



KOLKATA PORT TRUST
HALDIA DOCK COMPLEX
AN ISO- 9001: 2008 ORGANISATION



Office of Plant & Equipment Division,
Operational Administrative Building (1st floor),
Chiranjibpur,
P. O. Haldia,
Dist.: Purba Medinipur,
State: West Bengal,
India. Pin – 721 604.

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No: SDM(P&E)- IV/ 675 (H/M)/ ENQ/ 11/

Dated: 09.06.2015.

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Dear Sir,

Subject: Enquiry for repairing/ replacement of snapped/ sheared Stainless Steel Wire Rope of 1 no. 30 Mtrs. height High Mast, installed at the adjacent area of Berth No. 2, inside Dock Area of Haldia Dock Complex, Kolkata Port Trust, at Haldia.

Ref.: This office Enquiry No. SDM(P&E)- IV/ 675 (H/M)/ ENQ/ 11 Dated: 09.06.2015.

Out of total 02 (two) nos. 6 mm diameter continuous length Stainless Steel Wire Rope (in between winch at the bottom of high mast and the lantern carriage of the said high mast) of High Mast no. 4, installed at the adjacent area of Berth No. 2, inside Dock Area of Haldia Dock Complex (HDC), Kolkata Port Trust (KoPT), at Haldia, 01 (one) no. such wire rope of the said high mast has been found snapped, from the thimble at lantern carriage end.

The said high mast is of 30 Mtrs. height. 12 sets of 2 x 400 Watt HPSV flood light fitting and 8 sets of 1 x 400 Watt HPSV flood light fitting along with control gear boxes etc. are fitted with the lantern carriage assembly of the high mast.

Presently, the lantern carriage assembly, fitted with the above mentioned flood light fittings, control gear boxes etc. of the high mast is hanging in tilted position.

You are requested to submit your sealed offer, as described below, for the subject work, considering the format for **Price, Scope of Work and Terms & Conditions**, appended below, downloading from the website.

1. Price:

Sl. no.	Item Description	Unit	Quantity	Unit Rate (in Rs)	Amount (in Rs)
1.	Repairing/ replacement of the snapped/ sheared stainless steel wire rope of 30 Mtrs. height High Mast, installed at the adjacent area of Berth No. 2, inside Dock area of Haldia Dock Complex, Kolkata Port Trust, at Haldia, as per Scope of Work, Terms & Conditions of the Enquiry.	Set	1 (one)		

2. Scope of Work :

Scope of Work of the Contractor :

- i) Supply & delivery of tools & tackles, spares, materials etc. and labours required for complete execution of the work at site.
- ii) Loosening and dismantling of the nuts at the base of the high mast.
- iii) Lowering of the high mast, by using derrick/ hydra etc.
- iv) Dismantling and re-installation of flood light fittings along with all other accessories, fitted on the lantern carriage of the high mast. The job includes dismantling and re-installation of necessary wiring/ connections also.
- v) Dismantling and re-installation of the lantern carriage of the high mast.
- vi) Opening of top cover of the high mast for taking out the snapped/ sheared stainless steel wire rope, if required.
- vii) Repairing/ replacement and installation & fixing of the repaired/ new stainless steel wire rope inside high mast, including positioning of the same.
- viii) Supply of other hardware items, required for installation of the stainless steel wire rope inside high mast and/ or required spares/ hardware items/ workmanship for repairing/ replacement of the snapped/ sheared stainless steel wire rope, for re- installation inside high mast.
- ix) Fixing of the top cover of the high mast.
- x) Re-installation of the high mast, by using derrick/ hydra etc.
- xi) Fixing of the nuts at the base of the high mast, with the studs embedded in concrete foundation.
- xii) Alignment of high mast, after re-installation.
- xiii) Fixing of the stainless steel wire ropes (2 nos. per high mast) with lantern carriage & winch and required adjustments and
- xiv) Adjustments of the stainless steel wire ropes inside high masts [after re-installation of lantern carriages and flood light fittings along with all other accessories, on the lantern carriages, including necessary wiring, by the contractor].

Scope of Work of Haldia Dock Complex :

- i) **Supply of new Stainless Steel wire rope, if required, for installation/ fitment inside High Mast, for replacement of the snapped/ sheared Stainless Steel wire rope.**
- ii) Disconnection and re-connection of electric cables, feeding power supply to the high mast.
- iii) During execution of the work by the contractor, for repairing/ replacement of the snapped/ sheared stainless steel wire rope of High Mast, before reinstallation of the flood light fittings along with other accessories like control gear boxes etc., different defective/ defunct items/ spares like HPSV lamps, ballasts, igniters, capacitors etc. would be replaced by Haldia Dock Complex, departmentally.

3. TERMS & CONDITIONS :

- i) **THE TENDER WILL NOT BE EXTENDED UNDER ANY SITUATION.**

- ii) **Earnest Money:**

The offer shall have to be accompanied with Earnest Money Deposit, amounting to a sum of **Rs 1,000.00 (Rupees One Thousand) only.**

Earnest Money shall have to be deposited by Demand Draft/ Banker's Cheque/ Pay Order, issued from any Nationalized Bank/ Scheduled Bank of India, drawn in favour of "Kolkata Port Trust, Haldia Dock Complex", payable at Haldia. **The original Demand Draft/ Banker's Cheque/ Pay Order shall be kept attached with the offer.**

The tenderer may also deposit the Earnest Money in Cash at the Cash Office of Finance Division, Haldia Dock Complex (HDC), Kolkata Port Trust (KoPT) at Jawahar Tower, P.O.: Haldia Township, Dist.: Purba Medinipur, West Bengal, Pin- 721607 and shall obtain the Treasury Receipt of the same. The said Treasury Receipt, as a proof of deposition of Earnest Money shall be kept attached with the offer.

If Earnest Money Deposit is not found submitted/ attached along with the offer, the offer will not be considered and the same shall be liable for rejection.

Earnest Money deposited by unsuccessful bidder(s) will be refunded, with out any interest.

Earnest Money deposited by successful bidder (i.e. the contractor) will be refunded with out any interest, after recovery of the amount, towards **security deposit**, from the bill(s) of the contractor.

Earnest Money may be liable for forfeiture at the option of the Trustees, if the Tenderer withdraws his offer within the validity period of the offer and/ or alters/ amends any terms and/ or condition and/ or quoted rate(s), within the validity period of the offer (excepting when option to do the same has been specially granted by Kolkata Port Trust in writing) making in unacceptable to KoPT, and/ or **in case of successful tenderer**, fails to carry out the work or to perform/ observe any of the conditions of the contract.

- iii) The price(s) should be quoted **on FOR Haldia site basis** and should remain firm. All taxes, duties, freight, transit insurance etc. as applicable should be indicated separately.

Haldia Dock Complex (HDC), Kolkata Port Trust (KoPT) do not enjoy any concession regarding Sales Tax/ VAT and do not provide any 'C' or 'D' Form in this regard. Hence, full amount of VAT or C.S.T. or State Sales Tax, if any, will be applicable and to be charged accordingly. Excise Duty and Service Tax, if applicable, would be paid on production of CENVATABLE Document. Kolkata Port Trust (KoPT) is not a Registered Body Corporate as per Service Tax Law.

- iv) **Taxes & Duties:** Taxes & duties, if any, may be shown specifically in the space provided in 'Unit Rate' & 'Amount' in 'Price' at above.
- v) **Payment Terms:** 95 % of the total order value will be paid within 30 days against submission of bill along with Inspection Report/ Work Done Certificate, Guarantee Certificate etc., after complete execution of the work at site. Balance 5 % of the total order value, which would be retained by HDC, as **Security Deposit**, would be released, without any interest, after successful expiry of the guarantee period.
- vi) **Guarantee:** 12 months from the date of complete execution of the work at site. The contractor will have to provide Guarantee Certificate against the work executed by him.
- vii) **Completion Period:** The work will have to be completed at site, in all respects, within 30 days, from the date of placement of order on the successful bidder. However, delay in executing the work at site, by the contractor, due to non- compliance of the obligations by HDC, KoPT would be taken care of suitably.
- viii) **Inspection:** After delivery of the materials, spares, hardware items etc. required for execution of the work and after completion of repairing of snapped/ sheared stainless steel wire ropes of the High Masts, the materials/ work executed will be inspected by the representative(s) of HDC.
- ix) **Liquidated Damage Clause:** In the event of failure of the contractor to execute the contract within the stipulated date or such extension(s) thereof, as may be allowed by HDC in writing, the contractor would have to pay compensation to the Trustees and not as penalty, @ ½ % for every week or part thereof of the undelivered portion of work, provided always the entire amount of compensation to be paid under the provision of this clause shall not exceed 10 % of the total contract value. The Trustees may, without prejudice to any other method of recovery, may deduct the amount of such damages from any money which is due or which may become due to the contractor. The payment or deduction of such damages shall not relieve the contractor from his obligation to complete the work or from any other of his obligations or liabilities under the contract.
- x) **Force Majeure:** In the event of either party being rendered unable by Force Majeure to perform any obligations required to be performed by them under the contract, the relative obligation of the party affected by such Force Majeure shall upon notification to the other party be suspended for the period during which Force Majeure event lasts. The cost and loss sustained by either party shall be borne by respective parties. The terms Force Majeure as employed herein shall mean acts of God, Earthquake, War, Revolt, Riot, Fire, Floods, Sabotage and Hurricanes/Cyclone, Strike excluding that of contractors & suppliers or Sub-contractor's Employees. Upon the occurrence of such case and upon its termination the party alleging that it has been rendered unable as aforesaid, shall notify the other party in writing immediately but not later than 48 (forty-eight) hours of the alleged beginning and ending thereof giving full particulars and satisfactory evidence in support of its claim.
- xi) **Validity:** The validity of the offer should **not be less than 60 days from the date of opening of the offer.**

- xii) **Pricing and Evaluation Criteria:**

Price is to be quoted in Indian Rupees (INR) only. Rate is to be quoted strictly as per Bill of Quantity inclusive of all charges and taxes, duties etc.

Evaluation will be made on the basis of overall lowest offer of the bidders meeting all terms & conditions of the enquiry.

It is not obligatory on the part of the Trustees to accept the lowest tender. **They reserve the right to accept a tender in full or reject a tender without assigning any reason thereof.**

Price quoted shall remain firm during the validity period of the offer, including any/ all extension(s) thereof, agreed by the bidder.

In case, it is found that the **Total Price** (in **Indian Rupees**) [arrived as per the above procedure] is same for two or more bidders and their offers become the lowest offers, the respective bidders will be given chance to submit their fresh Price Bid subject to the condition that the fresh price so quoted must be less than the price quoted earlier by the respective bidders.

- xiii) Firm having experience in executing similar work successfully is requested to submit their bid only.
- xiv) **If terms & conditions of the enquiry are not accepted by any bidder, offer of the bidder may be liable for rejection.**
- xv) **Kolkata Port Trust/ Haldia Dock Complex** reserves the right to accept or reject the offer and do not bind themselves to accept the offer or to assign any reason thereof and no damage claim whatsoever will be payable by **Kolkata Port Trust**.
- xvi) In connection with execution of the order, necessary **Gate Pass** for the labours, materials, equipments, tools & tackles etc. of the contractor, for entering into Dock area, would be provided by HDC, **free of cost**.
- xvii) For execution of the work at site, electricity & water, if required, would be provided, free of cost.

The offer in a sealed envelope, super scribed with **Enquiry No. SDM(P&E)- IV/ 675 (H/M)/ ENQ/ 11 Dated: 09.06.2015, Due Date of Opening and contents of the envelope** is to be submitted at the office of Plant & Equipment Division, Haldia Dock Complex (HDC), Kolkata Port Trust (KoPT), at the 1st Floor of Operational Administrative Building of HDC, KoPT, at Chiranjibpur, Haldia, **within 14:30 hrs. of 18.06.2015.**

The offer will be opened on **18.06.2015, 15:00 hrs. onwards**, at the office of Plant & Equipment Division, Haldia Dock Complex (HDC), Kolkata Port Trust (KoPT), at the 1st Floor of Operational Administrative Building of HDC, KoPT, at Chiranjibpur, Haldia.

In case of unscheduled Holiday/ unavoidable situation on the date of opening of the Bid, the same will be opened on the next working day, 15:00 Hrs. onwards. The bidder will also be allowed to deposit their Bid till 14:30 Hrs. on such extended day of opening of the bid.

HOWEVER, THE TENDER WILL NOT BE EXTENDED UNDER ANY SITUATION.

You may depute your authorized representative(s) to be present during opening of the offer(s).

Thank you,

Yours faithfully,

(K. MUKHOPADHYAY)
Sr. Dy. Manager (P&E)
Haldia Dock Complex
Kolkata Port Trust
June 9, 2015