



श्यामा प्रसाद मुखर्जी पोर्ट, कोलकाता
Syama Prasad Mookerjee Port, Kolkata

15, स्ट्रैंड रोड/15, Strand Road,

कोलकाता Kolkata – 700 001

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सामान्य प्रशासन विभाग
Genl. Admn. Deptt.

No. Admn/7230/C/CME/E1/2020

Date : 13.10.2020

To
The Chairman
All Major Port Trust

Sir,

Sub-: Filling up the post of Chief Mechanical Engineer by absorption through composite method under Syama Prasad Mookerjee Port – applications invited.

The post of Chief Mechanical Engineer in the rank of Head of Department which has fallen vacant w.e.f 01.06.2020 is to be filled up by Absorption through Composite Method from the officers of Major Port Trusts, fulfilling the eligibility criteria for the concerned post, as per the **Annexure-I**.

2. The incumbent will be initially appointed to the HOD post in the scale of pay of Rs. 43,200-66,000/- (pre-revised) [now revised to scale of pay of Rs.1,00,000 – 2,60,000/-], and after completion of three years' regular service in the post, he / she will be elevated to the scale of pay of Rs. 51,300-73,000/- [now revised to scale of pay of Rs.1,20,000 – 2,80,000/-], subject to fulfilling the relevant conditions as per the Ministry's guideline vide Letter No. A-12023/15/2018-PE-I dated November 19, 2019.
3. The selection is by merit for which overall grading in the ACRs/APARs will not be below "Very Good"
4. Applications of suitable and willing officers, who satisfy the provisions of the Recruitment Rules for the post of Chief Mechanical Engineer, may please be furnished as per proforma enclosed (**Annexure-II**). The application may be submitted through "Online Application Portal (OAP)" of the Ministry of Shipping website <http://onlinevacancy.shipmin.nic.in> from **13.10.2020 to 17.11.2020**. Therefore, all the applicants, after registering themselves in the portal, are required to apply for the post through OAP and thereafter a printout of the filled up application along with the following documents may be sent in an envelope, through their Administrative Port superscripting "Application for the post of Chief Mechanical Engineer", so as to reach the Office of the Sr. Personnel Officer,

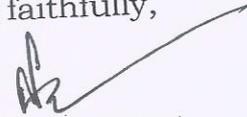
Sayama Prasad Mookerjee Port, 15 Strand Road, Kolkata-700001 **on or before 30th November, 2020.**

- i) Copies of APARs for the last 5 years, attested by officer not below the rank of Dy. HoD on each page.
- ii) Attested copies of all the certificates in proof of educational qualification, present and past work experience in the respective post and pay scale.
- iii) No objection certificate from the respective Ports.
- iv) Undertaking of the applicant to the effect that the candidature will not be withdrawn, if selected.
- v) Vigilance and administrative clearance by the concerned Port **(Annexure-III)**
- vi) Passport size photographs (two numbers).

5. **Crucial date** for determining the eligibility will be **30th November, 2020.**

6. If any major or minor penalty has been imposed on the applicant during the last 10 years, the disciplinary case leading to such penalty along with necessary documents may be sent by the forwarding authority along with application. Vigilance report is to be furnished in the format prescribed vide Ministry of Shipping's letter no. A-12022/10/2005-PE.I dated 27th August, 2010, copy of which is attached as **(Annexure-IV)**.
7. Incomplete application or application received after the due date will not be considered.

Yours faithfully,



(J. Ghosh Dastidar)
Sr. Personnel Officer (I/C)

Encl.:- As stated

Copy to the Under Secretary to the Govt. of India, Ministry of Shipping, Transport Bhawan, 1, Samsad Marg, New Delhi-110 001 for information please.
Encl.:- As stated

Copy to Managing Director, Indian Ports Association, 1st Floor, South Tower, NBCC Place, Bhishamo Pitamah Marg, Lodi Road, New Delhi-110 003 for information please.
Encl.:- As stated.

Copy to GM (M&S), HDC for information. He is requested kindly to circulate the vacancy and forward applications of eligible candidates of HDC.
Encl.: As stated.

Copy to CHE for information. He is requested kindly to upload the vacancy notification in SMP, Kolkata website till 17.11.2020 and forward applications of eligible candidates please.
Encl.: As stated

Recruitment Rules for Class I Posts of Mechanical and Electrical Engineering Department

Sl. No.	Name of the Post	No of Posts	Classification	Scale of Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in years)	Educational and other qualification prescribed for direct recruitment	Whether (a) age (b) educational qualifications (c) experience for direct recruits will apply in the cases of promotion/ absorption/ deputation	Period of probation (in years)	Method of recruitment (whether by direct recruitment or by promotion/ absorption/ deputation)	In case of promotion/ absorption/ deputation, grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
1.	Chief Mechanical Engineer [redesignated as General Manager (M & EE)/Chief General Manager (M&EE)]	1	Class-I (HOD)	43,200-66,000/- To be elevated to the scale of pay of Rs. 51300-73000/- after completion of 3 years regular service upon consideration by the Competent Authority	Selection	45	<u>Essential:-</u> (i) Degree or equivalent in Mechanical/ Electrical/ Electronics and Communication Engineering /Naval Architecture from a recognized University/ Institution or MOT 1st class Motor certificate issued under Merchant Shipping Act, 1958. (ii) Seventeen years experience in managerial capacity dealing with Mechanical/ Electrical/ Marine/ Electronics Engineering works, out of which 10 years experience will be in workshops undertaking maintenance of cargo handling equipment/	(a) No (b) Yes (c) No	N.A.	By absorption through Composite method failing which by deputation failing both by direct recruitment.	For absorption through composite method, Officers holding posts in the scale of pay of Rs.36,600-62,000/- (applicable to categories of Marine Engineers only) with 2 years regular service in the grade or officers holding posts in the scale of pay of Rs.32,900-58,000/- with 3 years regular service in the grade in the Mechanical & Electrical Engg. Deptt. / Materials Management Division / Marine Deptt. in a Major Port Trust will be eligible. For deputation, Officers holding analogous posts or post of General Manager (Mechanical/	Chief Mechanical Engineer is redesignated as G. M. (Mechanical/ Electrical/ Electronics & Communication)/ C.G.M. (Mechanical/ Electrical/ Electronics & Communication) *

							<p>electrical installations/ ship repairs in any Major Port Trust/Industrial/ Commercial/ Govt. undertaking.</p>				<p>Electrical/ Electronics & Communication) and equivalent posts in the Mech. & Elect. Engg. Deptt. in the scale of pay of Rs.43,200-66,000/- in the grade or officers holding post of Dy. General Manager (Mechanical/ Electrical/ Electronics & Communication) and equivalent posts in the Mech. & Elec. Engg. Deptt. in the scale of pay of Rs.32,900-58,000/- and above with 3 years regular service in the grade in Govt./ PSUs or Autonomous bodies (other than Major Port Trust) will be eligible.</p> <p>The selection is by merit for which the benchmark in overall grading in the ACRs will not be below "very good".</p>
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* Awaiting Gazette notification

APPLICATION FORM

ANNEXURE – II

Photograph
(3.5 c.m x 3.5
c.m.)

Post applied for:

1. Full Name (in block letters) :
2. Father's Name :
3. (a) Address for communication :
(b) Telephone No. / Mobile No. :
(c) Fax / E-mail address :
4. Date of birth :
5. Date of retirement :
6. Whether belongs to SC/ST/OBC: SC ST OBC GEN
(Please \checkmark in relevant box)
7. Present post with scale of pay :
8. Date of continuous appointment :
in the present post
9. Date of first appointment in :
Class I cadre of the Port Trust
10. Educational and other qualifications :

Examination	University	Year of passing	Class and percentage obtained	Special subjects

11. Details of fulfilling qualifying service in the feeder grade :

	Period		
	on Regular basis	on Officiating basis	Against Temporary post
(Rs.43, 200-66,000/-) (pre- revised)			
(Rs.36, 600-62,000/-) (pre- revised)			
(Rs.32,900-58,000/-) (pre- revised)			

Note : (1) The above columns shall be clearly filled in.

(2) Pay scale granted as financial up gradation under Modified Assured Career Progression Scheme (MACPS) should not be indicated as it is not a regular service in the grade.

12. Details of employment/ :
Experience in chronological order

Name of the organization	Posts held	Scale of pay	From	To	Nature of duties

13. Languages Known :
(Read, Write and Speak)

14. Any other information :
Desired to be furnished

I do hereby declare that the particulars furnished above by me are correct to the best of my knowledge and belief. In the event of any information being found to be false or incorrect, my candidature/ appointment may be cancelled/ terminated without any notice and in the event of my selection to the above post, I will not withdraw and undertake to accept the appointment / posting.

(Signature of the applicant)

Place:

Date:

Certificate to be given by Head of Office of

Shri / Smt.....

Designation.....

1. It is certified that the particulars furnished by Officer are correct.

2. It is certified that no disciplinary/vigilance case is pending or contemplated against the Applicant and he / she is clear from the Vigilance and Administrative angle.

3. His / her integrity is certified.

4. It is certified that no Major / Minor penalties have been imposed on the Officer during the last 10 years.

5. Copies of APARs for the last 5 years from 2014-2015 to 2018-1019 are enclosed.

Dated,

Signature of the forwarding authority along with office seal.

**PARTICULARS OF THE OFFICERS FOR WHOM VIGILANCE
COMMENTS/CLEARANCE BEING SOUGHT**

[To be furnished and signed by the CVO or HOD]

1. Name of the Officer (in full) :
2. Father's Name
3. Date of Birth :
4. Date of Retirement :
5. Date of Entry into Service :
6. Service to which the officer belongs :
Including batch / year cadre-etc.
Wherever applicable.
7. Positions held :
(During the ten preceding years)

Sl. No.	Organization (Name in full)	Designation & Place of posting	Administrative/nodal Ministry/Deptt. concerned (in case of officers of PSUs etc.)	From	To
1.					
2.					
3.					
4.					
5.					

8. Whether the officer has been placed on:
The "Agreed List" or "List of Officers of
Doubtful Integrity"
[If yes details to be given]

9. Whether any allegation of misconduct:
Involving vigilance angle was
Examined against the officer during
the last 10 years and if so with what
result(*)
10. Whether any punishment was awarded :
to the officer during the last 10 years
and if so the date of imposition and
details of the penalty(*)
11. Is any disciplinary/criminal proceedings :
or charge sheet pending against the
Officer as on date [if so, details to be
Furnished; including reference no. if
Any of the Commission]
12. Is any action contemplated against the :
Officer as on date [if so, details to be
furnished](*)

DATE :

(NAME AND SIGNATURE)

(*) If vigilance clearance had been obtained from the Commission in the past, the information may be provided for the period thereafter.