE settings from the page www.mstcecommerce.com once)</p>
2	<p>The Techno-commercial Bid and the Price Bid shall have to be submitted online at www.mstcecommerce.com/eprochome/..... Tenders will be opened electronically on specified date and time as given in the Tender.</p>
3	<p>All entries in the tender should be entered in online Technical & Commercial Formats without any ambiguity.</p>
4	<p>Special Note towards Transaction fee:</p> <p>The vendors shall pay the transaction fee using "Transaction Fee Payment" Link under "My Menu" in the vendor login. The vendors have to select the particular tender from the event dropdown box. The vendor shall have the facility of making the payment either through NEFT or Online Payment. On selecting NEFT, the vendor shall generate a challan by filling up a form. The vendor shall remit the transaction fee amount as per the details printed on the challan without making change in the same. On selecting Online Payment, the vendor shall have the provision of making payment using its Credit/ Debit Card/ Net Banking. Once the payment gets credited to MSTC's designated bank account, the transaction fee shall be auto authorized and the vendor shall be receiving a system generated mail.</p> <p><u>Transaction fee is non-refundable.</u></p> <p>A vendor will not have the access to online e-tender without making the payment towards transaction fee.</p> <p><u>NOTE</u></p> <p>Bidders are advised to remit the transaction fee well in advance before the closing time of the event so as to give themselves sufficient time to submit the bid.</p>
5	<p>Information about tenders /corrigendum uploaded shall be sent by email only during the process till finalization of tender. Hence the vendors are required to ensure that their corporate email I.D. provided is valid and updated at the time of registration of vendor with MSTC. Vendors are also requested to ensure validity of their DSC (Digital Signature Certificate).</p>
6	<p>E-tender cannot be accessed after the due date and time mentioned in NIT.</p>
7	<p>Bidding in e-tender :</p> <ol style="list-style-type: none"> Vendor(s) need to submit necessary EMD, Tender fees and Transaction fees (If ANY) to be eligible to bid online in the e-tender. Tender fees and Transaction fees are non refundable. No interest will be paid on EMD. EMD of the unsuccessful vendor(s) will be refunded by the tender inviting authority. The process involves Electronic Bidding for submission of Technical and Commercial Bid.

	<p>c) The vendor(s) who have submitted transaction fee can only submit their Technical Bid and Commercial Bid through internet in MSTC website www.mstcecommerce.com → e-procurement →PSU/Govt depts→ Login under→My menu→ Auction Floor Manager→ live event →Selection of the live event</p> <p>d) The vendor should allow running JAVA application. This exercise has to be done immediately after opening of Bid floor. Then they have to fill up Common terms/Commercial specification and save the same. After that click on the Technical bid. If this application is not run then the vendor will not be able to save/submit his Technical bid.</p> <p>e) After filling the Technical Bid, vendor should click 'save' for recording their Technical bid. Once the same is done, the Commercial Bid link becomes active and the same has to filled up and then vendor should click on "save" to record their Commercial bid. Then once both the Technical bid & Commercial bid has been saved, the vendor can click on the "Final submission" button to register their bid</p> <p>f) Vendors are instructed to use <i>Attach Doc button</i> to upload documents. Multiple documents can be uploaded.</p> <p>g) In all cases, vendor should use their own ID and Password along with Digital Signature at the time of submission of their bid.</p> <p>h) During the entire e-tender process, the vendors will remain completely anonymous to one another and also to everybody else.</p> <p>i) The e-tender floor shall remain open from the pre-announced date & time and for as much duration as mentioned above.</p> <p>j) All electronic bids submitted during the e-tender process shall be legally binding on the vendor. Any bid will be considered as the valid bid offered by that vendor and acceptance of the same by the Buyer will form a binding contract between Buyer and the Vendor for execution of supply.</p> <p>k) It is mandatory that all the bids are submitted with digital signature certificate otherwise the same will not be accepted by the system.</p> <p>l) Buyer reserves the right to cancel or reject or accept or withdraw or extend the tender in full or part as the case may be without assigning any reason thereof.</p> <p>m) No deviation of the terms and conditions of the tender document is acceptable. Submission of bid in the e-tender floor by any vendor confirms his acceptance of terms & conditions for the tender.</p>
8	Any order resulting from this tender shall be governed by the terms and conditions mentioned therein.
9	No deviation to the technical and commercial terms & conditions are allowed.
10	The tender inviting authority has the right to cancel this e-tender or extend the due date of receipt of bid(s) without assigning any reason thereof.
11	Vendors are requested to read the vendor guide and see the video in the page www.mstcecommerce.com/eprochome to familiarize them with the system before bidding.

COMMERCIAL TERMS & CONDITION

Concurrence and remarks for all commercial terms & conditions will be taken online. No hardcopy for the same needs to be submitted.

1. Eligibility Criteria of the Bidders

Established suppliers of Dry Provisions:

Following documents (Photocopy) for meeting the pre-qualification criteria should be uploaded along with offer otherwise their offer may be rejected:-

- i) Having experience in successfully executing supply of similar items to Govt., PSU or Public / Private Organization during last 2 years ending 31st March 2018 for which documentary evidence must be substantiated by uploading any one or more of the following set of documents:
 - a. **Purchase Order along with respective GRN/Receipted Challan.**
 - b. Purchase Order along with respective **Supply Challan duly accepted inspected and passed.**
 - c. Purchase Order alongwith respective Certificate of Execution by the purchaser in their letter head with signature and seal of the issuer.
- ii) Must have valid Permanent I.T. A/c No, GST Registration Certificate , Trade Licence and Factory registration Certificate(In case of bidder is manufacturer , if applicable) issued by a competent authority.(Certificate to be uploaded).

2. PRICE BID

Price quoted by the tenderer shall remain fixed and valid until completion of the contract and will not be subject to variation on any account, except statutory levies for which documentary evidence is to be submitted.

3. EVALUATION CRITERIA:

- i. Evaluation will be made on the lowest (L1) landed price quoted against the individual tendered item among the techno commercially qualified bids subject to the fulfillment of necessary Tender conditions and benefits will be extended to MSEs registered with NSIC as per New Public Procurement Policy as notified by the Government of India, Ministry of Micro, Small & Medium Enterprises (MSME) in The Gazette of India vide No. 503, dated 26.03.2012. When splitting of tender quantity is not possible purely on technical ground, trustees reserve the right not to negotiate price with MSE if their price is within the band of L1+15% in comparison with L1 price of non-MSE for consideration of award of order for 20% of tender quantity against any item as per new public procurement policy. It is not obligatory on the part of the Trustees to accept the Lowest Tender. They reserve the right to accept a Tender in full or in part and / or reject a Tender without assigning any reason thereof.

- ii. In the event of Part Order being placed, the rate(s) against each of the item(s) constituting the order shall be identical to the rate(s) for the corresponding item(s) quoted in the Price Bid, tender terms and conditions shall also remain unaltered. Irrespective of whether order is placed on part or, on the whole of the BOQ no plea for subsequent withdrawal or the amendment will be entertained.
- iii. Bidders quoting must have to quote against all items of the groups otherwise their offer will not be considered.
- iv. It is, however, not obligatory on the part of the Trustees to accept the Lowest Tender. They reserve the right to accept or reject a Tender without assigning any reason thereof.
- v. **For the purpose of evaluation, which will be done on the basis of item wise lowest rate and where identical items exist in both Group "A" and in Group "B", the lower rate for the said common item/s will be considered.**

4. **PERIOD OF VALIDITY OF OFFERS**

Prices offered in BOQ shall remain valid for evaluation for **120 days** from the actual date of opening of the Tender.

5. **Samples are to be marked and labeled so as to correspond with the items in the tender and to be sent to the Office of the Materials Manager so as to reach before opening of the tender.**

6. Full particulars as to specification, brand and makers name as must be applicable and delivery schedule, etc. should be stated, failing which the tender may not be considered.

7. **REJECTION OF TENDER DOCUMENTS**

Tenderer is expected to examine the Tender documents including all instruction forms, terms, and specifications in Tender documents. Failure to furnish the information required as per the Tender Documents or submission of e-tender not substantially responsive to the tender Documents in every respect may result in the rejection of the tender.

8. **BIDDERS RESPONSIBILITY TO SATISFY HIS QUERIES**

The tenderer may visit and inspect the site on his own responsibility and obtain all information that may be necessary for the purpose of his tender offer. No excuse of ignorance as to site conditions and local information will be accepted in the event of his not visiting the site/other equipments. All costs, charges and expenses that may be incurred by the tenderer in connection with the preparation of his tender shall be borne by him and the Trustees accept no liability whatsoever in this regard.

9. **CLARIFICATION OF TENDER DOCUMENTS**

Prospective tenderers requiring further information or clarification of the Tender Documents may notify the Materials Manager in writing by Fax at the Materials Manager's mailing address indicated in the invitation for tenders within a reasonable time prior to the time of submission of tender.

10. AMENDMENT OF TENDER DOCUMENTS

- a). At any time prior to the deadline for submission of tenders, the Materials Manager for any reason whether at his own initiative or in response to a clarification required by a prospective tenderer may modify the Tender Documents.
- b). The amendment, if any shall be part of the Tender Documents and will be notified by publication in the KoPT website and CPP Portal and MSTC website as corrigendum and will be binding on the prospective Tenderers.
- c). In order to allow prospective tenderers reasonable time for taking the amendment, if any into account & preparing the tenders, the Materials Manager may at his discretion, extend the deadline for the submission as well as opening of the tenders.

11. SPECIAL INSTRUCTION:

- i. In a tender, either the Indian agent on behalf of the principal/ O.E.M or Principal/ O.E.M itself can bid but both can't bid simultaneously for the same item / product in the same tender.
- ii. If any agent submits bid on behalf of the Principal/O.E.M the same agent shall not submit a bid on behalf of another Principal/ O.E.M in the same tender for the same item /product.

12. OPENING OF TENDERS

- i. The Tender will be opened online. Tenderer can see the technical and price in their login once in opened.
- ii. To assist in the examination, evaluation and comparison of tenders, Materials Manager may, at his discretion, ask the tenderer for a clarification of their offer. All responses to requests for clarification shall be in writing and **no change** in the price or substance of the tender shall be permitted.
- iii. The Tenders will be evaluated by Kolkata Port Trust and only those offers which are substantially responsive to the specifications will be short listed. Further processing, discussion, etc. will be held only with the short listed tenderers.

13. The Earnest Money Deposits of all tenders will be retained by Kolkata Port Trust and will be returned after finalization of the tender.

14. The Earnest Money Deposit of only the successful bidder will be refunded only on receipt of requisite security money by Kolkata Port Trust.

15. A bidder may be disqualified if the bidder provides misleading or false information in the statements and documents submitted.

16. NON-RESPONSIVE BIDDER:

An offer shall be considered non-responsive if the offer is: -

- a. Received after the date and time specified in the tender.
- b. Not accompanied with E. M. Deposit & cost of tender in case of down loading of tender from website.

- c. Not valid for 120 (One hundred and Twenty) days from the opening date of Techno Commercial Bid.
- d. Not accompanied with bid documents not signed, sealed and submitted in the manner indicated in the bid document.
- e. Not in accordance with / deviation from the tender documents.
- f. **In addition to above, a bidder may be disqualified if the bidder provides misleading or false information in the statements and documents submitted.**
- g. **Corrections if required to be made in tender papers to be uploaded should be made without using white ink.**
- h. **Offers non-conforming to the instructions as stated above shall be treated as non responsive and hence such offer/offers may be liable for disqualification.**

17. WITHDRAWAL OF TENDERS

Withdrawal of tender/offer in the interval between the closing date for submission of tender and the expiry of the period of its validity specified in the tender will result in forfeiture of Earnest Money.

18. RIGHT TO ACCEPT ANY TENDER OR REJECT ANY OR ALL OFFERS:

KoPT reserves the right to accept or reject any tender and/or part thereof, without assigning any reason. KoPT reserves the right to annul the tendering process and reject all the tenders at any time prior to award of contract, without thereby incurring any liability to the affected tenderers or any obligations to inform the affected tenderers the reason for such actions.

19. NOTIFICATION OF AWARD:

The Materials Manager shall notify the successful tenderer in writing or by fax or by email to be confirmed in writing that their offer has been accepted.

20. INDEMNITY: The contractor shall indemnify the KoPT during the various stages of execution of the contract, regarding damages, losses of or injury to, death of-

- i. Third parties
- ii. Contractor's facilities and equipment
- iii. Contractor's personnel
- iv. KoPT's facilities and equipment, including the goods supplied under the contract
- v. KoPT's personnel

KoPT shall not be liable for any claims for damage to property, injury or death of personnel of the contractor including his casual workmen etc.

21. BID SECURITY (EARNEST MONEY):

- a) The tender is subject to Bid Security (**i.e. Earnest Money**) of **Rs.81,422.00 (Rupees Eighty One Thousand Four Hundred Twenty Two Only)** to be submitted in the form of Banker's cheque or Pay Order or Demand Draft drawn on any Nationalized / Scheduled Bank having branch in Kolkata payable at Kolkata in favour of "**Kolkata Port Trust**" and the same is to be submitted along with the offer.
- b) Bid securities of the unsuccessful bidders will be refunded to them without interest at the earliest after expiry of the final bid validity and latest on or before the 30th day after the award of the contract without any interest.

- c) Bid security will be refunded to the successful bidder on receipt of Performance Security.
- d) Bid security shall be forfeited if a tenderer withdraws his offer during the period of tender validity specified by the tenderer or if the successful tenderer fails to furnish the performance security deposit on being advised to deposit the same within a specified time frame.
- e) Transfer of Bid Security from any deposits may be lying with KoPT shall not be considered.
- f) **Micro & Small Enterprises (MSEs) registered with NSIC under Single Point Registration Scheme (SPRS) are eligible to get the benefits under new Public Procurement policies for MSEs as notified by Govt. of India, Ministry of Micro, Small & Medium Enterprises (MSME) vide Gazette Notification, dated 26.03.2012. When splitting of tender quantity is not possible purely on technical ground, trustees reserve the right not to negotiate price with MSE if their price is within the band of L1+15% in comparison with L1 price of non-MSE for consideration of award of order for 20% of tender quantity against any item as per new public procurement policy.**
- g) **The MSEs who are registered with District Industries Centre (DICs)/ NSIC (under Single Point Registration Scheme) are eligible for availing benefits under Public Procurement Policy. The firms registered with DGSD or MM division are also not required to pay the EMD & cost of tender.**
- h) **Copy of valid NSIC Certificate for MSEs or DIC's (DISTRICT INDUSTRIES CENTRE) Certificate/ Udyog Adhar certificate has to be submitted along with the bid.**

22. PERFORMANCE SECURITY:

- a) The tender is subject to Performance Security for an amount of five per cent (5%) of the value of the contract - which is to be submitted by the successful bidder/s in the form of cash/Bank Draft/Pay Order drawn on Nationalized/Schedule Banks having branch at Kolkata in favour of **"Kolkata Port Trust"** to the Treasurer, Kolkata Port Trust, 15, Strand Road, Kolkata-700 001 and the copy of Treasury receipt is to be submitted to MM division by the successful Bidder within 30 days from the date of placement of order.
 - b) The proceeds of the security deposit shall be payable to the Kolkata Port Trust as compensation for any loss resulting out of the tenderer's failure to execute the contract.
 - c) Kolkata Port Trust will return the security deposit without any interest as expeditiously as possible after the date of completion of Warranty period(s).
 - d) In the event of the successful bidder failing to execute the order within the stipulated delivery period without sufficient reasons acceptable to the Trustees, the Security Deposit may be forfeited and the order be cancelled.
- 23. Exemption: No Exemption from submission of Performance Security is allowed.**
- 24. GST & other applicable taxes will be paid extra on actual basis as applicable.**
- 25. When the price is ruled by weight or measurements, net weight and net measurement should be quoted.**
- 26. The Materials Manager does not bind himself to accept lowest of any tender or assign any reason for non-acceptance. He also reserves to himself the right to accept any tender in**

- part or in whole. KoPT reserves the right to take up to 10% beyond the tendered quantity at the L1 quoted rate.
27. The Trustees will not recognize any assignment or endorsement in favour of third parties of any order arising out of this tender other than the authorized dealer/distributor /accredited agents in respect of any payment due by the Trustees against any such order.
 28. If delivery of material is not made within the time undertaken, the order may be cancelled without notice and procurement of materials will be made from market **at the risk and cost of the defaulting supplier/s.**
 29. Unaccepted samples should be collected back from this office within 5 weeks from the due date of tender, failing which it will be deemed that they have been abandoned and will be disposed of. The representative who is deputed to collect samples must bring with him a letter of authority.
 30. Any default in the supply or failure to deliver an approved quality within the time stipulated shall involve purchase of the whole or any portion of the supply remaining undelivered or unapproved from another source at the risk and expenses of the supplier.
 31. All parties quoting should state clearly in bold letters the % of GST and/or other statutory levies etc. that will be charged against any item as guidance at the time of placing order.
 32. **L. D. Clause** –
 - i. If the supplier fails to complete the supply within the scheduled delivery period or such extension thereof, the supplier shall pay, as compensation and not as a penalty, Liquidated Damages to the Trustees @ ½% of the basic value of the delayed portion of supply, for every week or part thereof, (part of the week being treated as a full week) provided always that the amount of such compensation shall not exceed 10% of the basic value of contract. GST on L.D. amount at the prevailing rate (presently @18%) will be levied.
 - ii. Without prejudice to any of their legal rights, the Trustees shall have the power to recover the said amount of compensation / damage from money due or, likely to become due to the supplier. The payment or, deduction of such damages shall not relieve the supplier from his obligations to complete any other liabilities and obligations under the contract.
 33. Conditional discount: Evaluation of tenders will not be made on conditional discount if any offered by the firm/s.
 34. **JURISDICTION:** The contract shall be governed by all relevant Indian Acts applicable only within the jurisdiction of the High Court at Calcutta.
 35. **INSPECTION AND TESTING:** Inspection of materials shall be done by Trustees' authorized officer of MM Division after delivery of material at the Central Store. The materials to be supplied by the supplier should strictly conform to the laid down specification of tender / order. If and when necessary, samples from the supplies may be drawn and the same will be tested by Trustees' authorized person either at the trustees own arrangement or by

Government Test House and if found to be inferior to the laid down specifications of tender / order, the materials will be rejected in whole or in part and supplier shall be debited with the cost of test and rejected materials shall be replaced by the supplier at his own cost and arrangement.

36. **ARBITRATION:** For the instant tender no Arbitration will be permissible. In case of disputes the decision of the Materials Manager will be final and binding.
37. **PAYMENTS TERMS:** Payment will be made within 30 days from the date of submission of clear bill along with Bank A/C particulars supported with, where applicable, clear acknowledged receipted copy containing inspection / acceptance note of the material by the representative of user department along with other documents as required for processing the bill for payment through ECS.
38. In the event of any unforeseen closure of work/holiday on any of the above days the same will be opened/held on the next working day without any further notice.
39. **THE TENDER WILL NOT BE EXTENDED UNDER ANY SITUATION AFTER DUE DATE.**
40. **BID CURRENCY:** Price shall be quoted in I.N.R. only.
41. **GUARANTEE/WARRANTY:** Supplied store is to be guaranteed against any manufacturing defect for a period of 12 months and is to be replaced free of cost in the event of development of such defect within such period.
42. **DELIVERY:**
- I. Supplies must be packed in new bags and/or in sealed Tins/Containers etc. as specified in the Tender.
 - II. **Delivery of all items to be made as per requirements directly to the Hospital, Vessels and Shore points of KoPT in the Port Area at the specified intervals of time as will be indicated at the time of placement of order and during the contract period. For Marine and Hospital – delivery should be completed within 7 days from placement of Order every month.**
43. **LICENCES AND PERMITS:** The contractor shall be liable for obtaining all licenses and permits with respect to the goods supplied by him.:-
44. If conditions above are not strictly complied with, the tender may not be considered.
45. Rates quoted should be on net weight basis and not on gross weight basis.
46. Rates quoted must be exclusive of GST, if applicable the rate of GST must be stated clearly as extra.
47. **Rates quoted by the firm must remain firm during contract period of 1 year from date of placement of contract and under no circumstances change in rate quoted by the firm**

will be entertained. The rate quoted should be on free delivery basis and under no circumstances, on Ex-godown basis.

48. Tenderers must quote a single rate for a particular quality irrespective of the delivery schedule of materials either in one or more installments.
49. Any condition printed on the reverse of the bidder's offer will be ignored and will not be accepted.
50. No counter conditions/terms stipulated by the Tenderers' are acceptable and the offers from the bidders quoting such terms/conditions are liable to outright rejection.
51. **If conditions above are not strictly complied with, the tender may not be considered.**

52. SPECIAL CONDITIONS OF TENDER

- i. Supplies of Provisions must always be fresh and of good quality and any item found to be of inferior quality or unsuitable for consumption will be rejected by the User Depts. or their authorized representatives and arrangement must be made to replace the said items within 1 hour from stipulated delivery time, failing which the KoPT will purchase the items so rejected and recover extra cost if any incurred for procurement of the said items from the Contractor's Bill.
- ii. The quantity is approximate and there is no guarantee that the full tendered quantity will be drawn. Only the actual quantity as and when required during the currency of the contract, will be drawn. The Trustees' reserve their right to draw up to 10% of tender quantity
- iii. After the contract is awarded, details of orders for supply should be collected & verified from the concerned Store ("O" Group) at the Materials Management Division within 4 P.M on week days except Saturday, Sunday and holidays. Once the formal order is placed on the party the onus is on the suppliers to get and verify details of ordered quantities of different items in time so as to effect supply of requisite items in requisite quantities at the requisite points in time.
- iv. Generally the item listed are to be supplied monthly or in some case fortnightly installments in packed and arranged vessel wise according to vessels name and to be continued at regular intervals throughout the contract period. **The suppliers must be prepared to affect supply at 12 hours notice. Quantity in each case is only approx. and may be reduced or cancelled in any month.**
- v. Supplies are to be made strictly in time and to the satisfaction of Officer-in-Charge of Vessels/Shore points/Hospital. In case of any complaint, the supplier should take up the matter directly with the Officer-in-Charge for satisfactory solution of the complaint. In case of any impasse, the matter might be referred from both ends to Materials Manager whose decision on the matter should binding.
- vi. The supplier must bring their scales and weigh out the commodities in their scale to the satisfaction of the receiving authority.

53. LICENCES AND PERMITS: The contractor shall be liable for obtaining all licenses and permits with respect to the goods supplied by him. Arrangements for Dock Permit etc. as necessary for direct delivery to the consuming points is to be made by the supplier at their own initiative following existing rules for which necessary assistance will be extended. **The Dock Permit will be provided by KoPT free of cost.**

54. INSPECTION and QUALITY OF STORES: - Inspection of materials will be done, if required, by KoPT's authorized representative at delivery point. If necessary, samples, like Ghee, Mustard Oil etc. from the supplies may be drawn and the same will be tested by KoPT's own arrangement or by Government Test House and if found to be inferior to the specifications laid down, the materials will be rejected in whole or in part and the supplier will be debited with the cost of test. The supplier will have to replace the rejected stores at his own cost and in the event of his failure to do so, the item/s rejected will be procured at the supplier's risk and cost.

55. SPECIAL INSTRUCTION:

In case of packaged item with MRP having brands, the Order price as per quotation or the MRP as shown in the package supplied – whichever is less would be considered for processing of supply bills.

56. DELIVERY INSTRUCTIONS FOR HOSPITAL

- i. The requirements of the day are to be taken from the respective Hospitals on the previous evening.
- ii. The supply of Bread, Butter and Eggs must reach the respective Hospital by 6 A.M. The rest of the supply must reach the Hospital by 8 A.M.
- iii. The quantities are only approximate and may be increased/decreased or cancelled at any time.
- iv. Full Particulars in regard to mode of delivery and quantities may be had from the Trustees' Chief Medical Officer.
- v. As regards Fresh Vegetable, **two or three varieties from the seasonal vegetable list are to be supplied at a time and will be varied at the sole discretion of the Chief Medical Officer or his representative in keeping with the varieties shown below. In addition to the seasonal vegetables, on every day, however, the Tenderer will be required to supply any of the vegetables of any number and any quantity from annual vegetable list shown in below.**

vi. VEGETABLE is to be supplied as per list hereunder :

A. List of Seasonal Vegetables

January-March	April-June	July-September	October-December
Cauliflower, Cabbage, Tomato, Peas, Brinjal, Spinach, French Beans, Beet, Green Papaya and Carrot.	Cabbage, Green Papaya, Jhinga, Brinjal, Gourd, Pulbul (pointed Gourd), Lady's Finger and Tomato	Pulbul (pointed Gourd), Lady's Finger, French Beans, Green Papaya, Jhinga, Brinjal, Gourd, Cabbage and Tomato	Brinjal, Cauliflower, Peas, French Beans, Tomato, Gourd, Spinach, Cabbage, Green Papaya, Broad Beans and Carrot

vii. **List of annual vegetables:**

Potato, Onion, Ginger, Green Chillies, Cucumber (average wt. 150 gms. each) Bittergourd, Coriander Leaves, Carrot and Beet.

B. FRUITS - Must be perfectly ripe, fresh and should be of best picked quality.

January - March	April- June	July - September	October- December
Banana, Orange / Sweet Lime, Apple and Guava	Banana, Orange / Sweet Lime, Apple, Mango and Guava	Banana, Orange / Sweet Lime, Mango and Guava	Banana, Orange / Sweet Lime, Apple and Guava

N.B: Specification of each fruit will be (approx.) as follows:

Banana (medium size) approx. 6" size and not less than 120 grams each and weight of 10 Bananas will be not less than 1.2 Kg.

Apple (medium size) not less than 120 grams each and weight of 10 Apples will be not less than 1.2 Kg.

Mango (medium size) not less than 175 grams each and weight of 10 Mangoes will be not less than 1.75 Kg.

Orange/Sweet Lime (medium size) not less than 120 grams each and weight of 10 Oranges/Sweet Limes will be not less than 1.2 Kg.

Guava (medium size) not less than 120 gms each and weight of 10 Guavas will be not less than 1.2 Kg.

Any two/three Fruits are to be supplied daily as directed by the Chief Medical Officer or his authorised representative in keeping with the varieties and sizes shown above. One lump-sum rate covering all varieties is to be quoted.

viii. Tenderer must have a Telephone, Fax and preferably have a shop within two miles radius of the Materials Management Division.

SPECIFICATION OF:

ix. EGGS- These must be of average size and weight (each weighing not less than 50 grams.) and should not float on water but must sink readily.

x. VEGETABLE – Must be fresh, sound and good quality.

xi. Fresh FISH Rohu, Katla variety– Must be supplied free from Fins, Scales., Guts and Head and should be of either 'RUHEE' or 'Katla' variety and weight of each fish should not be less than 2 Kg. by weight. The pieces will be made at Hospital Kitchen and the piece and weight of each should be 50 grams. (10 pieces should weight 500 grms. approx.).

xii. CHICKEN Dressed (Breast and Legs only) – The pieces will be made at Hospital Kitchen. The piece size should be 50 gms. Each (10 pieces should weight 500 grams. approx.).

N.B. Egg, Bread & Butter to be supplied within 6 A.M and other items within 8 A.M. The materials are to be supplied to KoPT Centenary Hospital as per actual requirement communicated by the

Registrar/authorised representative who will give necessary order everyday for supply to be made on the next day. Bill supported with signature of approving authority is to be submitted to D.M.M. (R).

59. DELIVERY INSTRUCTIONS FOR MARINE CREWS AND SHORE POINTS.

SCHEDULE OF FRESH VEGETABLES :-

Fresh Vegetables have to be supplied as per availability in the market. The type of vegetables to be varied frequently so that no similar type of vegetables is supplied regularly. The list of vegetables to be supplied as shown below is indicative only.

INDICATIVE LIST OF VEGETABLE is to be supplied to Vessels and Shore Points of Marine Dept. on fortnightly basis as per list hereunder:

December - January	February - March	April – May	June - July	August- September	October - November
Radish, Cauliflower, Peas, Beans & Carrots.	Cabbage, Tomato and Cauliflower	Brinjal, Jhinga, Green Papaya, and White Guard	Ladies Finger, Pumpkin, Pulbul and French Beans	Karola, Kachumukhee, Jhinga and Brinjal	Brinjal, Ladies finger, Spinach and Cabbage.

Out of the above list, two items to be supplied alternatively in fifteen days interval.

Sd/-

Chief Mechanical Engineer

Schedule of Requirement
Tender No. Str/13439/18-19/FRESH Dated 24.04.2018 to be opened on 08.08.2018

SPECIFICATION & REQUIREMENT					
A. FRESH PROVISIONS FOR HOSPITAL					
Sl. No.	Unit	Per	Item no.	Description	Qty.
1	02	Kg	1550190	Onion (Best picked quality)	650
2	02	Kg	1550260	Potato(Best picked quality)	3000
3	02	Kg	1550250	Fresh Vegetable (best quality) To be supplied as per instruction kept in Annexure-'A' Special Condition of Tender.	12000
4	14	No	1550004	Fresh Fruits (Best picked quality, perfectly ripe, Fresh and sound). Orange/Sweet Lime – 18000 nos. - Medium size- not less than 120 grams. each , Banana- 20000 nos. - Medium size – approx.6" - not less than 120 grams. each, Apple - 1600 nos. - Medium size - not less than 120 grams each. Mango - 1000 nos. - Medium size - not less than 175 grams each, Guava - 2400 Nos. - . not less than 120 grams each.	43000
5	14	No	1550005	Egg (Hen). Picked size, weighing not less than 50 gm. Each	22000
6	02	Kg	1550006	Chicken - Dressed (Legs & Breast only). The pieces of Chicken must be made at Hospital Kitchen.	1200
7	14	No	1550007	Fresh Lime (Best picked quality)	15000
8	02	Kg	1550008	Fresh Fish Rohu, Katla variety - not iced, excluding Head, Fins, Scale & Guts etc.). Not less than 2 Kg. in weight. The pieces of Fish must be made at Hospital Kitchen.	3000
9	02	Kg	1550009	Bread (Sliced) (make - Modern, Britannia etc.)	2000
10	02	Kg	1550010	Curd (Sweet & Sour) - 100 grams. in each container	1200
11	02	Kg	1550011	Ginger	120
12	02	Kg	1550012	Garlic	12
13	02	Kg	1550013	Butter ('AG' marked). 10 grams each pack. of Amul brand .	220
14	02	Kg.	1550140	Dhonia (Powdered, Standard Brand)	12
15	02	Kg	1550270	Paneer	300

NO PRICE TO BE QUOTED HERE

N.B: Vegetable, Fruits, Fish, Chicken and Eggs are to be supplied as per instruction contained in tender document. Special Condition of Tender.

Sl. No.	Unit	Per	Item no.	Description	Qty.	NO PRICE TO BE QUOTED HERE
B) Fresh Provision for DMD					KG/No	
1	02	Kg	1550180	Pumpkin (Best Picked Quality)	5256.00	
2	02	Kg	1550190	Onion (Best Picked Quality)	1752.00	
3	14	No	1550007	Fresh Lime	26280.00	
4	02	Kg	1550260	Potato (Best Picked Quality)	5957.00	
5	02	Kg	1550250	Fresh Vegetable (Best Picked Quality) to be supplied as per instruction contained in Tender document.	3679.00	

Contract Form

Code No.1224150

S-82

New-1056

Tender No. Str/13439/18-19/FRESH Dated 24.04.2018 to be opened on 08.08.2018
(To be filled up and uploaded online)

MATERIALS MANAGER
KOLKATA PORT TRUST

Sir,

1. I/We the undersigned hereby tender to supply the Trustees with such of the several articles or items enumerated in the accompanying list as you may select at the price stated therein and on terms as specified in the prescribed agreement.

2. A sum of **Rs.81,422.00 (Rupees Eighty One Thousand Four Hundred Twenty Two Only)**. either in the form of Banker's cheque or Pay Order or Demand Draft is to be drawn from a Nationalized/Scheduled Bank in India having branch in Kolkata in form of "Kolkata Port Trust" is to be furnished with the details viz.

Banker's cheque or Pay Order no.....dated.....Bank.....Branch.....

3. If my/our tender or any portion of it is accepted I/We agree within 10 days of receiving notice of acceptance to execute an agreement, in the prescribed form, and to deposit with the Trustees' Financial Adviser and Chief Accounts Officer, 5% of the value of the accepted Tender, this deposit to be at my/our option either in Cash or in Government of Kolkata Port Trust Securities or in National Savings Certificates to an equivalent market value. I/We understand that no interest will be payable on such deposit.

4. I/We agree that if I/We withdraw my/our tender before the receipt of advice of the Trustees decision or if after my/our tender has been accepted in Whole or in part. I/We fail to execute the Prescribed Agreement within ten days after such acceptance the earnest money deposited by me/us may be forfeited, and in the later case the Tender may be cancelled.

5. Notwithstanding anything hereinbefore contained and without prejudice any of the rights of the Trustees' and without in any way effecting any of my/our liabilities. I/We hereby agree and confirm that I/We have pursued and understood the terms and conditions and import of all the causes in the prescribed agreement, a copy whereof has been duly initialed by me/us for identification and submitted with the tender and I/We agree that the terms and conditions contained in the said prescribed agreement shall be deemed to form part of the terms and conditions of the tenders and I/We shall be bound by same.

6. I/We agree not to sub let or assign the Contract for supplies or any part thereof at any benefit there under.

7. I/We bind myself/ourselves to supply, if required to do so up to 110% of the quantities accepted by the Trustees.

8. I/We agree to bear the cost of stamping the agreement.

9. I/We agree that delivery of articles will not be completed until such articles are inspected and passed at destination by an officer of the Trustees whose decision shall be final until such inspection and passing the articles shall remain and or will continue to remain at my/our sole risk. The rates quoted include delivery at Garden Reach.

10. Unless otherwise specified in the order I/We undertake to deliver supplies not later than 24 hours from the receipt of the order if received by noon on a week day or the case of an order received later than noon, 48 hours after such receipt failing which a purchase may be made against me/us in the open market on my/our account and risk and additional cost incurred thereby may be received from the 5 per cent deposit made by me/us in terms of clause 3 or any other way that the Trustees may think fit and proper

11. I/We agree to all bills for articles supplied being prepared in and paid at the Trustees' Head Office by the existing mode which will absolve the Trustees from all liabilities whatsoever
12. Samples where called for have been marked and labeled so as to correspond with items in the tender.
13. The articles supplied will be in strict accordance with the specification and or description in the Schedule.
14. **The price quoted for net weight or net measurement but the prices include cost of containers and delivery to the Hospital of Kolkata Port Trust, near Majherhat Bridge, Kolkata – 700053 and delivery to other Shore Stations.**
15. Rate unit have not been altered in the Tender and quotations have been entered in both figures and words.
16. The total value of each item has been shown in the column provided for that purpose.
17. Country of manufacturer has been stated.
18. **Charge for work necessary for completion of Contract:** - I/We agree to pay all charges for handling, stamping, painting, marking, protecting and preserving patent rights drawings, templates, models and gauges and for all such measures as may be deemed necessary for the proper completion of the Contract even although special provision thereof has not been made in the specification or drawings.
19. **Indemnity Clause:** - I/We agree to all times to indemnify the Trustees against all claims which may be made in respect of the several articles or items enumerated in the list attached hereto under any patent or other rights and accept responsibilities for all risk or accidents or damage from whatever cause arising; PROVIDED Always that in the Trustees shall notify me /us of same and I/We shall be at liberty at my/our own expense to take steps in the matter that I/We may think fit.
20. **REMOVAL OF REJECTED STORES:** - I/We agree to remove within a fortnight from the date of rejection of any stores delivered by me/us and such rejected stores shall lie at my/our risk and rent may be charged at the Trustees' option. If I/We fail to remove such stores within a fortnight of rejection the Trustees shall have the right to dispose of the same and I/We shall have no claim against the Trustees in respect of the said (rejected) stores.
21. For non-observance of any of the terms of the tender and/or Agreement or otherwise the Trustees have absolute right without assigning any reasons to cancel the tender and/or the agreement and I/We shall be liable for all losses and damages arising there under and this is without prejudice to all other rights and remedies of the Trustees.
22. It is distinctly understood by and between the parties that notwithstanding anything hereinbefore contained the Trustees without prejudice to any of their rights shall be at liberty to deduct set off or adjust out of any money that may become refundable or payable by the Trustees to the tenderer in respect of the present tender or out of the security deposit in respect of the present tender any sum of sums that may be payable or has become payable by the tenderer to the Trustees or recoverable from the tenderer in respect of any other tender or contract between the tenderer and Trustees in these respect, the decision of the Trustees' Chief Mechanical Engineer shall be final and binding on both the parties.
23. I/we further confirm that I/we carefully gone through the whole of the tender documents and understood the same.
24. It is also confirmed that no part of the tender document has been changed/modified by me/us.
25. Further, I/we confirm that statement of facts/figures information incorporated in my/our Offer is correct.

Yours faithfully

Signature

Address.....

Form-1
Expressed undertaking by the Bidder
(To be filled up and uploaded online)

Code No: 1223740

S – 10 (a)

Tender no. Str/13439/18-19/FRESH Dated: 24.04.2018 Opening on 08.08.2018
E-Tender no. KoPT/Kolkata Dock System/MM/10/18-19/ET/188

To,
The Materials Manager,
KOLKATA PORT TRUST
6, Garden Reach Road,
Kolkata – 700023

I /We hereby tender to supply and deliver the articles noted below to your General Stores at Kidderpore on a one delivery contract basis (unless otherwise stated) at the rate quoted in Price schedule & subject to the conditions of Tender.

[Please strike out the alternative which is not applicable in your case out of the following three and initial the same.]

2. I / We hereby declare that I / We have not been banned or, de-listed by any Government Agency or Quasi-Government Agency or Public Sector Unit.
- 2) I / We hereby enclose the details of any banned / de-listed imposed on my / our agency by any Govt. / Quasi - Govt. Agency or, PSU.
- 3) I/ we hereby confirmed the acceptance of all the technical & commercial terms of the tender.
- 4) I/We hereby confirm, that we have fully read and understood the entire Tender Document, GCC, Special Conditions and Addenda, if any, downloaded from under the instant e-tender and no other source, and will comply to the said document, GCC, Special Conditions and Addenda to ***which I/WE unconditional agree and submit my/our bid online using my/our Digital Signature.***

Date:

Place:

Signature of Tenderer with Official Seal

Full Name in Block Letters:

Address:

Telephone:

Fax:

E-mail ID:

Form 2
GENERAL PARTICULARS OF THE TENDERER
Tender no. STR/13439/18-19/Fresh Dated: 24.04.2018 Opening on 08.08.2018
e - Tender No. KoPT/Kolkata Dock System/MM/10/18-19/ET/188
(To be filled up and uploaded online)

I.	Name of the Bidder	
II.	Whether the bidder is a General Order Suppliers/Printers	
III.	Official Address for communication	
IV.	a. Telephone	
	Cell Phone	
	b. Fax	
	c. E-mail Address	
V(a).	Valid Trade License Certificate (Please upload photocopy)	
(b).	Factory Registration Certificate (If bidder is manufacturer) (Please upload photocopy)	
VI.	PAN (Please upload photocopy)	
VII.	GST Registration No. (Please upload photocopy)	
VIII.	Particulars of EMD deposited (Attach Photocopy of TR/ Certificate of Registration if any with District Industries Centre (DICs) or NSIC (under Single Point Registration Scheme)/ DGS &D /MM Division, KoPT)	
IX.	Have you ever been debarred by any Govt. department or Govt. Undertaking to carry out any work	
X.	Please attach copies of execution certificate(s) issued by PSU/Public Limited/Private Companies to whom similar items have been supplied by you as per Eligibility criteria 1.(i) on page no.7	
XI.	Particular of cost of tender deposited (Please upload photocopy)	

Date:

(Signature & the Seal of the Bidder)

Form 3

**Tender no. STR/13439/18-19/Fresh Dated: 24.04.2018 Opening on 08.08.0218
(To be filled up and uploaded online)**

Kolkata Port Trust
15, Strand Road, Kolkata - 700001

Format of payment through ECS / RTGS

- | | | |
|----|------------------------------------|---|
| 1. | Party Name | : |
| 2. | Bank Name | : |
| 3. | Branch Name | : |
| 4. | Type of Account | : |
| 5. | Account Number | : |
| 6. | MICR CODE of KOLKATA R.B.I.
and | : |
| 7. | IFS Code No. | : |
| 8. | PAN No. | : |
| 9. | VAT No. | : |

(Signature with official seal)

NB: A Xerox copy of an unissued cheque is to be enclosed

Form-4

Tender No. Str/13439/18-19/FRESH Dated 24.04.2018 to be opened on 08.08.2018

APPLICATION FOR DEPOSIT OF EARNEST MONEY

(To be filled up and uploaded online)

To,
The Treasurer,
Kolkata Port Trust,
15, Strand Road,
Kolkata – 700001

Dear Sir,

Sub: Deposit of Earnest Money

Kindly accept a sum of **Rs.81,422.00 (Rupees Eighty One Thousand Four Hundred Twenty Two Only)**. by Banker's Cheque/Demand Draft drawn on _____ (Bank) dated _____, in favour of "**Kolkata Port Trust**" payable at **Kolkata**, as Earnest Money Deposit in respect of **Tender No. Str/13439/18-19/FRESH** dated **24.04.2018** of Materials Management Division due to be opened on **08.08.2018** at **15.00 hrs.**

Date:

Yours faithfully,

Signature

Seal

[PRICE BID]

Tender No. Str/13439/18-19/FRESH Dated 24.04.2018 to be opened on 08.08.2018

Group – A

Sl. No.	Unit No.	Per	Item Code No.	Description	Qty.	Rate (Rs. in Figure)	Rate (Rs. in Words)
A. Fresh Provision for Hospital							
1	02	Kg	1550190	Onion (Best picked quality)	650		
2	02	Kg	1550260	Potato(Best picked quality)	3000		
3	02	Kg	1550250	Fresh Vegetable (best quality) To be supplied as per instruction kept in Annexure - A	12000		
4	14	No	1550004	Fresh Fruits (Best picked quality, perfectly ripe, Fresh and sound). Orange / Sweet Lime – 18000 nos. - Medium size- not less than 120 grams. each , Banana- 20000 nos. - Medium size – approx.6" not less than 120 grams. each, Apple - 1600 nos. - Medium size, not less than 120 grams. each Mango - 1000 nos. -Medium size – not less than 175 grams each. Guava - 2400 Nos. -. not less than 120 grams.	43000		
5	14	No	1550005	Egg (Hen). Mixed picked size. Weighing not less than 50 grms.	22000		
6	02	Kg	1550006	Chicken - Dressed (Legs & Breast only). The pieces of Chicken must be made at Hospital Kitchen.	1200		
7	14	No	1550007	Fresh Lime	15000		
8	02	Kg	1550008	Fresh Fish Rohu, Katla: variety - not iced, excluding Head, Fins, Scale & Guts etc.). Not less than 2 Kg. in weight. The pieces of Fish must be made at Hospital Kitchen.	3000		
9	02	Kg	1550009	Bread (Sliced) (make - Modern, Britannia, etc.)	2000		
10	02	Kg	1550010	Curd (Sweet & Sour) - 100 grams. in each container.	1200		
11	02	Kg	1550011	Ginger	120		
12	02	Kg	1550012	Garlic	12		
13	02	Kg.	1550013	Butter ('AG' marked). 10 grams each pack. Amul Brand	220		
14	02	Kg.	1550140	Dhonia (Powdered, standard brand)	12		
15	02	Kg.		Paneer	300		

To be supplied as per instruction contained in tender document

Group – B

Sl. No.	Unit No.	Per	Item Code No.	Description	Qty.	Rate (Rs. in Figure)	Rate (Rs. in Words)
B. Fresh Provision for DMD							
1	02	Kg	1550180	Pumpkin (Best Picked Quality)	5256.00		
2	02	Kg	1550190	Onion (Best Picked Quality)	1752.00		
3	14	No	1550007	Fresh Lime	26280.00		
4	02	Kg	1550260	Potato (Best Picked Quality	5957.00		
5	02	Kg	1550250	Fresh Vegetable (Best Picked Quality) to be supplied as per instruction kept in page No. 11	3679.00		

To be supplied as per instruction contained in tender document

PRICE NOT TO BE QUOTED HERE

PRICE TO BE SUBMITTED ONLINE ONLY

Forms List of Documents to be uploaded

- a) GST Registration Certificate.
- b) Copy of PAN Card.
- c) Credential of having experience in successfully executing supply of similar item (similar to items tendered out) during last 2 years ending 31.03.2018, i.e. Order copy & Goods receipt note, Supply challans duly materials approved by purchaser, receipt of payment etc.
- d) Copy of Treasury Receipt/D.D. towards deposit of EMD & Tender cost.
- e) Bank details of the bidder to be filled up given format at form 3.
- f) Form -1 Expressed undertaking by the bidder
- g) Form – 2 (General Particulars of the Bidder)
- h) Form – 4 (APPLICATION FOR DEPOSIT OF EARNEST MONEY
- i) Contract Form (i.e. page no.20 & 21)