

KOLKATA PORT TRUST  
HALDIA DOCK COMPLEX

Administrative Office,  
Jawahar Tower Annex.

No. Ad/0064/Haldia Fair/7489

January 13, 2020

All KoPT Empanelled Advertising Agencies.

NOTICE INVITING TENDER / ENQUIRY

Sub.: Erection and Exhibition of HDC Gate at Haldia Trade Fair, 2020 scheduled  
to be held from 31.01.2020 to 09.02.2020 at Haldia.

Sir(s),

Sealed quotations in prescribed format are invited for Design, Construction, Erection, Decoration, Exhibition and Illumination of a Gate at Haldia Trade Fair, 2020, scheduled to be held from 31.01.2020 to 09.02.2020.

The quotations shall have two parts viz. 'Techno-commercial Part' (Mock up Model /3D presentation to be submitted), and 'Price Bid' (to be submitted as per format in Annex – Price). Price Part should be submitted in sealed covers duly superscribed with "Price Bid for HDC Gate at Haldia Trade Fair, 2020" as the case may be in the office of Administration Division by 1300 hrs. on 20.01.2020.

The 'Techno-commercial Part' shall consist of:-

- a) A mock-up model or 3D Presentation of HDC Gate at Haldia Trade Fair, 2020 reflecting the theme of 150 years of Kolkata Port Trust.
- b) Details of design of the Gate including details, (size/dimension etc.).

The Price Bid shall consist of the 'Schedule of Rate' printed as Annex-Price. The Annex-Price shall be filled in and signed and then submitted in separate sealed cover as Price Bid.


The mock-up model or 3D Presentation will be evaluate at 1430 hrs on 20.01.2020 at the chamber of the undersigned. After evaluation of the mock-up model or 3D Presentation, the Tender Committee will select and interact with the bidding agencies on mock-up model or 3D Presentation submitted by them. The bidding agencies are requested to make themselves available for the above interaction with the Tender Committee on 20.01.2020. Price Bids of only those bidders will be opened whose mock-up model or 3D Presentation will be found to be



acceptable. Price Bids may also be opened on 20.01.2020 and the bidding agencies may be present during the said opening.

Enclo : As stated.

Yours faithfully,



(S. S. Pandit)  
Sr. Dy. Manager (Admn.)



### SPECIFICATION OF GATE

1.	Dimension of the Gate	<p>No. of Pillar Gate: 2 (Two)</p> <p>Dimension of Pillar: Height 20' X Width 8' 6" (All 4 sides),</p> <p>Clearance between two pillar: 24 '</p> <p>Dimension of Beam: Length 37 ' X Width 8' 6" (2 sides)</p> <p>Detail structural Sketch is attached at Annex-A (for your reference only)</p>
2.	Scope of work	<p>Contractor shall be responsible for :-</p> <p>(i) Design, construction, erection, decoration, exhibition and illumination of the Gate. Design shall clearly highlight the theme of 150 years of Kolkata Port Trust</p>
3	Type of construction	<p>i) The superstructure of the Gate shall be made with GI pipe, Salballa or bamboo for proper strengthen.</p> <p>ii) Both the Pillar and Upper Beam shall have to be covered by Ply wood.</p> <p>lii) The roof of the Gate shall be covered with Tarpaulin for protecting rain and sunlight</p>
4.	The contractor has to maintain the electrical system in working order. During the period of exhibition, if any bulb, fitting, wire, switch, board etc., goes out of order, the contractor has to repair/replace and maintain the same immediately without any extra cost claim from Kolkata Port Trust, Haldia Dock Complex.	
5.	If any defect occurs during the period of exhibition, the contractor has to rectify it the same day by putting more men on the job without any extra claim.	
6.	The contractor is totally responsible for damage to men and material on account of any electrical fault or for any other reason. Hence he should take all precautions to avoid such faults.	
7.	All electrical wires and accessories used at site must be of high standard. If any defective material is noticed, contractor has to replace or repair the same immediately otherwise the same will be got done at once at his cost and risk without any notice keeping the emergency type of work in nature.	
8.	The contractor has to obtain Electrical and Water Connection from Haldia Municipality/Haldia Development Authority and to maintain the same for the duration of exhibition. Payment in this regard will be borne by the contractor.	
9.	Contractor shall be responsible for watch and ward of all type of materials and any loss due to damage/theft has to be made good by him at his own cost.	



### TERMS & CONDITIOINS

1. Period of completion: The Gate must be ready in all respect at least one day before the inauguration of the exhibition i.e. shall be ready in all respect by 1000 hrs. on 30.01.2020. For non-completion of work within the specified time, the contractor shall be liable to pay compensation @ Rs. 20,000/- per day or part thereof.
2. KoPT may impose penalty for non-execution of ordered items.
3. **Payment Terms :-**  
  
Payment will be made after satisfactory completion of the work, submission of final bill and deposition of all exhibits to HDC.
4. The total financial offer shall be inclusive of GST as applicable and including cost of material, transportation of material to Haldia, cost of labour and all other allied costs.



EVALUATION CRITERIA

A) Techno-Commercial Part:-

Mock up Model or 3D presentation of the proposed Gate – The theme should “150 years of Kolkata Port Trust”.

B) Price Part :-

- 1) The Price Part of the tenderer will be opened who's Mock up Models /3D presentation will be selected by HDC, KoPT.
- 2) The bidders shall have to quote the financial offers (Item-A of the SCHEDULE OF RATES) as specified in the Annex-Price.
- 3) Evaluation shall be on the basis of the lowest rate quoted among the total number of Mock up Model/3D presentation of the different tenderer selected by the officials of HDC under Item-A of the SCHEDULE OF RATES.

C) Selection of Successful Tenderer

The lowest amount quoted under item-A of the SCHEDULE OF RATES against the Mock up Model/3D Presentation selected by the officials of HDC will become the successful contractor.



The format given below is to be used for submission of Price offer  
Please submit your offer as per instructions given in the enquiry letter.

Sr. Dy. Manager (Admn.)  
Haldia Dock Complex

Subject :- Price offer for Erection and Exhibition of HDC Gate at Haldia Trade Fair, 2020.

Ref.:- Ad/0064/Haldia Fair/7489 dated 13.01.2020

SCHEDULE OF RATES

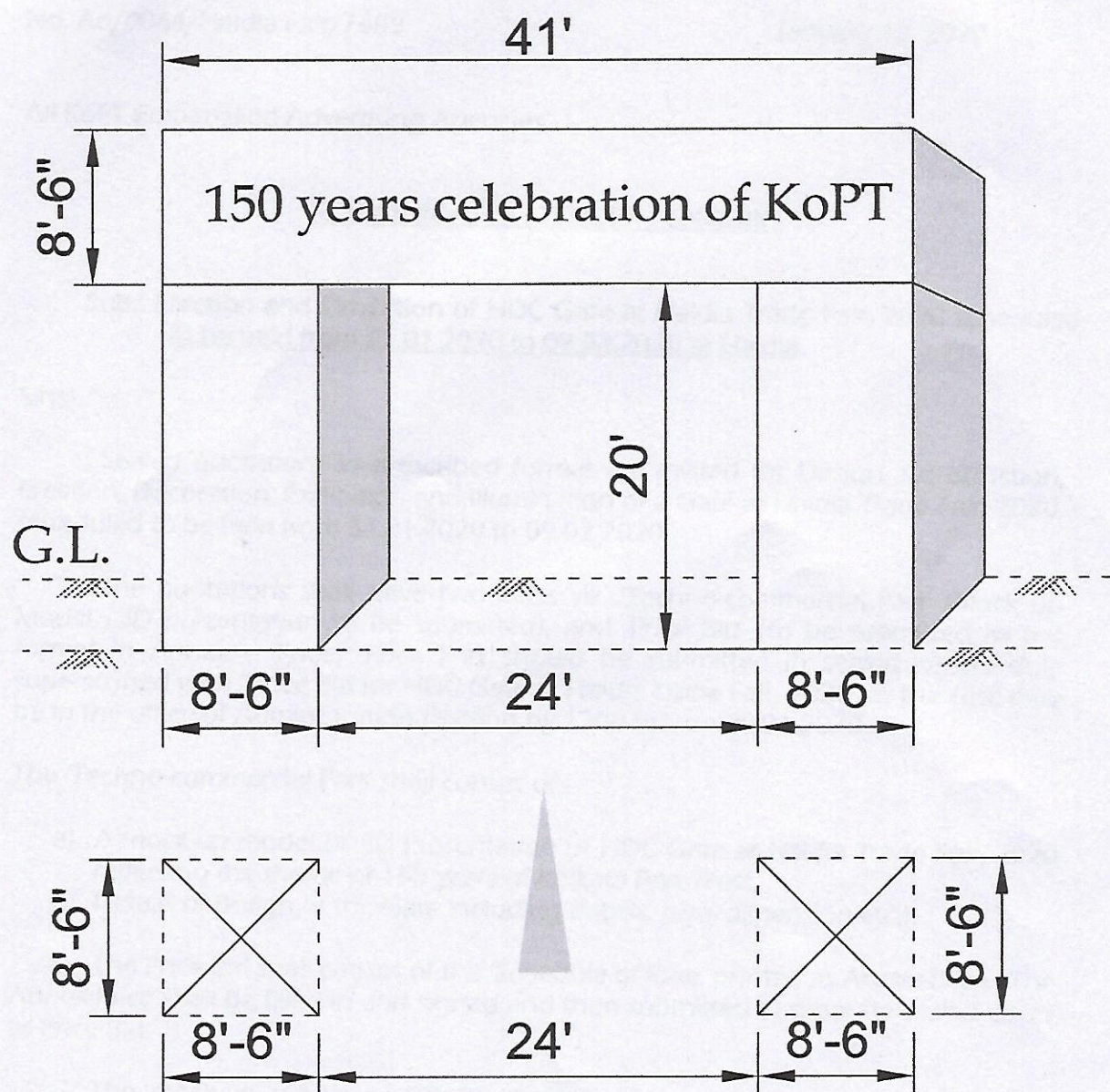
Item	Description of work	Total Amount (in Rs.)
A	Design, construction, erection, exhibition, illumination and decoration of HDC, KoPT Gate at Haldia Trade Fair 2020 as per specification mentioned in this NIT. (including GST as applicable)	Rs. ....(in figures) (Rupees in words.....only) (including GST as applicable)

N.B.: The financial offer at item A is inclusive of GST as applicable and also including cost of material, transportation of material to Haldia, cost of labour and all other allied costs.

Date:

\_\_\_\_\_  
Signature of the Tenderer with seal  
Mob. No.  
Email id.





HALDIA TRADE FAIR KoPT GATE - 2020