



KOLKATA PORT TRUST
कोलकाता पत्तन न्यास
HALDIA DOCK COMPLEX
हल्दिया गोदी परिसर



ISO 9001:2015
Certified

MEDICAL DIVISION / चिकित्सा प्रभाग

Address:
Port Hospital
P.O. Haldia Township
Dist. Purba Medinipur
West Bengal, PIN – 721607
Email: drpb.hdc@kolkataporttrust.gov.in
Telephone No. (03224) 263265
(03224) 264068
Fax (03224) 264722

No. MED/002/Disposable/466

Date: 21/08/2019

M/s.....
.....
.....
.....

**Sub: Tender for Supply and delivery of Surgical disposable items
at Port Hospital, Haldia Dock Complex**

Dear Sir / Madam,

Sealed quotations are invited from the reputed suppliers who have GST registration for supply and delivery of Surgical Disposable items listed in Annexure – A at Port Hospital, Haldia Dock Complex and as per terms & conditions appended in Annexure – B.

You are requested to sign and put official seal and submit all pages of the stated Annexure – A & B along with your offer as a token of acceptance of the terms & conditions stipulated there in. Techno-commercial part of Annexure – A and B along with necessary documentary proof of GST registration number should be submitted in one sealed envelope superscribing “**Techno – commercial part, Annexure A & B**”. All pages of Price part of Annexure – C should be filled & signed along with official seal and should be submitted in a separate sealed envelope superscribing “**Price part, Annexure – C**”.

The sealed offer must be submitted to the office of the Medical Superintendent of Port Hospital, Haldia Dock Complex within 11/09/2019 by 13:00 hours and the same will be opened on the same date at 15:00 hours. You may send your representative at the time of opening of Tender.

Yours faithfully,

Dr. S. Chattopadhyay
Dy. Medical Superintendent
For Medical Superintendent



KOLKATA PORT TRUST
कोलकाता पत्तन न्यास
HALDIA DOCK COMPLEX
हल्दिया गोदी परिसर



ISO 9001:2015
Certified

MEDICAL DIVISION / चिकित्सा प्रभाग

Address:
Port Hospital
P.O. Haldia Township
Dist. Purba Medinipur
West Bengal, PIN – 721607
Email: drpb.hdc@kolkataporttrust.gov.in
Telephone No. (03224) 263265
(03224) 264068
Fax (03224) 264722

No. MED/002/Disposable/466

Date: 21/08/2019

ANNEXURE - A

TECHNO-COMMERCIAL PART

LIST OF SURGICAL DISPOSABLE ITEMS

Sl. No.	Name of the items	Unit	Specified Make / Brand	Required quantity	Quoted Make / Brand
1	I. V. Set (25 pcs/ pack)	PC	Romsons	1200 pcs.	
2	Blood Transfusion set	PC	Romsons	100 pcs.	
3	ECG Paper (44 mm X 50 mm X 20 mtr) (Digital Blue) for ECG Machine, Maker: BPL, Model 108T	PC	BPL	150 pcs.	
4	8408 Z Fold Paper (200 sheet) for Multi-Channel ECG Machine, Maker: BPL, Model: 6108T	PKT	BPL	15 Pkt.	
5	9108 Z Fold Paper (A4 Size) for Multi-Channel ECG Machine, Maker: BPL, Model: CARDIART 9108	PKT	BPL	15 Pkt.	
6	IV Cannula with wings and Injection Port (Venflon), Size: 20	PC	BD	1200 pcs.	
7	IV Cannula with wings and Injection Port (Venflon), Size: 22	PC	BD	150 pcs.	
8	Thermometer (Clinical)	PC	Hicks	10 pcs.	
9	Ryles Tube, Size: 14	PC	Romsons	30 Pcs.	
10	Ryles Tube, Size: 16	PC	Romsons	70 pcs.	
11	2 Way Foley's Catheter, Size: 14	PC	Romsons	40 pcs.	
12	2 Way Foley's Catheter, Size: 16	PC	Romsons	60 pcs.	



KOLKATA PORT TRUST
कोलकाता पत्तन न्यास
HALDIA DOCK COMPLEX
हल्दिया गोदी परिसर



ISO 9001:2015
Certified

MEDICAL DIVISION / चिकित्सा प्रभाग

Address:
Port Hospital
P.O. Haldia Township
Dist. Purba Medinipur
West Bengal, PIN – 721607
Email: drpb.hdc@kolkataporttrust.gov.in
Telephone No. (03224) 263265
(03224) 264068
Fax (03224) 264722

No. MED/002/Disposable/466

Date: 21/08/2019

Sl. No.	Name of the items	Unit	Specified Make / Brand	Required quantity	Quoted Make / Brand
13	Urine Bag	PC	Romsons	250 pcs	
14	Suction Catheter (Disposable), Size: 16	PC	Romsons	40 pcs.	
15	Surgical Gloves 6 1/2"	PAIR	Gammex	300 pairs	
16	Surgical Gloves 7"	PAIR	Gammex	750 pairs	
17	B.P Blade, Size:11	PC	Surgeon/ Glassvan	150 pcs.	
18	B.P Blade, Size:15	PC	Surgeon/ Glassvan	50 pcs.	
19	Disposable ECG Electrodes (5 cm X 4.8 cm)	PC	Medico Electrodes	800 pcs.	
20	Twin Bore Nasal Oxygen Catheter Set	PC	Romsons	40 sets.	
21	3 Way connection / Discofix	PC	Romsons	40 pcs.	
22	3 Way connection with connector extension / Q syte Trio	PC	BD	60 pcs.	
23	Oxygen Mask Adult	PC	Romsons	30 pcs.	
24	Oxygen Mask Child	PC	Romsons	5 pcs.	
25	Thick Rubber Gloves	Pair	Local	25 pair	
26	Rubber Sheet	MTR.	Local	20 mtrs.	
27	Latex Tube	PC	Local	20 pcs.	
28	ECG / USG Jelly	Bottle	Local	220 bottle	
29	Tissue Paper Roll (21 Mtr X 2 ply)	PC	Local	800 pcs.	



ISO 9001:2015
Certified

KOLKATA PORT TRUST
कोलकाता पत्तन न्यास
HALDIA DOCK COMPLEX
हल्दिया गोदी परिसर

MEDICAL DIVISION / चिकित्सा प्रभाग



Address:
Port Hospital
P.O. Haldia Township
Dist. Purba Medinipur
West Bengal, PIN – 721607
Email: drpb.hdc@kolkataporttrust.gov.in
Telephone No. (03224) 263265
(03224) 264068
Fax (03224) 264722

No. MED/002/Disposable/466

Date: 21/08/2019

ANNEXURE – B

TECHNO COMMERCIAL PART

TERMS & CONDITIONS FOR PROCUREMENT OF SURGICAL DISPOSABLE ITEMS

1.0 SCOPE OF WORK:

The work comprises of supplying the Surgical Disposable items (as stated in the enclosed bill of quantities) & as per purchase order to be issued to the bidder(s). Prices are to be quoted against the items mentioned on the Annexure – C of Price Part.

2.0 DELIVERY:

Ordered items should be supplied within thirty (30) days from the date of placement of order (part or full) at Port Hospital, Haldia Dock Complex. Supplied materials should be from fresh batch and items having printed date of expiry should be supplied with at least two-third (2/3rd) of the shelf life remaining at the time of delivery. Required quantity mentioned against each item in the tender document may be split into any number of orders over one year from the date of opening of tender. Delivery of materials will not be accepted on Sundays and Holidays.

The successful bidder(s) must make his / their own arrangements for delivery of all materials, as well as for careful and proper unloading and stacking at HDC's Medical Division (store). The responsibility for preventing damage / deterioration to the materials during transit, delivery, unloading and stacking at the designated point shall rest with the bidder.

At the time of delivery if any material is found to be defective in quality and not conforming to the relevant specification, the same shall be liable for rejection and the bidder(s) shall replace the same at his / their cost and arrangement at the earliest.

3.0 PRICING OF BIDS:

3.1 Rate should be quoted all inclusive i.e. packing, delivery at Port Hospital and all other charges (if any) involved. No separate payment will be made for transport and delivery of items.

3.2 Quoted rate(s) should remain FIRM till the full ordered materials are delivered. Quoted rates(s) should be valid for one year from the date of opening of bid.

3.3 The bidder(s) should indicate the percentage (%) of GST, and other statutory levies as applicable, showing break-up of the above cost elements in his / their offer. Please note that Haldia Dock Complex does not provide any sale tax declaration form.

4.0 **PAYMENT:**

Payment would be made through Bank ECS after satisfactory receipt of the ordered materials within 30 (thirty) days of submitting the clear bill. The bills should be submitted in quadruplicate to Medical Superintendent's Office with necessary documents in original. Accordingly, bidders() are requested to submit his / their bank Account No. with the name and address of the bank along with the branch name and IFS code number of the Bank while submitting the bill.

5.0 **INSPECTION:**

Inspection of materials would be done by HDC's authorized representative prior to acceptance at Port Hospital, Haldia Dock Complex. The materials supplied by the supplier should strictly conform to the laid down specifications of tender / order.

6.0 **VALIDITY:**

The offer shall remain open for acceptance up to 60 (sixty) days from the date of opening of tender.

7.0 **EVALUATION:**

Evaluation will be on the minimum rate (inclusive of all i.e. statutory levies, delivery charge etc) quoted against individual items.

The Trustees are not bound to accept the lowest or any tender and reserve the right to accept a tender in full or in part and / or reject tender in full or in part without assigning any reason thereof.

DECLARATION BY THE BIDDER:

I / We confirm that all the laid down terms & conditions have been accepted by me / us and I / we agree to be bound by the said terms & conditions.

Signature of the bidder with office seal

Full Name of Bidder.....

Address.....

.....

.....E-mail Address.....

Date.....Phone number



KOLKATA PORT TRUST
कोलकाता पत्तन न्यास
HALDIA DOCK COMPLEX
हल्दिया गोदी परिसर



ISO 9001:2015
Certified

MEDICAL DIVISION / चिकित्सा प्रभाग

Address:
Port Hospital
P.O. Haldia Township
Dist. Purba Medinipur
West Bengal, PIN – 721607
Email: drpb.hdc@kolkataporttrust.gov.in
Telephone No. (03224) 263265
(03224) 264068
Fax (03224) 264722

No. MED/002/Disposable/466

Date: 21/08/2019

ANNEXURE - C

PRICE-PART

LIST OF SURGICAL DISPOSABLE ITEMS

Sl. No.	Name of the items	Unit	Make / Brand	Required quantity	Unit price (In INR)	Percentage of GST	Amount of GST (In INR)	Total Unit price (In INR)
					(a)	(b)	(c)	(a + c)
1	I. V. Set (25 pcs/ pack)	PC	Romsons	1200 pcs.				
2	Blood Transfusion set	PC	Romsons	100 pcs.				
3	ECG Paper (44 mm X 50 mm X 20 mtr) (Digital Blue) for ECG Machine, Maker: BPL, Model 108T	PC	BPL	150 pcs.				
4	8408 Z Fold Paper (200 sheet) for Multi-Channel ECG Machine, Maker: BPL, Model: 6108T	PKT	BPL	15 Pkt.				
5	9108 Z Fold Paper (A4 Size) for Multi-Channel ECG Machine, Maker: BPL, Model: CARDIART 9108	PKT	BPL	15 Pkt.				
6	IV Cannula with wings and Injection Port (Venflon), Size: 20	PC	BD	1200 pcs.				
7	IV Cannula with wings and Injection Port (Venflon), Size: 22	PC	BD	150 pcs.				
8	Thermometer (Clinical)	PC	Hicks	10 pcs.				
9	Ryles Tube, Size: 14	PC	Romsons	30 Pcs.				
10	Ryles Tube, Size: 16	PC	Romsons	70 pcs.				
11	2 Way Foley's Catheter, Size: 14	PC	Romsons	40 pcs.				



KOLKATA PORT TRUST
कोलकाता पत्तन न्यास
HALDIA DOCK COMPLEX
हल्दिया गोदी परिसर



ISO 9001:2015
Certified

MEDICAL DIVISION / चिकित्सा प्रभाग

Address:
 Port Hospital
 P.O. Haldia Township
 Dist. Purba Medinipur
 West Bengal, PIN – 721607
 Email: drpb.hdc@kolkataporttrust.gov.in
 Telephone No. (03224) 263265
 (03224) 264068
 Fax (03224) 264722

No. MED/002/Disposable/466

Date: 21/08/2019

Sl. No.	Name of the items	Unit	Make / Brand	Required quantity	Unit price (In INR)	Percentage of GST	Amount of GST (In INR)	Total Unit price (In INR)
					(a)	(b)	(c)	(a + c)
12	2 Way Foley's Catheter, Size: 16	PC	Romsons	60 pcs.				
13	Urine Bag	PC	Romsons	300 pcs				
14	Suction Catheter (Disposable), Size: 16	PC	Romsons	40 pcs.				
15	Surgical Gloves 6 1/2"	PAIR	Gammex	300 pairs				
16	Surgical Gloves 7"	PAIR	Gammex	750 pairs				
17	B.P Blade, Size:11	PC	Surgeon / Glassvan	150 pcs.				
18	B.P Blade, Size:15	PC	Surgeon / Glassvan	50 pcs.				
19	Disposable ECG Electrodes (5 cm X 4.8 cm)	PC	Medico Electrodes	800 pcs.				
20	Twin Bore Nasal Oxygen Catheter Set	PC	Romsons	40 sets.				
21	3 Way connection / Discofix	PC	Romsons	40 pcs.				
22	3 Way connection with connector extension / Q syte Trio	PC	BD	60 pcs.				
23	Oxygen Mask Adult	PC	Romsons	30 pcs.				
24	Oxygen Mask Child	PC	Romsons	5 pcs.				
25	Thick Rubber Gloves	Pair	Local	25 pair				
26	Rubber Sheet	MTR.	Local	20 mtrs.				
27	Latex Tube	PC	Local	20 pcs.				
28	ECG / USG Jelly	Bottle	Local	220 bottle				
29	Tissue Paper Roll (21 Mtr X 2 ply)	PC	Local	800 pcs.				