



# KOLKATA PORT TRUST

## कोलकाता पत्तन न्यास

OFFICE OF THE CHIEF MEDICAL OFFICER

Centenary Hospital, Medical Dept.

1, Diamond Harbour Road, Kolkata - 700 053

Ph: (033) 2401-4507/8735/2778, (033) 2409-3001

Telefax : (033) 2401- 4503, Website: [www.kolkataporttrust.gov.in](http://www.kolkataporttrust.gov.in),

E-mail : [cmo@kolkataporttrust.gov.in](mailto:cmo@kolkataporttrust.gov.in)

**TENDER FOR JOB CONTRACT FOR ANTI MALARIA SPRAYING WORK FOR CONTROL OF ANTILARVA & ADULT MOSQUITO INSIDE OF PORT LAND PARK AREA INCLUDING BUILDINGS AND STRUCTURES OF KOLKATA PORT TRUST ON ONE YEAR RATE CONTRACT BASIS.**

TENDER NO. MED / PR / ADVT / 303/ 18-19/ 2427

Date: 13/3/2019

Single part ( one bid System ) e- Tenders are invited from bona fide and experienced Service Providers / Contractors fulfilling eligibility criteria mentioned below, to execute and fulfill "Job Contract of Antimalaria spraying works for control of anti larva & adult mosquito inside of Portland Park Area including Building & Structures by providing manpower , equipments & chemicals etc. As directed all complete 4(four ) operations per month as per "**Schedule of Services**" as specified in this tender and in accordance with the **General and Special Conditions of Contract**.

Bid Document may be downloaded from KoPT website [www.kolkataporttrust.gov.in](http://www.kolkataporttrust.gov.in) or Central Public Procurement Portal [www.eProcurement.gov.in](http://www.eProcurement.gov.in). Corrigenda or Clarifications, if any, shall be hoisted on the above mentioned websites only. **Hence all the intending bidders are advised to keep close watch on the above mentioned websites in their own interest.**

### 1) SCHEDULE OF TENDER

1.	TENDER NO.	MED / PR / ADVT / 303/19-20/ 2427 Dated 13/3/ 2019
2.	MODE OF TENDER	e-Procurement System (Online offers in a single part system through CPP portal <a href="https://eprocure.gov.in/eprocure/app/">https://eprocure.gov.in/eprocure/app/</a> )  The intending bidders are required to submit their offer electronically through e-tendering portal. No physical tender is acceptable by Kolkata Dock System <b>No physical tender is acceptable by Kolkata Port Trust.</b>
3	Date of availability of NIT to the Vendors for downloading	16/ 3/ 2019
4	Date of Offline Pre-Bid meeting	25/3/2019
5	Estimated cost of the tender	Rs. 4,24800/- plus GST extra
6	Earnest Money Deposit	"Earnest Money Deposit" of Rs. 8,496.00 (Rupees Eight thousand four hundred and ninety six) only may be remitted at least three days advance from the date of closing of Online e-Tender for



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		<p>submission of Techno-Commercial Bid by NEFT / RTGS to Kolkata Port Trust Bank Account No. 227002000000018 with Indian Overseas Bank, KPT Fairlie Place Extension Branch. IFSC Code No. IOBA 0002270</p> <p>Please furnish the following details while remitting the amount:</p> <p>Name of Bidder:</p> <p>Bank Name:</p> <p>Tender No.:</p> <p>Tender Date:</p> <p>Name of the Tendering Dept.</p> <p>UTR No.:</p> <p>After the award of the contract, the Earnest Money will be refunded without interest on application to all unsuccessful bidders.</p> <p>OR</p> <p>In the form of Banker's cheque, or Pay Order or Demand Draft from any of the Nationalized/Scheduled Banks in India having branch in Kolkata drawn in favour of "Kolkata Port Trust" or Treasury Receipt of the deposit issued by the Treasurer, Kolkata Port Trust, as the case may be.</p>
7	<b>Tender Cost</b>	<p>"Tender Cost" of Rs.590/- (Rupees Five hundred and ninety)only including 18% GST may be remitted at least three days advance from the date of closing of Online e-Tender for submission of Techno-Commercial Bid by NEFT / RTGS to Kolkata Port Trust Bank Account No. 227002000000018 with Indian Overseas Bank, KPT Fairlie Place Extension Branch. IFSC Code No. IOBA 0002270</p>



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		<p>Please furnish the following details while remitting the amount:</p> <p>Name of Bidder:</p> <p>Bank Name:</p> <p>Tender No.:</p> <p>Tender Date:</p> <p>UTR No.:</p> <p>Name of the Tendering Dept. Centenary Hospital, Medical Dept., KoPT</p> <p>OR</p> <p>In the form of Banker's cheque, or Pay Order or Demand Draft from any of the Nationalized/Scheduled Banks in India having branch in Kolkata drawn in favour of "Kolkata Port Trust" or Treasury Receipt of the deposit issued by the Treasurer, Kolkata Port Trust, as the case may be</p>
8	Last date of submission of EMD & Tender Cost to KoPT.	3 ( three ) days before closing date of the tender.
9	Date of Starting of e-Tender for submission of Online Techno-Commercial Bid and Price Bid.	16/ 3/ 2019 at 11.00 hrs.
10	Date of closing of online e-tender for submission of Techno-Commercial Bid & Price Bid. (DD/MM/YY)	06/ 04/ 2019 at 15.00 hrs.
11.	Date & time of opening of Bid (i.e. Techno-Commercial Bid & Price Bid) (DD/MM/YY)	08 / 04/ 2019 at 15.30 hrs.

**Note: a) In the event of any unforeseen closure of work / holiday on any of the above days, the same will be opened / held on the next working day without any further**



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*notice.*

**b) Under no circumstances the Due Date of the Tender will be extended.**

#### **A .Important instructions for E-procurement**

Bidders are requested to use internet Browsers Firefox version below 50 / Internet Explorer version 8 or above, and Java 8 Update 151 or 161.

Further, bidders are requested to go through the following information and instructions available on the CPP Portal <https://eprocure.gov.in/eprocure/app> before responding to this e-tender :

- Bidders Manual Kit
- Help for Contractors
- FAQ

#### **Contact person (Medical Dept. KoPT):**

1. Dr Susmita Banerjee  
Senior Medical Officer  
Mobile No. 9831295840

2. Shri S.K. Joshi  
Deputy MM-C  
Mobile No. 9831938935

3. Shri. D. Bakshi  
Administrative Officer  
Mobile No. 9674720071

#### **B. COMMERCIAL TERMS & CONDITIONS**

Concurrence and remarks for all Commercial Terms & Conditions will be taken Online. Upload supporting Notarized Documents wherever necessary. No hardcopy for the same needs to be submitted. If required, the Bidder/s may be asked to produce the Original documents before the Tender Committee for verification purpose only.

#### **1. AVAILABILITY OF THE TENDER DOCUMENT:**

Tender Document may be downloaded from KoPT Website: [www.kolkataporttrust.gov.in](http://www.kolkataporttrust.gov.in) / Central Public Procurement Portal [www.eProcure.gov.in](http://www.eProcure.gov.in)

#### **2. EXEMPTION FROM PAYMENT OF COST OF TENDER DOCUMENT AND EMD:**

For Micro & Small Enterprises (MSE's) registered with NSIC;



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- Micro & Small Enterprises (MSEs) registered with NSIC (under single point registration scheme) or MSME are exempted from depositing of Tender Cost and Earnest Money.
- If Micro & Small Enterprises (MSE's) registered with NSIC or MSME intends to participate in the tender, for the items they are not registered with NSIC, then they will have to deposit Tender Cost, full amount of Earnest Money as per NIT. **Otherwise their offer against the tender will not be considered.**
- Copy of valid NSIC Certificate for MSEs has to be submitted along with bid .

**COMMERCIAL TERMS & CONDITIONS** :Concurrence and remarks for all Commercial Terms & Conditions will be taken Online. Upload supporting Notarized Documents wherever necessary. No hardcopy for the same needs to be submitted. If required, the Bidder/s may be asked to produce the Original documents before the Tender Committee for verification purpose only.

### **3. COST AND AVAILABILITY OF THE TENDER DOCUMENT:**

Tender Document may be downloaded from KoPT Website: [www.kolkataporttrust.gov.in](http://www.kolkataporttrust.gov.in) or Central Public Procurement Portal [www.eProcurement.gov.in](http://www.eProcurement.gov.in) for which the bidder must submit along with the 'Techno-Commercial Bid' an Banker's Cheque / Demand Draft worth **Rs.590.00 drawn in favour of 'Kolkata Port Trust'** and payable at Kolkata.

### **4. ELIGIBILITY TO BID:**

In order to be eligible to submit bid, the intending bidder will have to submit Self attested photocopies of the following documents:-

- 1) Trade License,
- 2) GST Registration Certificate
- 3) PAN / TAN,
- 4) Applicable GST in % for job contract to be stated separately.
- 5) Audited Balance Sheets and Profit & Loss A/C for the last 3 years ending on **31<sup>st</sup> March**



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**2018**

- 6) Financial Statement showing average annual financial turnover during the last 3 years ending **31<sup>st</sup> March 2018** being at least **1.27 lac**.
- 7) Experience of having three or two or one completed similar work and /or Civil Engineering Maintenance works **involving anti malaria spraying work** carried out satisfactorily during the last seven years ending on **December 2018** costing not less than the amount as mentioned below:
  - (i) Contract value Rs. **1.70 lacs** each in case of three contracts or,
  - (ii) Contract value Rs. **2.12 lacs** each in case of two contracts or,
  - (iii) Contract value Rs **3.40 lacs** each in case of one contract.

**The satisfactory work experience should be substantiated by producing Certificate of Execution issued by the authority in their own letter head wherein similar work and/or civil engineering maintenance works involving anti malaria spraying work were carried out satisfactorily.**

- 8) List of WHO approved or latest IS /ISO standard Chemicals to be used for performing Pest and Rodent Control are to be stated.
- 9) ESI Registration No.
- 10) EPF A/c. No.
- 11) Details of Registration Under ESI Act: All intending tenderer at the time of tender shall disclose all necessary documents as to whether they are covered under ESI Act or not. In case they are covered under ESI Act, They have to furnish the details of Registration , failing which their tender would liable to be cancelled. In case they are not covered under ESI Act or exempted , they would furnish necessary documents along with an affidavit affirmed before a first Class Judicial Magistrate on Non Judicial Stamp Paper worth Rs. 10/- to the effect as per enclosed Proforma ( **Annex- C**)  
They must additionally indemnify KOPT against all damages and accident occurring to his labour in a non - Judicial Stamp paper worth Rs. 50. ( **Appendix- B**)





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12)) All intending tenderer shall have to furnish the details of EPF Registration failing which their tender would be liable to be cancelled. If they do not have the said Registration an Affidavit to this effect on a Non-Judicial Stamp Paper worth not less than Rs. 10/- has to be submitted by the bidder in the prescribed format as per **Appendix - D**.

Regarding submission of said Affidavit, the Stamp Paper should be either in the name of the tenderer or with name of the Advocate who has signed in the Affidavit. The Affidavit must be sworn after the date of hoisting / publication of NIT.

13) An undertaking of the tenderer to be submitted as per the enclosed Pro-forma (Annex -E ) in lieu of submission of signed copies of the full tender document.

- SSI Units registered with NSIC under single point registration scheme for the tendered out item will be exempted from deposit of the Cost of Tender document on submission of valid supporting document(s).

**Note:**

1. "similar works" means carrying out the Job of Mosquito Control Services to Govt./ Private institutions (preferably medical institutions).

**5. PRE-BID MEETING:**

A pre-bid meeting will be held at the Centenary Hospital on 25/ 3 / 2019 at 11 AM.

**6. INSTRUCTIONS TO BIDDER:**

- 6.1 The tender document is not transferable and shall be submitted in the name of the Person / Firm / Corporation in whose name the tender document was issued. No Bidder is allowed to submit more than one TENDER.
- 6.2 **Power of Attorney:** Tender shall be signed by the bidder or a person, duly authorized to sign on behalf of the Bidder. Notarised Power of Attorney on non-judicial stamp paper accompanying the offer shall indicate such authorization which should be enclosed in Cover-1.
- 6.3 Tender for the above work should be submitted in accordance with the Schedule of Quantities as specified in this tender and in accordance with the special conditions of contract. The **Special Conditions of Contract** mentioned herein under shall prevail over / in addition to the provisions as made in the Trustees' **General Conditions of Contract**.



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**6.4** Any clarification with regard to interpretation or ambiguities discovered or pointed out after the issue of the tender documents but prior to submission of tenders as to the meaning, conditions or instructions contained in any of the issued documents, shall be valid only when such a clarification is issued in writing by the officer issuing the Notice Inviting Tender. Any such written clarification or amendment shall be distributed to each intending bidder.

**6.5 Earnest Money:** An amount of **Rs.8496 (Rupees Eight Thousand Four Hundred Ninety six only)** should be deposited as earnest money to be remitted through RTGS/ NEFT OR in the form of Banker's cheque, or Pay Order or Demand Draft from any of the Nationalized/Scheduled Banks in India having branch in Kolkata drawn in favour of "Kolkata Port Trust" or Treasury Receipt of the deposit issued by the Treasurer, Kolkata Port Trust, as the case may be in favour of Kolkata Port Trust, well in advance before starting of e- tender. Failing which the tender is liable to be rejected outrightly. After the award of the contract, the Earnest Money will be refunded without interest on application to all unsuccessful bidders. The Earnest Money of the successful bidder shall be returned after issuance of work order and successful supplies of the items. The EMD will be refunded through NEFT / RTGS for which Bank Charges is to be paid by the bidder; necessary information in this regard need to be furnished by the Bidders.

**Tenders not accompanied with Earnest Money as described shall be summarily rejected as non-responsive. Bidders registered with DGS&D and SSI Units registered with NSIC under single point registration scheme will be exempted from payment of Earnest Money deposit on submission of valid supporting document(s).**

**6.6 Site Visit:** The intending bidder may also visit the site at its own expense, prior to submission of tender for assessing the total area & the job requirement under consideration for the above contract with the prior permission from the Chief Medical Officer. No clarification will be made to the intending bidders after this and the decision of the Chief Medical Officer, Kolkata Port Trust shall be final in this regard.

**6.7 The Trustees' will not recognize any assignment or endorsement in favour of third party of any order arising out of this tender.**





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**6.8 The issuing authority reserves the right to ACCEPT / REJECT any or all tenders without assigning any reason whatsoever.**

#### **: SPECIAL CONDITIONS OF THE CONTRACT :**

- 1) **WITHDRAWAL OF TENDER:** Withdrawal of tender / offer in the interval between the closing date for submission of tender and the expiry of the period of its validity specified in the NIT will result in forfeiture of Earnest Money.
- 2) **CANCELLATION OF TENDER:** The Chief Medical Officer, KoPT reserves the right of accepting or rejecting any offer partially or wholly without assigning any reason thereto.
- 3) **REJECTION OF TENDER DOCUMENTS:** Bidder is expected to examine the Tender documents including all Instruction Forms, Terms & Conditions and Technical Specifications in Tender documents. Failure to furnish the requisites information as per the NIT or submission of tender not substantially responsive to the tender Documents in every respect may result in the rejection of the tender.
- 4) **AMENDMENT OF TENDER DOCUMENTS:**
  - a) At any time prior to the deadline for submission of tenders, the Chief Medical Officer for any reason whether at his own initiative or in response to a clarification required by a prospective Bidders may modify the Tender Documents and the same shall be part of the Tender Documents and will be notified by publication in the KoPT website and CPPP website and will be binding on the prospective Bidders.

#### **5). SCOPE OF SERVICES:**

Mosquito Control Services **ANTI MALARIA SPRAYING WORK FOR CONTROL OF ANTILARVA & ADULT MOSQUITO INSIDE OF PORT LAND PARK AREA INCLUDING BUILDINGS & STRUCTURES OF KOLKATA PORT TRUST.** The Services has to be carried out as per the approved guide lines of "WHO". The service should be rendered by deployment of Contractor's men under supervision of a competent person of the Contractor.

- 6) **Frequency of Services** : The successful tenderer need to carried out Four services in a month at an interval of 7 days . If there is any lacuna in controlling Mosquito free



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environment, then they must perform fresh Pest activity within a week without any extra charges till Mosquito free environment is achieved.

- 7) **Chemicals to be used:** WHO approved Chemicals to be used for Mosquito Control Services or as approved by CMO conforming to relevant & latest IS/ISO standards
- 8) **CONTRACTOR'S / BIDDER'S COMMITMENTS:** The selected Contractor will abide by the job safety measures, comply with all the statutory regulations and will indemnify from all demands and / or responsibilities arising out of accidents or loss of life, the cause of which is the Contractor's negligence. In such cases the Contractor will not hold KoPT responsible or obligated. The Contractor must ensure Mosquito free environment in the concerned area. If there is any lacuna in controlling Mosquito free environment, then they must perform fresh Mosquito Control activity within a week without any extra charges till Mosquito free environment is achieved up to the complete satisfaction of CMO or his authorised representative
- 9) **DURATION OF ENGAGEMENT:** The above mentioned job Contract need to be carried out successfully as per the instruction of CMO or his authorised representative for a period of **1(One) year** from the date of placement of work order.
- 10) **EVALUATION CRITERIA:** Evaluation of the tenders shall be made on the Lowest Price Offer for 48 operation ( among the techno-commercially accepted bids.)
- 11) **VALIDITY OF OFFER:** The offer should be VALID for a period of not less than **120 (One hundred and twenty) days** from the date of opening of the **PRICE BID**. Withdrawal of the tender within this period will entail in forfeiture of the earnest money. Once the bidder is awarded the Contract for a period of 1 (one) year, the price should remain firm for the entire period of Contract.
- 12) **SECURITY DEPOSIT:**
  - a) The tender is subject to Security Deposit for an amount of Ten percent (10%) of the value of the Contract - which is to be submitted by the successful bidder either by Demand Draft / Pay Order / Banker's Cheque drawn on a Scheduled Bank and in favour of Kolkata Port Trust payable at Kolkata and to be submitted with the Treasurer of Kolkata



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Port Trust, 15, Strand Road, Kolkata-700 001 and the self attested photo copy of Treasury receipt is to be submitted to Medical Dept. or in the form of Bank Guarantee issued by any Scheduled Bank to ensure due performance of the contract, within 30 days from the date of placement of order and the said amount will be retained by the Port Authority as Security Deposit.

- b) Bank Guarantee for Security Deposit should remain valid for a period of 60 days in excess of / beyond the date of completion of all contractual obligations of the supplier including Warranty period.
- c) The Security Deposit so deposited will be refunded without any interest only after 60 days from the date of successful completion of Warranty Period and only on entering into the CAMC Contract with KoPT.
- d) The proceeds of the Security Deposit shall be forfeited to the Kolkata Port Trust as compensation towards any loss resulting out of the Vendor's failure to execute the Contract.

**13)Tax Clause\_:** i) GST extra on the above prices applicable ii) Supplier/ Service Provider to confirm that GST amount charged in invoice is declared in its returns and payment of taxes is also made. iii) The supplier / Service Provider agrees to comply with all applicable GST laws, including GST acts, rules , regulations, procedures, circulars & instructions there under applicable in India from time to time and to ensure that such compliance is done within time prescribed under such laws. Supplier / Service Provider should ensure accurate transaction details, as required by GST laws, are timely uploaded in GSTN. In case there is any mismatch between the details so uploaded in GSTN by Supplier / Service Provider and details available with Kolkata Port Trust, then payments to supplier/ Service Provider to the extent of GST relating to invoice/ s under mismatch may be retained from payments till such time Kolkata Port Trust is not sure that accurate tax amount is finally reflected in the GSTN to KoPT's Account and is finally available to Kolkata Port Trust in terms of GST laws and the credit of GSTN so taken by Kolkata Port Trust is not required to be reversed at a later date along with applicable interest.



## KOLKATA PORT TRUST

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iv) Kolkata Port Trust has the right to recover monetary loss including interest and penalty suffered by it due to non compliance of Tax laws by the supplier/ Service Provider. Any loss of input tax credit to Kolkata Port Trust for the fault of supplier / Service Provider shall be recovered by Kolkata Port Trust by way of adjustment in the consideration payable.

v) Supplementary invoices/ Debit Note/ Credit note for price Revisions to enable Kolkata Port Trust to claim tax credit on the same shall be issued by you for a particular year before September of the succeeding Financial Year.

vi) Purchase Order/ Work Order shall be void , if at any point of time you are found be to a black listed dealer as per GSTN rating System and further no payment shall be entertained.

**Change in Law Clause :-**

a) Any statutory levies, taxes, duties, cess, etc , imposed by central / state/local authorities by way of fresh notification subsequent to the Purchase Order, but within the stipulated delivery period, shall be recovered separately.

b) Any additional cost or benefit impacting the contracting price from introduction of any new law, towards leviable taxes, including eligible credits, in respect of goods and services to be supplied under the contract , then the parties agree to an adjustment to the contract price to reflect the financial impact of such "Change In Law."

**14) LIQUIDATED DAMAGE:**

- a) If the Contractor fails to commence the work within one month from the receipt of Award of Contract or such extension thereof as communicated by the Chief Medical Officer in writing, the Contractor shall pay as compensation (Liquidated Damage) to KoPT and not as a penalty,  $\frac{1}{2}$  % (half percent) of the total value of work (Contract Price) as mentioned in the letter of acceptance of the tender / offer, for every week of delay or part thereof provided always that the amount of such compensation shall not exceed 10% of the said value of work.
- b) Without prejudice to any of its legal rights, KoPT shall have the power to recover the said amount of compensation / damage from any money due or likely to become due to the Contractor. The payment or deduction of such compensation / damage shall not relieve the



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Contractor from their obligation to commence the work or from any of his other obligations / liabilities under the Contract and in case of the Contractor's failure and at the absolute discretion of the Chief Medical Officer, the work may be ordered / to be completed by some other agency at the risk and expense of the Contractor, after a minimum of three days' notice in writing to been given to the Contractor by the Chief Medical Officer or his Representative.

- c) In the event of failure on the part of the Contractor to provide fortnightly services within 48 hours of the stipulated date in every fortnight, or the Pest & Rodent Control measures are not up to the mark evidenced by report of presence Pest & Rodents in the concerned area during the Contract period, deduction of Charges for the failed Services on pro-rata basis (based on number of Services per month) will be charged on the Contractor and the said penalty money will be realised from the monthly Bill of the Contractor. The payment or deduction of such penalty amount shall not relieve the Contractor from the obligation to provide for the said fortnight service.

**15) FORCE MAJEURE:** In the event, the contractor / KoPT being prevented from fulfilling its obligation or part thereof arising out of this contract, due to any Force Majeure event like acts of God (flood, earthquake etc) or War, Civil Commotion, Strike etc., the affected party shall forthwith but in no case later than 48 hours from the commencement of such event, intimate the other party as to the commencement of such event and continue to intimate after every 7 days during continuance of such event. The affected party shall upon cessation of such event, promptly inform the other party and shall commence its obligation in part or in full arising out of this Contract that was kept suspended due to such events of Force Majeure.

**16) RISK PURCHASE CLAUSE:** Any default in the supply or failure to deliver an approved quality or ordered material within the time stipulated may involve purchase of the whole or any portion of the supply remaining undelivered or unapproved from any other source at the risk and expenses of the defaulting Supplier

**17) PRICE:**

- a) Price must be quoted in on line Price Bid only. Tender shall be liable to rejection at the option of the Trustees' if Tenderer quotes Prices / Rates in Techno-Commercial Bid. The





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Price part of the tender should be kept valid for the entire period of Contract.

- b) No price escalation is admissible other than statutory increase in Taxes & Duties etc. against documentary proof.
- c) Price Bid should be **FREE FROM ANY EXTRANEEOUS CONDITIONS.**

**18) SCHEDULE OF PAYMENT:** Payment on monthly basis through ECS / R.T.G.S (for outstation firm) will be made within one month of submission of Bill, which is complete in all aspects, subject to Certification by the Sr. Dy. Chief Medical Officer (I) / Nodal Officer, that the performance of the Contractor was satisfactory & as per agreement and execution of Bank Guarantee and signing of the Agreement.

**19) TERMINATION OF CONTRACT:**

- a) Without being liable for any compensation to the Contractor, KoPT, in its absolute discretion, may terminate the Contract and expel the Contractor after giving the Contractor a minimum 3 days' notice in writing, due to occurrence of any of the following reasons and the decision of the KoPT in this respect, as communicated by the Chief Medical Officer shall be final and conclusive.
- b) If the Contractor abandoned the Contract.
- c) If on inspection it is found that, the work / service rendered & materials supplied is consistently not satisfactory or not conforming to the Contract.
- d) The Contractor has failed to commence the work or without any lawful excuse under these conditions, has kept the work suspended for at least 15 days despite receiving Chief Medical Officer's or his Representative's written notice to proceed the work.
- e) The Contractor or any one employed under him not complying with the statutory regulations / rules or found criminally indicted or committing any serious misconduct.
- f) The Contractor is not executing the work in accordance with the Contract or is persistently or flagrantly neglecting to carry out his obligations under the Contract.
- g) Any bribe, commission, gift or advantage is given, promised or offered by or on behalf of the Contractor to any officer, servant or representative of the Trustees for the Port of





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Kolkata or to any person on his or their behalf in relation to obtaining or to the execution of the Contract.

- h) The Contractor is adjudged insolvent or enters into composition with his creditors or being a company goes into liquidation either compulsorily or voluntarily.
- i) Upon receipt of the letter of termination of work, which may be issued by the Chief Medical Officer on behalf of the KoPT (Trustees), the Contractor shall hand over all tools, materials / stores, rooms etc. issued to him within seven (7) days of receipt of such letter.
- j) In all such cases of termination of work, KoPT (Trustees) shall have the power to complete the work through any other agency at the Contractor's risk and expenses and the Contractor shall be debited any sum or sums that may be expended in completing the work beyond the amount that would have been due to the Contractor, had he duly completed the whole period of the work in accordance with the Contract.
- k) Upon termination of the Contract, the Contractor shall be entitled to receive payment of only 90% of the value of work actually done or materials actually supplied by him and subject to recoveries as per Contract, provided the work done and materials supplied conform to terms of the Contract. The payment for work shall be based on the actual work done and priced at approved Contract rates or other rates, as decided by the Chief Medical Officer. The decision of the Chief Medical Officer in all such cases shall be final, binding and conclusive.
- l) The KoPT (Trustees) shall have the power to retain all moneys due to the Contractor until the work is completed by other agency and the Contractor's Laibilities to the Trustees and known in all respect.

**20) LICENCES AND PERMITS:** The awarded Vendor shall be liable for obtaining all licenses and permits with respect to the Job to be carried out by him.

**21) WORKMEN COMPENSATION:** The successful bidder must cover his employees / workers, who will be engaged for carrying out the job at Centenary Hospital, K.o.P.T. site, under Workmen Compensation Act, Fatal Accident Act and Personal Injuries Insurance Act



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for protection against any injury / accident and shall have to bear all the consequences and cost as applicable as per relevant acts.

**22) ARBITRATION:** Disputes if any arising out of this agreement will be settled by arbitration and the decision of the Arbitrator shall be final and binding on both parties.

**23) JURISDICTION:** The Contract will be governed by all relevant Indian Acts applicable only within the jurisdiction of the High Court of Kolkata.

**24) GENERAL CONDITIONS OF CONTRACT:** The other terms and conditions of the NIT will be those as stated in the "General Conditions of Contract" of Kolkata Port Trust.

**The above Clauses shall be final and binding on both parties**

D. Bakshi  
Administrative Officer  
For Chief Medical Officer



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#### APPENDIX - E

#### SCHEDULE OF SERVICE

#### **[ TO BE SUBMITTED IN COVER -I ]**

The Bidder may attach additional pages for the Job Specifications of the Mosquito Control Services required at the Port Land Park of KoPT.. Each of the attached pages must be duly authenticated by authorized signatory with seal, signature and date.

#### Job Specifications:

- A. **Mosquito Control Services at the .entire area of Portland Park including Buildings and Structures .**
- a) Details in respect of the background of the Contractor's past experience, Certificates from Clients in respect of assignments executed in the past, List of current assignments of similar nature.
- (b) List of WHO approved Chemicals and Tools & Equipments to be used for Pest & Rodent control.
- (c) Any other relevant information required to be covered.



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#### Particulars of Deposit of the Cost of Tender Document & Earnest Money

**[TO BE UPLOADED DULY FILLED IN AND SIGNED ALONG WITH TECHNO-COMMERCIAL BID IN PART - I]**

#### **A. Cost of Tender Document:**

Detail Particulars of deposit of Amount by RTGS / NEFT(Date of Remittance, Name of the Bank, & Branch, UTR No.) OR Particulars of DD / Pay order (No. , Date, Drawee Bank)	<b>Amount ( In Rs) Rs. 590/- ( including 18% GST)</b>
	<b>Rupees five hundred and ninety) only</b>

#### **B. Earnest Money Deposit:**

Detail Particulars of deposit of Amount by RTGS / NEFT (Date of Remittance, Name of the Bank, & Branch, UTR No.) OR Particulars of DD / Pay order (No. , Date, Drawee Bank)	<b>Amount Rs. 8,496/-</b>
	<b>(Rupees Eight Thousand Four Hundred ninety six )only</b>

Offer No. \_\_\_\_\_  
Date:

Authorized Signatory of the Tenderer  
(with official Seal and date)



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#### **APPENDIX - A ( to be uploaded )**

Name of the Firm / Bidder : \_\_\_\_\_

Name of the Authorized Signatory : \_\_\_\_\_

Official Address: \_\_\_\_\_

E-Mail : \_\_\_\_\_ Cell Phone No. \_\_\_\_\_

Trade License No. \_\_\_\_\_ PAN / TAN \_\_\_\_\_ (Attach attested Photocopy)

GST Registration No. \_\_\_\_\_ (Attach attested Photocopy)

Bank Particulars : Name of the Bank & Branch

Address \_\_\_\_\_

Account Type : \_\_\_\_\_ A/C No. \_\_\_\_\_

MICR No \_\_\_\_\_ IFSC Code No. \_\_\_\_\_

#### **Declaration:**

It is hereby confirmed that the hard copy of tender being submitted in the techno-commercial bid of the tender is Identical to the one downloaded from your web site / Central Public Procurement Portal. In case the same is found altered / modified in any way, we will be held responsible and our offer will be liable for rejection forthwith and we may also be barred from participating in future tender of KoPT without any reference to us.

It is also declared that our Concern was never been banned or de-listed by any Government or Quasi-Government Agency or PSU. If the declaration found incorrect in future our offer will be liable for rejection.

Offer No \_\_\_\_\_  
stamp

Signature of the authorized signatory with Rubber



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Date

#### **APPENDIX B**

**(FORMAT OF INDEMNITY BOND FOR NOT HAVING E.S.I REGN. NO.)**

**On Rupees Fifty Non -Judicial Stamp Paper**

#### **I N D E M N I T Y B O N D**

1. By THIS BOND I, Shri / Smt -----, son of Shri / Smt -----  
Residing at ----- by occupation ----- the Partner / Proprietor / Director -----  
having office at ----- am a tenderer under Medical Department, Kolkata Port Trust (A statutory  
body under MPT Act, 1963)
2. WHEREAS , the said Kolkata Port Trust asked the every tenderer, who is not covered under E.S.I  
Act or exempted, to furnish an Indemnity Bond in favour of Medical Department, Kolkata Port  
Trust against all damages and accident to the Labour/s of Tenderer / Contractor.
3. NOW THIS BOND OF INDEMNITY WITNESSTH THAT the Tenderer / Contractor named  
herinabove shall indemnify the Kolkata Port Trust AGAINST ALL DAMAGES AND ACCIDENT  
OCCURRING TO THE Labour/s of the Tenderer / Contractor as demanded by the Kolkata Port  
Trust and which shall be legal and / or claimed by the Kolkata Port Trust during the execution of  
the work stated in the NIT No. MED / PR / ADVT / 303/ 18-19 / 2427Dated 13 / 3/ 2019.
4. AND the Contractor hereunder agrees to indemnity and at all times keep indemnified the Kolkata  
Port Trust and its administrator and representative And also all such possible claim or demand for  
damages and accidents.

In WITNESS WHEREOF I \_\_\_\_\_, the Partner / Proprietor / Director  
 \_\_\_\_\_ Hereto set and seal this the ----- Day of ----- In the year -----  
 -- at -----

Sureties

Witness:

1. Signature  
Name & Address
2. Signature  
Name & Address
3. Signature

Signature of the Indemnifier

1. Signature  
Name & Address
2. Signature Name & Address
3. Signature





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Date: 13/3/2019

Name & Address

Name & Address

### ANNEX- C

Format of Affidavit

(On Non - Judicial Stamp Paper worth Rs. 10/-)

To be filled up and submitted offline before the due date

**BEFORE THE 1<sup>ST</sup> CLASS JUDICIAL MAGISTRATE AT AFFIDEVIT**

I ..... Son of .....aged about.....year, by birth ..... By occupation ..... residing at ..... , do hereby solemnly affirm and declare as follows :-

1. THAT I am the proprietor/ partner of ..... , having office at ..... and carrying on business on the said name and style.
2. THAT my aforesaid firm is exempted from E.S.I Act and the said firm has no valid E.S.I Registration.
3. THAT the present affidavit is to be file before the Kolkata Port Trust as per the clause 4 sub clause ( ii ) of the Tender No MED/ PR/LMT/303/ 18-19/2427 dated 13/3/2019 issued by Kolkata Port Trust in respect of the work "Spraying work for control of antilarva and adult mosquito INSIDE OF Portland Park area including buildings and structures of Kolkata Port trust ,

THAT the statements made are true to the best of my knowledge and belief.

**Indemnified by me**

**Deponent**



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#### APPENDIX - D

#### FORMAT OF AFFIDAVIT FOR NOT HAVING E.P.F A/C.NO.

**On Rupees Ten Non-Judicial Stamp Paper BEFOR THE 1<sup>ST</sup> CLASS JUDICIAL MAGISTRATE**  
**AFFIDAVIT**

I \_\_\_\_\_ son of \_\_\_\_\_ aged about \_\_\_\_\_  
Years, by faith \_\_\_\_\_, by Occupation \_\_\_\_\_, residing at  
\_\_\_\_\_ do hereby solemnly affirm and declare as follows:

1. That I am the Proprietor / Partner of \_\_\_\_\_ having office at \_\_\_\_\_ and carrying on business on the said name and style.

(In case the above Deponent is an enlisted Contractor at Kolkata Port Trust, the same should be mentioned in affidavit)

2. That my aforesaid Firm is exempted from Provident Fund Act and the said Firm has no valid Provident Fund Registration.
3. That the present affidavit is to be filed before the Kolkata Port Trust as per the Sub Clause No. 9 of "Eligibility to Bid" Clause No. 3 of Tender No. MED / PR / ADVT / 303 / 18-19 / 2427 Dated 13 / 3 / 2019 issued by the Kolkata Port Trust in respect of the work (the work is to be mentioned).

THAT the statements made above are all true to the best of my knowledge and belief.

Deponent

Identified by



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#### ANNEXURE -E

[ DOCUMENT TO BE DOWNLOADED, FILLED IN UNDER BIDDER'S LETTER HEAD, SIGNED, SCANNED AND UPLOADED ]

**Undertaking to be submitted in lieu of uploading/submitting signed copy of full tender document**

Ref. No.....

Date .....

The Chief Medical Officer  
Centenary Hospital  
Kolkata Port Trust,  
15 Strand Road  
Kolkata - 700 001

Ref Tender No : MED/ PR/LMT/303/ 18-19/ 2427 dated 13/3/2019

Dear Sir,

I/We, .....(Name of Tenderer) have fully read and understood the entire Tender Document, GCC, and Addenda/ corrigendum , if any, downloaded from under the instant e-tender and no other source, and will comply to the said document, GCC and Addenda/ corrigendum if any

I/We are submitting this undertaking in lieu of submission of signed copy of the full tender document GCC and Addenda/ corrigendum

Yours faithfully,

Signature of Tenderer.....

Name: .....

Designation: .....

Date : .....

Seal of the tenderer.....



## KOLKATA PORT TRUST

### कोलकाता पत्तन न्यास

OFFICE OF THE CHIEF MEDICAL OFFICER

Centenary Hospital, Medical Dept.

1, Diamond Harbour Road, Kolkata - 700 053

Ph: (033) 2401-4507/8735/2778, (033) 2409-3001

Telefax : (033) 2401- 4503, Website: [www.kolkataporttrust.gov.in](http://www.kolkataporttrust.gov.in),

E-mail : [cmo@kolkataporttrust.gov.in](mailto:cmo@kolkataporttrust.gov.in)

**TENDER FOR JOB CONTRACT FOR ANTI MALARIA SPRAYING WORK FOR CONTROL OF ANTILARVA & ADULT MOSQUITO INSIDE OF PORT LAND PARK AREA INCLUDING BUILDINGS AND STRUCTURES OF KOLKATA PORT TRUST ON ONE YEAR RATE CONTRACT BASIS.**

TENDER NO. MED / PR / ADVT / 303/ 18-19/ 2427

Date: 13/3/2019

#### PRICE BID

[ TO BE SUBMITTED ON LINE ]

Sl. No.	Item	Unit	No of operations in a year	Estimated Rate including GST	TOTAL AMOUNT Without Taxes in Rs. P	Total amount in words
1.	Antimaria spraying works for control of antilarva& adultmosquito inside of portland Park area including Building & Structures by providing manpower ,equipments & chemicals etc. As directed all complete 4( four ) operations in a month.	Nos	48	8850.00	4,24,800.00	INR Four Lakh Twenty Four Thousand Eight Hundred Only
2.	Total in Figures				4,24,800.00	
3	Quoted Rate inclusive of GST in Figures			To quote in % of Estimated rate		
4	Quoted Rate in Words					

PRICE NOT TO BE QUOTED HERE