



SYAMA PRASAD MOOKERJEE PORT, KOLKATA

HALDIA DOCK COMPLEX

An ISO - 9001 : 2015 Organisation

Office of Sr. Dy. Manager (P&E)

Operational Building, 1st Floor,

Chiranjibpur, Haldia, Dist.: Purba Medinipur

West Bengal, India, PIN - 721 604.

E-mail: schakraborty.hdc@kolkataporttrust.gov.in

No.: **SDM(P&E)/100(O&C)/ENQ/05**

Dated: **09.07.2020**

Dear Sir,

Subject : Inviting offer for "Repairing of damaged Bucket wheel shaft assembly of stacker cum re-claimer-1 at Coal Handling Plant under Plant & Equipment (P&E) Division of Haldia Dock Complex (HDC), Syama Prasad Mookerjee Port, Kolkata."

You are requested to submit your **sealed offer**, for "Repairing of damaged Bucket wheel shaft assembly of stacker cum re-claimer-1 at Coal Handling Plant under Plant & Equipment (P&E) Division of Haldia Dock Complex (HDC), Shyama Prasad Mookerjee Port, Kolkata "as per the '**Scope of Work**' furnished in **Annex - "a"** (enclosed).

Your offer should be based upon the following terms and conditions:

1. **Price basis:**

- 1.1 The quoted price **shall be inclusive of all charges like manpower, tools & tackles, consumables, gas, electrodes, cutting & welding machineries, transportation of man & materials, dismantling, repair, assembling, testing & commissioning, supervision etc. for successful** Repairing of damaged bucket wheel assembly of stacker cum re-claimer-1 at coal Handling Plant of HDC **and all other incidental charges for the execution of the job except GST.**
- 1.2 The prospective bidder shall fill in 'lump sum Rate' for the entire scope of work.
- 1.3 The prices quoted shall be exclusive of **GST** as well as any statutory levies and/or other charges levied by any Central/State/local authorities, which shall be paid extra, at applicable rates, at the time of submission of bill. As such, details thereof, as applicable, are to be furnished clearly in the offer.
- 1.4 Any new statutory levies, taxes, duties, cess, etc. imposed by the Central/State/local authorities, by way of fresh notifications, subsequent to the issue of Work Order/Purchase Order, but within the stipulated delivery period, shall be paid extra.

2. **Spares:**

- 2.1 If any spare part is found not repairable/ available at HDC's store, the contractor after prior permission from the representative of HDC, may procure the same. Cost of such spare parts supplied by the contractor would be reimbursed by HDC.

3. **General terms & conditions related to GST:**

- 3.1 The contractor to confirm that the GST amount charged in invoice is declared in its returns and payment of taxes is also made.

- 3.2 The Contractor shall agree to comply with all applicable GST laws, including GST acts, rules, regulations, procedures, circulars & instructions hereunder applicable in India from time to time and to ensure that such compliance is done within the time prescribed under such laws. Contractor should ensure accurate transaction details, as required by GST laws, are timely uploaded in GSTN. In case there is any mismatch between the details so uploaded in GSTN by Contractor and details available with Syama Prasad Mookerjee Port, Kolkata, then payments to Contractor to the extent of GST relating to the invoice/s under mismatch may be retained from due payments till such time Syama Prasad Mookerjee Port, Kolkata is not sure that accurate tax amount is finally reflected in the GSTN to KoPT's Account and is finally available to Syama Prasad Mookerjee Port, Kolkata in terms of GST laws and that the credit of GST so taken by Syama Prasad Mookerjee Port, Kolkata is not required to be reversed at a later date along with applicable interest.
- 3.3 Syama Prasad Mookerjee Port, Kolkata has the right to recover monetary loss including interest and penalty suffered by it due to any non-compliance of tax laws by the contractor. Any loss of input tax credit to Syama Prasad Mookerjee Port, Kolkata for the fault of contractor shall be recovered by Syama Prasad Mookerjee Port, Kolkata by way of adjustment in the consideration payable.
- 3.4 Supplementary invoices/debit note/credit note for price revisions to enable Syama Prasad Mookerjee Port, Kolkata to claim tax benefit on the same shall be issued by you for a particular year before September of the succeeding Financial Year.
- 3.5 The work order shall be void, if at any point of time you are found to be a black listed dealer as per GSTN rating system and further no payment shall be entertained

4. **Payment terms:**

- (a) **100% payment** will be made within **30 (thirty) days** from the date of successful commissioning or submission of clear and unambiguous bills, whichever is later. No part payment will be entertained.
- (b) 100% payment against cost of spare parts (if supplied by the contractor) will be made within **30 (thirty) days** from the date of successful commissioning or submission of clear and unambiguous bills, whichever is later. No part payment will be entertained

The bills should be submitted, in quadruplicate, to the office of the Sr. Dy. Manager (P&E), along with all relevant documents like testing and commissioning certificate, spare materials acceptance certificate (if supplied by the contractor) etc. issued by the representative of HDC.

Payment will be made in Indian Rupees through the banker of the contractor i.e. through **ECS**. During submission of bill(s), the following information must be submitted by the Contractor regarding their banker:

- a) Savings/Current Account Number:
- b) Name of the Bank:
- c) Name of the Branch and address thereof:
- d) RTGS Code of the Branch

5. **Completion period:** Dismantling of damaged equipment to be carried out within 03 days from the date of placement of order. Assembly testing and commissioning to be carried out within 04 days from the date of arranging of spares by HDC.
6. **Liquidated Damage clause:** In the event of contractor's failure to execute the work within the stipulated dates or such extension(s) thereof, as may be allowed by Sr. Dy. Manager (P&E) in writing, contractor shall be required to pay as compensation to the Trustees and not as penalty @ **½ % for every week or part**

thereof of the total value of work (contract price), provided always the entire amount of compensation to be paid under the provision of this clause shall not exceed 10% of the said value of work. The Trustees may, without prejudice to any other method of recovery, deduct the amount of such damages from any money which is due or which may become due to contractor. The payment or deduction of such damages shall not relieve contractor from their obligation to complete the job or from any other of your obligation or liabilities under the contract. GST will be applicable on L.D amount.

7. **Validity:**

The validity of the offer should not be less than 60 (Sixty) days from the date of opening of the offer.

8. **LABOUR:**

The contractor shall make their own arrangements for the engagement of all labours for doing the work at site or in respect of or in connection with loading & unloading of motor from & at site.

9. In connection with execution of the order, necessary **Gate Pass(es)/Permit(s)** - for entering into the **Dock Area** - will be provided **on chargeable basis** at per with prevailing rate of HDC. The existing charges for manpower and vehicle would be as follows:

Sl.No.	Description	Rate in (In INR)
1.	Dock Permit per person	8.50 per daily permit (Maximum 12 hrs. validity). 229.50 per monthly permit 690.25 per quarterly permit 2295.00 per annual permit 3672.00 per biennial permit
2.	Dock Permit per vehicle and circular permit for vehicle carrying ship's gear and stores (inclusive of overnight stayal).	42.53 per daily permit 1148.31 per monthly permit 2296.62 per quarterly permit 4593.24 per annual permit
3.	Dock Permit for mobile crane/ Reach Stacker/ Toplifter (inclusive of overnight stayal)/ Dumper / Payloader	170.10 per daily permit 4592.70 per monthly permit 9184.40 per quarterly permit 18370.80 per annual permit
4.	Dock Permit for cart (inclusive of overnight stayal).	17.00 per daily permit 459.99 per monthly permit 1239.30 per quarterly permit 4461.68 per annual permit

All other terms and conditions, not specifically mentioned above, will be as per the stipulations of the **General Conditions of Contract, May 1993** of **HDC, KoPT** available at port's official website (www.kolkataporttrust.gov.in).

You are requested to declare your unconditional acceptance of the General Condition of Contract (available at www.kolkataporttrust.gov.in).

The sealed envelope, containing your offer, must be superscribed with the following:

Enquiry No.: SDM(P&E)/100 O&C/ENQ/05

Dated: 09.07.2020

You are requested to send your **sealed offer**, to the **office of Plant & Equipment (P&E) Division, HDC, KoPT** at the **Operational & Administrative Building** at **Chiranjibpur**, within **1400 Hrs.** of **14th July, 2020**.

Your early action, in this regard, is solicited.

Thank you.

Yours faithfully,

(S. Chakraborty)
Sr. Dy. Manager (P&E)
Haldia Dock Complex, KoPT

Encl. : As above.

SCOPE OF WORK

- **Bucket wheel shaft along with allied drive units dismantling and assessment of damaged spares.**
 - a) Bucket dismantling (8 Nos.)
 - b) Extra load to be placed at the tip of boom with the help of Hydra for balancing the boom.
 - c) Walkway fabrication for dismantling shrink disc and ring feeder towards bucket wheel gear box and bucket Wheel side respectively.
 - d) Slope chute and baffle unit dismantling.
 - e) Bucket wheel dismantling.
 - f) Bucket wheel drive gearbox top cover along with gear train dismantling.
 - g) Bucket wheel shaft holding Plummer blocks top covers dismantling and bucket wheel shaft dismantling and shifting at ground along with hollow shaft.
 - h) Hollow shaft dismantling with the help of Hydraulic jack.
 - i) Bucket wheel shaft 02 Nos. bearing (23076 CCW33) dismantling.
 - j) Assessment of spares to be replaced.
- **Assembly/ replacement / refitting after availability of spares.**
 - a) Hollow shaft 02 Nos. old bearing (SL182976B) dismantling and new bearing fitting.
 - b) Bucket wheel shafts 02 Nos. new bearings (23076 CCW33) fittings.
 - c) 04 Nos. oil seal (380 □ 420 □ 20 mm, Make: Vinton Rubber) replacement.
 - d) Gearbox input shaft oil seal (65 □ 85 □ 10 mm. - 02 Nos.) replacement.
 - e) Gear box all bearings checking and replacement as per requirement.
 - f) 04 Nos. Labyrinth replacement if required.
 - g) Hollow shaft fitting in Bucket wheel shaft at ground.
 - h) Bucket wheel shaft positioning, fitting and aligning as per requirement.
 - i) Extra load which was kept at the tip of boom partly to be shifted.
 - j) Bucket wheel repairing (if required), lifting, positioning and fitting in Bucket wheel shaft.
 - k) Bucket wheel shaft dismantled ring feeder and shrink disc replacement / refitting as per requirement.
 - l) Gear box assembly.
 - m) 08 Nos. Bucket refitting / replacement.
 - n) Slope chute and baffle unit repairing and refitting as per requirement.
 - o) Extra balance load to be shifted from boom.
 - p) Bucket wheel drive gearbox motor alignment checking and rectification as per requirement.
 - q) Extended / Extra walkway which was fabricated earlier to be dismantled.
 - r) Trial run and successful commissioning.