



श्यामा प्रसाद मुखर्जी पोर्ट, कोलकाता  
Syama Prasad Mookerjee Port, Kolkata  
15, स्ट्रैंड रोड/15, Strand Road,  
कोलकाता/Kolkata – 700 001  
दूरभाष/Phone : 2230-3451

Website: [www.smpportkolkata.shipping.gov.in](http://www.smpportkolkata.shipping.gov.in)  
सामान्य प्रशासन विभाग/ Genl. Admn. Deptt.



वैश्व कृतुक्कम्  
ONE EARTH • ONE FAMILY • ONE FUTURE

No. Admn/6497/C/DMD/Dy. DMD-I

Date: 21<sup>st</sup> April, 2023

To  
The Secretary  
All Major Ports

Sir,

**Subject:** Filling up of one post of Dy. Director-I Marine Department in the Scale of Pay of Rs. 36,600 – 62,000/- (Revised Rs. 90,000 – 2,40,000/-) by absorption through Composite method under Kolkata Dock System of SMP, Kolkata – applications invited.

One post of Dy. Director-I Marine Department at Kolkata Dock System has fallen vacant w.e.f. 05.01.2023. Accordingly, applications are invited for filling up of the said post of Dy. Director-I Marine Department, in the scale of pay of Rs. 36,600 – 62,000/- (Revised Rs. 90,000 – 2,40,000/-), under Kolkata Dock System of SMP, Kolkata, by absorption through composite method, as per Notified Recruitment Rules, as at **Annexure-I**.

2. You are requested kindly to circulate the vacancy among the eligible officers of your port and forward the applications in the prescribed Pro-forma (**Annexure-II**) duly super-scribing on the envelope “**Application for the post of Dy. Director-I Marine Department**” to the Secretary (I/C), SMP, Kolkata, 15, Strand Road, Kolkata – 700001, along with the following relevant documents: -

- i) Certified copies of ACRs/APARs for the last 5 years, duly attested by an officer not below the rank of Dy. HOD on each page.
- ii) Attested copies of all certificates towards proof of educational qualification, present and past work experience in the respective post and pay scale, duly verified by the forwarding port while sending the application to this port.
- iii) No objection certificate issued by the Head of the office from the respective Ports (**Annexure - III**).
- iv) Undertaking of the applicant to the effect that the candidature will not be withdrawn, if selected.

v) Vigilance clearance certificate in the pro-forma prescribed at (**Annexure - IV**) in terms of Ministry of Shipping's letter No. A-12022/10/2005-PE-I dated 27<sup>th</sup> August, 2010.

vi) Self attested passport size photographs (two numbers).

3. Crucial date for determining the eligibility will be **22.05.2023**.

4. If any major or minor penalty has been imposed on the applicant during the last 10 years, the disciplinary case leading to such penalty along with necessary documents may be sent by the forwarding authority along with application.

5. In terms of Ministry's letters No. A-29018/4/2018-PE-I dated 09.07.2020 and A-29018/4/2018-PE-I dated 01.06.2022, the Appointing Authority as well as Disciplinary Authority for all Dy. HOD level posts will be Central Government i.e. Secretary (Shipping) and accordingly, the recommendations of the Service Selection Committee shall be conveyed to the Ministry for obtaining approval, before issuing appointment order.

6. The last date for submission of application is **22.05.2023**. Incomplete application or application received after the due date will not be considered

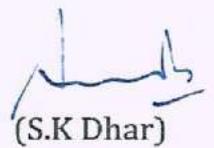
7. As per Ministry's instruction dated 11.08.2021 in respect of filling up the post of Dy. HoD level, in case of receipt of advance copy of application in respect of any applicant by the Port, candidature of the candidate would not be considered by the Port if his/ her application is not received within 15 days from the last date of submission of application i.e. **06.06.2023**.

8. Also, as per aforesaid instruction dated 11.08.2021, Port officials, who withdraws his/ her candidature for the post after his/ her selection by the Service Selection Committee, will be liable for debarment from future selection to Dy. HoD level post in all Major Port Authorities for a period of two years.

9. The Circular along with annexure is also available on SMP, Kolkata website [www.smpportkolkata.shipping.gov.in](http://www.smpportkolkata.shipping.gov.in).

Enclo: As stated

Yours faithfully,



(S.K Dhar)  
Secretary (I/C)



# भारत का राजपत्र

## The Gazette of India

असाधारण

EXTRAORDINARY

भाग II—खण्ड 3—उप-खण्ड (i)

PART II—Section 3—Sub-section (i)

प्राधिकार से प्रकाशित

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नई दिल्ली, सोमवार, जनवरी 12, 2015/पौष 22, 1936

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पोत परिवहन मंत्रालय

(पत्तन स्कंध)

अधिसूचना

नई दिल्ली, 26 दिसम्बर, 2014

सा.का.नि. 23 (ब).—भारत के राजपत्र (असाधारण) में प्रकाशित दिनांक 15 अक्टूबर, 2013 के पोत परिवहन मंत्रालय की अधिसूचना सा.का.नि. 687 (अ) में निम्न मुद्रित-गलतियों का सुधार किया जाता है:

1. (i) पृष्ठ सं. 1 में, शीर्षक 'अनुसूची' के नीचे 'कोलकाता पत्तन न्यास कर्मचारी (नियुक्ति, वरिष्ठता और पदोन्नति) विनियम, 2013' में शब्द 'वरिष्ठता' को शब्द 'वरीयता' द्वारा प्रतिस्थापित किया जाएगा।
- (ii) पृष्ठ सं. 1 में, शीर्षक 'संक्षिप्त नाम और प्रारंभ' के अंतर्गत 1(i) में शब्द 'वरिष्ठता' को शब्द 'वरीयता' द्वारा प्रतिस्थापित किया जाएगा।  
और  
1.(ii) में 'अनुमोदन का पद को 'अनुमोदन के पद के द्वारा प्रतिस्थापित किया जाएगा।  
तथा  
'प्रमावी होगा' पद को 'प्रमावी होंगे' पद के द्वारा प्रतिस्थापित किया जाएगा।
- (iii) पृष्ठ सं. 1 में, शीर्षक 'लागू होना' के अंतर्गत कम सं. 2 की प्रथम पंक्ति में 'धारा 24' के पश्चात 'के' शब्द को 'की' के द्वारा प्रतिस्थापित किया जाएगा।
2. पृष्ठ सं. 2 में शीर्षक 'परिभाषा' के अंतर्गत कम सं. 3 में
  - (i) प्रथम पंक्ति में 'इस' शब्द को 'इन' शब्द के द्वारा प्रतिस्थापित किया जाएगा।
  - (ii) घ (i) की प्रथम पंक्ति में 'का' शब्द को 'के लिए' पद द्वारा प्रतिस्थापित किया जाएगा तथा द्वितीय पंक्ति में 'दिया गया है' पद को 'दिए गए हैं' पद द्वारा प्रतिस्थापित किया जाएगा।

2.	Dy Director- Marine Department	1	Class-I	36,600- 62,000/-	Selection	39	Essential Certificate of competency as Master (FG) /Dredge Master Gr.I issued by MOS, or equivalent or 1 <sup>st</sup> Class MOT. ii) 12 years experience in the Marine Services of a port of which atleast 5 years in senior administrative position.	Pilot Gr.I, Commander, Chief Engineer.  c) Yes.  a) No.  b) Yes. Excepting serving officers with entry qualification prescribed for graduate entry scheme or with passing out certificates from T.S.Dufferin or T.S.Rajendra, T.S. Chanakya or B.Sc (Nautica Science)a Dredge Mate Gr. I certificate. Or a Second Mate (FG) certificate or a First Mate(FG) certificate/ Dredge Master Grade II .  (C) Yes.	2	By absorption through composite method failing which by deputation from Govt. Organisation and failing both by direct recruitment.	For absorption through composite method :- Officers holding analogous post or the post of Dy. Director-II and equivalent post with 3 years regular service in the the grade in a major Port Trust.. For deputation, officers holding analogous post or post of Dy. Director-II and equivalent post in the Scale of Pay of Rs. 36,600-62,000/- having 3 years regular service in the grade in any Govt./ Public Sector undertaking or Autonomous Bodies. The selection is by merit for which overall grading in the APARS will not be below "very good".
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[Part II - Part 3 (i)]

[Part II - Part 3 (i)]

**APPLICATION FORM**

Photograph  
(3.5 cm x 3.5  
cm)

Post applied for:

1. Full Name (in block letters) :
2. (a) Address for communication :  
(b) Telephone No. / Mobile No. :  
(c) E-mail address :
3. Date of Birth :
4. Date of Retirement :
5. Whether belongs to SC/ST/OBC : SC  ST  OBC  GEN   
(Please  $\checkmark$  in relevant box)
6. Present post with scale of pay :
7. Date of continuous appointment :  
in the present post
8. Date of first appointment in :  
Class I cadre of the Port Trust
9. Educational and other qualifications :

Examination	University	Year of passing	Class and percentage obtained	Subjects

10. Details of fulfilling qualifying service in the feeder grade:

Scale of Pay	Period		
	On Regular basis	On Officiating basis	Against Temporary post
Rs. 90,000 – 2,40,000 – (Pre – revised Rs. 36,600 – 62,000/-)			
Rs. 80,000 – 2,20,000 – (Pre – revised Rs. 32,900 – 58,000/-)			

Rs. 70,000 – 2,00,000 – (Pre – revised Rs. 29,100 – 54,500/-)			
Rs. 60,000 – 1,80,000/ – (Pre – revised Rs. 24,900 – 50,500/-)			
Rs. 50,000 – 1,60,000 – (Pre – revised Rs. 20,600 – 46,500/-) [equivalent to Rs. 10,750-16,750/-)			
Rs. 50,000 – 1,60,000 – (Pre – revised Rs. 20,600 – 46,500/-) [equivalent to Rs. 9,100-15,100/-)			

Note: (1) The above columns shall be clearly filled in.

(2) Pay scale granted as financial upgradation under Modified Assured Career Progression Scheme (MACPS) should not be indicated as it is not a regular service in the grade.

11. Details of Employment/ Experience :  
in chronological order

Name of the Organization	Posts held	Scale of Pay	From	To	Nature of Duties

12. Languages known  
(Read, Write and Speak) :

13. Any other information desired to  
be furnished :

**I do hereby declare that the particulars furnished above by me are true to the best of my knowledge and belief. In the event of any information being found to be false or incorrect, my candidature/appointment may be cancelled/terminated without any notice. In the event of my selection to the above post, I will not withdraw my candidature and undertake to accept the appointment/posting.**

(Signature of the Applicant)

Place:

Date:

**ANNEXURE – III**

Certificate to be given by Head of Office of

Shri/ Smt.....

Designation.....

1. It is certified that the particulars furnished by Officer are correct.
2. It is certified that no disciplinary/vigilance case is pending or contemplated against the Applicant and he / she is clear from the Vigilance and Administrative angle.
3. His / her integrity is certified.
4. It is certified that no Major / Minor penalties have been imposed on the Officer during the last 10 years.
5. Copies of APARs for the last 5 years from 2017-2018 to 2021-22 are enclosed.
6. The veracity of the educational qualification certificates and caste certificates submitted by the applicant are endured and certified and the incumbent fulfils the eligibility criteria w.r.t. and experience as specified in the Annexure- I of the circular for absorption through composite method.
7. This Port has No Objection in releasing the officer concerned in case he/she is selected for the post applied.

Dated:

Signature of the forwarding authority with office seal.

**PARTICULARS OF THE OFFICER FOR WHOM VIGILANCE  
COMMENT/CLEARANCE BEING SOUGHT**

(To be furnished and signed by the CVO or HOD)

1. Name of the officer (in full) :
2. Father's Name :
3. Date of Birth :
4. Date of Retirement :
5. Date of entry into service :
6. Service to which the Officer belongs :  
Including batch/year cadre-etc.  
Wherever applicable.
7. Positions held (during the 10 preceding years) :

Sl. No.	Organization (Name in full)	Designation & Place of Posting	Administrative/ Nodal Ministry/ Deptt. Concerned (in case of officers of PSU's etc.)	From	To
1.					
2.					
3.					
4.					
5.					
6.					

8. Whether the Officer has been placed :  
On the "Agreed List" or "List of Officers of Doubtful Integrity" [If yes Details to be given]
9. Whether any allegation of misconduct :  
Involving Vigilance angle was examined against the officer during the last 10 years and if so with what result(\*)

10. Whether any punishment was awarded :  
to the Officer during the last 10 years  
and if so the date of imposition and  
details of the penalty(\*)
11. Is any disciplinary/criminal proceedings or :  
charge sheet pending against the Officer  
as on date [if so, details to be furnished;  
including reference no., if any, of the  
Commission]
12. Is any action contemplated against the :  
Officer as on date [if so, details to be  
furnished](\*)
13. Whether the Officer/Official has submitted :  
his/her annual immovable property return  
of the previous year as required under Rule  
18 of CCS (Conduct) rules, 1964 within the  
prescribed limit.
14. Details of complaint pending against the :  
Officer as on dated.

DATE

(NAME AND SIGNATURE)

(\*) If Vigilance Clearance had been obtained from the Commission in the past, the information may be provided for the period thereafter.