



KOLKATA PORT TRUST
CENTENARY HOSPITAL, MEDICAL DEPARTMENT
 1, Diamond Harbour Road, Kolkata - 700053
 Telefax: 2401 4503 Ph. No. 24018735/2778/2779
 (ISO 9001 : 2000 ORGANIZATION)



NOTICE INVITING TENDER

SEALED TENDER ARE INVITED FOR THE WORK OF TENDER FOR REPLACEMENT/RECONSTRUCTION OF WORN OUT /DAMAGED AND CORRODED STEEL GAS OVEN -PIPE LAY OUT ARRANGEMENTS INCLUDING ALL FITTINGS/ FIXTURES ETC PRESENTLY INSTALLED IN THE KITCHEN OF CENTENARY HOSPITAL BY MEDICAL DEPT OF KOLKATA PORT TRUST ON TURN KEY BASIS.

Tender No. MED / PR / ADVT 300 / 18-20 / 1627

Dated: 7/ 11 / 2018

Sealed Tender are invited by the Medical Department of Kolkata Port Trust from the bona fide CONTRACTORS for execution of the work of tender for replacement/reconstruction of worn out /damaged and corroded steel gas oven -pipe lay out arrangement including all fittings/ fixtures etc presently installed in the kitchen of centenary hospital of kolkata port trust on turnkey basis as per general conditions of contract, special conditions of contract, schedule of work as specified in this tender.

Bid Document may be downloaded from KoPT website www.kolkataporttrust.gov.in or Central Public Procurement Portal www.eProcure.gov.in. Corrigenda or Clarifications, if any, shall be hoisted on the above mentioned websites only. Hence all the intending bidders are advised to keep close watch on the above mentioned websites in their own interest.

The intending tenderers may submit their tenders in sealed cover upon payment of requisite fees for tender document & EMD in the office of the Chief Medical Officer at 1, Diamond Harbour Road, Kolkata—700053 upto 1500 hrs on 26/11/2018 & the tenders will be opened on 26/11/2018 shortly after 03.30 p.m. in the Office of the Medical Dept. Kolkata Port Trust.

Note: In the event of any unforeseen closure of work / holiday on any of the above days, the same will be opened / held on the next working day without any further notice.

1. Eligibility to BID

In order to prove eligibility, the intending bidder will have to submit the following documents in their Techno-Commercial Bid of the Tender in **Cover - I. No Price is to be mentioned anywhere in the Documents / list submitted with Techno-Commercial Bid.**

Essential Documents to be submitted along with the "Techno-Commercial Bid" (COVER-I)

- a) Self attested photocopies of i) Trade License, (ii) GST Registration Certificate, (iii) Income Tax PAN / TAN No., (iv), Notarized Power of Attorney in favor of Authorized Signatory.
- b) The original copy of Notice Inviting Tender containing Instructions to Bidder duly signed and stamped must be returned and any quotation not accompanied by this Tender Form may be liable for rejection.
- c) Unconditional Acceptance of the Conditions of the Notice Inviting Tender in a separate letter.
- d) Experience of having three or two or one completed "**similar work**" contract carried out satisfactorily during the last seven years ending on **March 2018** costing not less than the amount as mentioned below:

- (i) Contract value **Rs0.66 lacs** each in case of **THREE** contracts

OR



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(ii) Contract value Rs. **0.83 lacs** each in case of **TWO** contracts,

OR

e) (iii) Contract value **Rs.1.33 lacs** in case of **ONE** contract

f) Having experience in successfully supply of similar items during last 3 (three) years ending 31st March 2018 for which documentary evidence must be submitted. (order copies and necessary work completion certificate).

2. INSTRUCTIONS TO BIDDER/S:

Bidders are to carefully note the instructions to Bidders and other details in the documents. Tender is to be submitted in sealed cover as per instructions contained in the documents and will be received at the Administrative Office of the Centenary Hospital up to **3.00 P.M. On 26 /11/ 2018.**

2.1 Tender document is not transferable. No Bidder is allowed to submit more than one TENDER.

2.2 Tender for the above work should be submitted in accordance with the **Schedule of Quantities** as specified in this tender and in accordance with the Special Conditions of Contract & General Conditions of Contract. **The Special Condition of Contract will prevail over and above the General Conditions of Contract.**

2.3 Any Clarification with regard to interpretation or ambiguities discovered or pointed out after the issue of the tender documents but prior to the receipt of tenders as to the meaning, conditions or instructions contained in any of the issued documents, shall be valid only when such a clarification is made by the officer issuing tenders in writing. Any such written clarification or amendment shall be published in the Newspaper and to be hoisted in KoPT's website and also to be distributed to each intending Bidder who shall acknowledge receipt thereof by signing and returning to the issuing officer in the prescribed form prepared and distributed with the clarification or amendment.

2.4 **Intending tenderer may note that** no insertion in newspaper will be made separately and therefore the intending bidders may keep close watch on the above portals. Any change in closing or opening date of the bids resulting for above amendment will also be hoisted in the above portals. Any and / or all changes are however subject to decision of the competent authority of KoPT.

2.5 **Submission of Sealed Tender :** THE TENDER shall be submitted in TWO PARTS in 2 (TWO) SEALED COVERS as follows:

COVER-I :Sealed Cover Super-scribed with "Techno-Commercial Bid for the work as mentioned in the NIT and will contain Techno-Commercial Documents of Set - I.



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COVER-II: Sealed Cover Super-scribed with "Price Bid for the work as mentioned in the NIT and will contain Price Bid Documents of Set - II (two) only.

All these TWO SEALED COVERS should then be put together in a BIG ENVELOPE, duly Sealed and Super scribed with "Procurement of Glucose strips on 2(two) years rate contract basis at Centenary Hospital, KoPT. **TENDER NO. MED/PR/ADVT/300/18-20/1627 Dated,07/11/2018** and to be submitted to the office of the Chief Medical Officer, Centenary Hospital, Diamond Harbour Road, Kolkata-700053 **latest by 3.00 P.M. On 26/11/ 2018** after which no tender shall be accepted. Name and Address of the firm quoting against the tender should also be printed or rubber-stamped on the Envelope. **COVER-I** of the Tender shall be OPENED shortly after **3.30 P.M. on 26/11/2018**, at the Centenary Hospital. One representative with valid authorization of each Bidder may be present at the time of opening of Techno-Commercial Bid of the Tender. Price bids (**Cover - II**) will be opened on the same day on 26/011/2018 only for the Techno-Commercially qualified Bidders. Tenders.

The issuing authority reserves the right to **ACCEPT / REJECT** any or all tenders without assigning any reason whatsoever.

2.6 A) COST AND AVAILABILITY OF THE TENDER DOCUMENT

Tender Document may be downloaded from KoPT Website: www.kolkataporttrust.gov.in and Central Public Procurement Portal www.eProcure.gov.in for which the bidder must submit along with the 'Techno-Commercial Bid' the Pay Order / Banker's Cheque / Demand Draft worth **Rs.354.00** including 18% GST drawn on a **Schedule / Nationalized bank in favour of 'Kolkata Port Trust'** and payable at Kolkata.

B) EARNEST MONEY :

An amount of Rs.3,320 (Rupees three thousand three hundred and twenty) only should be deposited as Earnest Money by the Pay Order / Banker's Cheque / Demand Draft worth **Rs.3,320.00** drawn on a **Schedule / Nationalized bank in favour of 'Kolkata Port Trust'** and payable at Kolkata. **in cover I** along with Techno-commercial Bid. After the award of the contract the Earnest Money will be refunded without interest on suo-moto basis to all unsuccessful bidders who have submitted bona-fide bids. **The Earnest Money of the successful Bidder shall be converted in to Security Deposit and will be refunded after completion of the work in all respect to the satisfaction of the Chief Medical Officer.**

Tenders not accompanied with Earnest Money and tender cost as described shall be summarily rejected as non-responsive.



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Special Conditions of the contract

- 1) **General :** The intending tenderer may visit the site of work located inside the kitchen of Centenary Hospital & may acquaint themselves with scope, nature & quantum of work before quoting their rates during all working days. No changes or revision in their quote rate upon submission of the bid documents will be entertained by Kopt.
- 2) **Scope of work:** The scope of work consists of i) detailed design & drawing of proposed gas oven -pipe layout arrangements ii) Dismantling of existing gas oven _ pipe layout arrangements & forwarding at sales yard.iii) Provide & supply new materials for proposed gas oven - pipe layout arrangements as per approved design & drawing iv) Fabrication , erection & placing in position new gas oven -pipe layout arrangements v) Tesing & commissioning of new gas oven- pipe layout arrangements.vi) any other appurtenant works as per the discretion of yhe Chief Medical Officer or his authorized representative.
- 3) **RATE.** The intending Tenderer should quote their rate by keeping in mind as per the scope of work & should be inclusive of all. No payment on any account including escalation on labour & materials for the instant tendere will be entertained by Kopt.
- 4) **PRICE.:** **Price should be quoted in the price bid only Appendix-C & The Price should remain fixed during the period of the Contract.**
- 5) **Tax Clause** i) GST extra on the quoted prices applicable
 ii) The bidder to confirm that GST amount charged in invoice is declared in its returns and payment of taxes is also made.
- 6) **Security Deposit:** Earnest Money of Rs. 3320/- will be converted as Security deposit and will be refunded after completion of contract to the successful contractor.
- 7) **Time of Completion of the Work:** The work in all respect should be completed within a period of 45 (Forty five) days from the date of placement of work order.
- 8) **Terms of Payment:** The payment to the successful contractor will be released upon successful executoion & completion of the work in all respect as per provisions of tender,
- 9) **Water & electricity :** The water for the proposed work will be supplied free of cost & electricity may be provided to the successful contractor by Kopt upon payment of approved rent & charges
- 10) **Labour laws & regulations and payment of minimum wages:** :The successful contractor will comply all the provision of Labour laws & regulations and payment of minimum wages act & up to their latest amendments.
- 11) **Jurisdiction:** The contract will be governed by all relevant Indian Acts applicable only within the jurisdiction of the High Court of Kolkata.



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- 12) **General conditions of contract:** The intending tendereers may visit Kolkata Port Trust Website : [www. Kolkataporttrust.gov.in](http://www.Kolkataporttrust.gov.in) to acquaint themselves with thw Trustee's general VConditions of Contract for their strict compliances .

The above Clauses shall be final and binding on both parties

Chief Medical officer



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APPENDIX - 'A'

[DULY FILLED IN AND SIGNED ALONG WITH TECHNO-COMMERCIAL BID IN [COVER - I]

Name of the Firm / Bidder: _____

Name of the Authorized Signatory: _____

Official Address: _____

Phone No.: _____ FAX: _____

E-Mail: _____ Cell Phone No.: _____

Trade License No. / Certificate of Incorporation: _____

PAN / TAN _____ (Attach attested Photocopy) GST Registration Certificate _____

Bank Particulars: Name of the Bank / Branch _____

Account Type: _____ A/C No.: _____

MICR No: _____ IFSC Code No.: _____

DECLARATION

We have examined carefully, read and understood the above Terms and Conditions, Specifications and General Conditions of Contract. We hereby tender and undertake to execute and complete all the works required to be performed in accordance with the Specifications, Bill of Quantities, General Conditions of the Contract and the Terms and Conditions as stated in the tender and at rates and prices set out in the annexed Bill of Quantities within the time period as stated in the tender. In the event of our tender being accepted in full or in part, We also hereby agree that the said Tender, Specifications, Bill of Quantities, General Conditions of Contract and the Terms and Conditions as stated in the tender together with the acceptance thereof in writing by or on behalf of the Trustees shall form the Contract.

It is hereby confirmed that the hard copy of tender being submitted (uploaded) in the techno-commercial bid of the tender is Identical to the one downloaded from your website / Central Public Procurement Portal. In case the same is found altered / modified in any way, we will be held responsible and our offer will be liable for rejection forthwith and we may also be barred from participating in future tender of KoPT without any reference to us.

It is also declared that our Concern was never been banned or de-listed by any Government or, Quasi-Government Agency or PSU. If the declaration is found incorrect in future, our offer will be liable for rejection.

Offer No. _____

Signature of the Authorized Signatory of the Tenderer

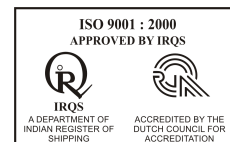
Date: ____ / ____ / 2018

(with official Seal and date)

Place: _



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APPENDIX- C

BILL OF QUANTITIES AGAINST LIMITED TENDER NO. MED / PR / ADVT / 300/

18-19/ 1627 Dt. 07 / 11 / 2018

Sl No	Description of the Item	Unit	QUANTITY	Unit Price in Rs. (In Figure & In Words)	Total amount (in Rs.)
1.	Detailed design & drawing of proposed gas oven -pipe layout arrangements , Dismantling of existing gas oven _ pipe layout arrangements & forwarding at sales yard, Provide & supply new materials for proposed gas oven - pipe layout arrangements as per approved design & drawing , Fabrication , erection & placing in position new gas oven -pipe layout arrangements , Tesing & commissioning of new gas oven- pipe layout arrangements etc all complete.	Quantity One job	Rate	Unit Lump sum	Amount
2.	GST @____%				
3.	% above par/ below par/ at par				
4.	Total amount quoted in Rs.				

Total in Rupees _____

Offer No. _____

Signature of the Authorized Signatory of the Tenderer

Date: ____ / ____ / 2018

(with official Seal and date)

Place: _