Syama Prasad Mookerjee Port Kolkata Kolkata Dock System Pension Section Finance Department 15, Strand Road, Kolkata-700001.

## Notice

No. Fin/Covid/22/ 1699

Dated: 03.01.2022.

Sub: Increasing intensity of new Covid-19 variant Omicron.

Regret to inform you that in view of rise of <u>new Covid-19 variant Omicron</u>, a **Drop Box** has been arranged at the Head Office Gate/North Gate of SMP Kolkata (erstwhile Kolkata Port Trust), 15, Strand Road, Kolkata-700001, for submission of their letters, documents, etc. during working hours which will be examined by the Finance Department in due course.

Pensioners those who are receiving letters from Senior Accounts Officer, Pension Section for collection of their PPO book, they are requested to kindly contact Senior Accounts Officer, Cash & Pay Section for the same please.

In view of the present crisis due to increasing intensity of new Covid-19 variant Omicron, SMP Kolkata (erstwhile Kolkata Port Trust) the pensioners/family pensioners of KDS are requested to refrain from attend the office of the Senior Accounts Officer Pension Section and Senior Accounts Office of Cash & Pay Section other than collection of PPO book from 7<sup>th</sup> January, 2022 to 14<sup>th</sup> January, 2022 at the premises of 15, Strand Road, Kolkata-700001.

This is issued as per the Administrative directive.

(P. Lala) Financial Adviser & Chief Accounts Officer (I/C)