



## **ECONSHIP TECH PRIVATE LIMITED**

Procedure for DO during COVID-19 lock down period

### **If Documents are with Shipper**

1. Shipper needs to send an iWant message mentioning the Release to Party name + LOI + Upload Original BL @POL (front and back page) and write Release to Party Name with Blue Ink.
2. Consignee needs to sent request on Iservice +LOI in Iwant. ensuring NO liability for the Line and stating that Consignee will upload/send the original documents after the lockdown period.
3. If BL is To order Bank, Bank letter on their letter head in which BL No and Container would be mentioned and requesting to release the cargo to the Concerned Consignee, ensuring NO liability for the Line and stating that Consignee will upload/send the original documents after the lockdown period.

### **If Documents are in transit**

1. Shipper needs to send an iWant message mentioning the Release to Party name + LOI
2. Consignee needs to sent request on Iservice +LOI in Iwant. ensuring NO liability for the Line and stating that Consignee will upload/send the original documents after the lockdown period.
3. If BL is To order Bank, Bank letter in which BL No and Container would be mentioned and requesting to release the cargo to the Concerned Consignee, ensuring NO liability for the Line and stating that Consignee will upload/send the original documents after the lockdown period.

### **Follow the steps to use iService for Consignee;**

1. Consignee Login on our website
2. Click (+) icon next to iWant
3. Select DO against Guarantee option.

**For DO against guarantee Iservice charges @20\$ /BL would be applicable .**

### **LOI format:**

**We ..... fully indemnify and hold you, your personnel, agents, and vendors, innocent against all costs, liabilities, delays, errors, penalties, & mistakes at any stage or place for BL no..... for following our below instruction.**

**NO liability for the ECONSHIP Line for releasing DO without documents and also stating that Consignee..... will upload/send the original documents after the lockdown period.**