



श्यामा प्रसाद मुखर्जी पोर्ट, कोलकाता
SYAMA PRASAD MOOKERJEE PORT, KOLKATA
Formerly Kolkata Port Trust

OFFICE OF THE CHIEF MEDICAL OFFICER
CENTENARY HOSPITAL, MEDICAL DEPARTMENT
1, DIAMOND HARBOUR ROAD, KOLKATA – 700053
TELE FAX NO : (033)-2401 4503, PHONE NO: (033)- 2401
3817 / 4094 (Extn-841) {An ISO 9001 : 2000 Certified organisation}
e-mail : cmo@kolkataporttrust.gov.in

Tender Notice for supply , delivery and installation and commissioning of Lead sheet coverings for door & windows of rooms housing X-Ray machines (X-Rays room) including all other ancillary work as necessary at Centenary Hospital of SMP Port Kolkata ”

Tender No : MED/ PR/ ADVT/ 336/ 20-21/1402

Dated 02/3/2021

Medical Department of SMP, Kolkata invites e-Tenders under single stage one part system from” bonafide & experienced agency with required experience as per as per Prequalification criteria stipulated under **Eligibility to bid clause 5 sub clause “j”** for – “ supply ,delivery, installation and commissioning of Lead sheet coverings for door & windows of rooms housing X-Ray machines (X-Rays room) including all other ancillary work as necessary at Centenary Hospital. ”

Bid Document may be downloaded from SMP, Kolkata website www.kolkataporttrust.gov.in or Railtel Portal <https://kopt.enivida.in>. Corrigenda or clarifications, if any, shall be hoisted on the above mentioned websites only.

Bonafide.

Tender Schedule

1.	TENDER NO.	MED/PR /ADVT/336/20-21/ 1402 Dated02/3/ 2021
2.	MODE OF TENDER	e-Procurement System (Online offers in a single part system through RAILTEL portal https://SMP, KOLKATA.enivida.in The intending bidders are required to submit their offer electronically through e-tendering portal. No physical tender is acceptable by Syma Prasad Mookerjee Port , Kolkata.
3	Railtel Tender Processing Fee(Non refundable) Mode of Payment:- E-payment Only through Debit/Credit Card or Net Banking.	TPF- 0.1% of estimate cost (Minimum 750/- Maximum 7500/-+GST Registration Charges Rs2000/- +Applicable GST Per Year
4.	Date of publication of e-Tender publication in SMP, Kolkata & and Railtel Portal.	27/ 4/ 2021
5.	Date of availability of NIT to the Vendors for downloading	27/ 4/ 2021 at 10.00 Hrs.
6.	Date of Offline Pre-Bid meeting	05/ 5/ 2021 at 11.00 a.m.
7.	Earnest Money Deposit	“Earnest Money Deposit” of Rs.6,680/- (Rupees Six thousand six hundred and eighty) only may be remitted at least three days advance from the date of closing of Online e-Tender for submission by NEFT /



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Tender No : MED/ PR/ ADVT/ 336/ 20-21/1402		Dated 02/3/2021
		<p>RTGS to SMP, KOLKATA Bank Account No. 227002000000018 with Indian Overseas Bank, KPT Fairlie Place Extension Branch. IFSC Code No. IOBA 0002270</p> <p>Please furnish the following details while remitting the amount: Name of Bidder: Bank Name: Tender No.: Tender Date: Name of the Tendering Dept. UTR No.: After the award of the contract, the Earnest Money will be refunded without interest on application to all unsuccessful bidders. The Earnest Money of the successful bidder shall be converted in to part of Security deposit.</p>
8.	Tender Cost	<p>"Tender Cost" of Rs. 590/- (Rupees five hundred ninety only) may be remitted at least three days advance from the date of closing of Online e-Tender submission by NEFT / RTGS to SMP, Kolkata Bank Account No. 227002000000018 with Indian Overseas Bank, KPT Fairlie Place Extension Branch. IFSC Code No. IOBA 0002270</p> <p>Please furnish the following details while remitting the amount: Name of Bidder: Bank Name: Tender No.: Tender Date: UTR No.: Name of the Tendering Dept.</p>
<i>Payment of Tender Cost & EMD should be made well in advance (at least three days) before the date of closing of Online e-Tender submission .</i>		
9.	Date of Starting of e-Tender for submission	27/ 4/ 2021 at 15.00 hrs.



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	of on line Techno-Commercial Bid and price Bid at Railtel Portal.	
10.	Date of closing of Online e-tender for submission of Techno-Commercial Bid & Price Bid at Railtel Portal.	24/ 05/ 2021 at 15.00 hrs.
11.	Date & time of opening of (Techno-Commercial Bid + Price bid) at RAILTELP Portal	24/ 5/ 2021 at 15.30 hrs.
12.	Estimated Value of Contract	Rs.3,34,040.00 (Rupees Three lacks thirty-four thousand and forty only) excluding GST

Note: 1. In the event of any unforeseen closure of work / holiday on any of the above days, the same will be opened / held on the next working day without any further notice.

2. Under no circumstances the Due Date of the Tender will be extended.

Important instructions for E-procurement

e-Procurement is the complete process of e-Tendering from publishing of tenders online, inviting online bids , evaluation and award of contract using the system. You may keep a watch of the tenders floated under <https://SMP, Kolkata.enivida.in>. The link of e-procurement portal is also given on our official portal i.e_www. <https://www.kolkataporttrust.gov.in/> under TENDER TAB.

These will invite for online Bids. Bidder Enrolment can be done using "**Online Bidder Enrolment**".

The instructions given below are meant to assist the bidders in registering on the e-tender Portal, and submitting their bid online on the e-tendering portal as per uploaded bid. More information useful for submitting online bids on the e Nivida Portal may be obtained at: **<https://SMP, KOLKATA.enivida.in>**

Contact persons (RAILTEL Portal):

Phone No. 011-49606060/8448288985/9355030620/8448288981

Mail id: - enividahelpdesk@gmail.com / ewizardkumar@gmail.com

Contact person (Medical Dept. SMP, Kolkata):

1 Dr. Lim Chap Yun.

Dy. Chief Medical Officer

Mobile No.-9674428584

2. Sri. S.K. Joshi.

Dy. MM- Contract

Mobile No. 033-71003641 /9831938935



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1	All entries in the tender should be entered in online Technical & Commercial Formats without any ambiguity
2	E-tender cannot be accessed after the due date and time mentioned in NIT.
3	SMP, Kolkata reserves the right to cancel or reject or accept or withdraw or extend the tender in full or part as the case may be without assigning any reason thereof. Any order resulting from this tender shall be governed by the terms and conditions mentioned therein.
4	No deviation to the technical and commercial terms & conditions are allowed.
5	The bidders must upload all the documents required as per terms of tender.
6	The bid will be evaluated based on the filled-in technical & commercial formats.
7	Bidder has fully read and understood the entire Tender Document, GCC, Corrigendum and Addenda, if any downloaded from under the instant e-tender and no other source, and will comply to the said document, GCC, Corrigendum and Addenda". A declaration in this regard is to be made by the bidder.
8	(A) Tender will be opened electronically on specified date and time as mentioned in the NIT. Bidder's can witness electronic opening of Bid.
	(B) Necessary addendum/corrigendum (if any) of the tender would only be hoisted in the e-RAILTEL Portal

SCOPE OF WORK:

The work mainly comprises of " **Providing Lead sheet coverings for door & windows of rooms housing X-Ray machines (X-Rays room) including all other ancillary work or renewal of damaged door / window, partially or fully as necessary at Centenary Hospital** " as directed (complying statutory norms of AERB etc) as per specifications as set forth in the Bill of Quantities, including all appurtenant works together with additional or varied works, Trustees General Conditions of Contract and Special Conditions of Contract which may thereafter be required in accordance with Clause of General Conditions of Contract and as per the direction and up to the satisfaction of the Engineer-in-Charge for successful completion of the work.

The intending tenderer shall inspect the site of work in consultation with the **Chief Medical Officer** and acquaint himself with the nature of work before preparing his tender.

➤ Accessibility for Checking and Supervision.

The engaged Contractor is to provide necessary arrangement for free access to the SMP, Kolkata officer's and personnel for supervision and checking of the subject work at his own cost.

➤ Responsibility of the Contractor for methodology of works:

i) The Contractor shall be solely responsible for the methodology and detailed working for the whole of the works, keeping in mind the site conditions and shall supply to the Engineer such particulars thereof as he may require from time to time.



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ii) The Contractor shall submit within the time stipulated by the Engineer in writing, the details of actual methods that would be adopted by the Contractor for the execution, which is approved from the In-charge of the Radiology Dept

➤ **Quality Control:-**

Quality control is an essential part in the construction of and must be based on proper objective and qualitative measurement. The Contractor will have the full responsibility for quality control and delivering the acceptable quality in the field. Regular appraisal of the quality control to the Doctors /Engineers should be made for effecting improvements in the construction techniques to ensure satisfactory quality of work.

➤ **MATERIALS:**

It will be the responsibility of the contractor to make timely procurement of all materials for works required in accordance with the Bill of Quantities or for any extra/additional work required as per the directions of the Engineer.

The contractor will be allowed to take away surplus materials on completion of the work, subject to Engineer's verification of contractor's records of entry and consumption of materials in the works.

The Contractor shall undertake required tests for materials or produce authentic certificates from Manufacturers, as directed by the Engineer / Doctor at his own cost.

2. **COMMERCIAL TERMS & CONDITIONS**

Concurrence and remarks for all Commercial Terms & Conditions will be taken Online. Upload supporting documents wherever necessary. No hard copy for the same needs to be submitted. If required, the Bidder/s may be asked to produce the Original documents before the Tender Committee for verification purpose only.

Page No. must be given on each uploaded document.

3. **AVAILABILITY OF THE TENDER DOCUMENT:**

Tender Document may be downloaded from SMP, Kolkata Website: www.kolkataporttrust.gov.in / Railtel Portal <https://kopt.enivida.in>

4. **EXEMPTION FROM PAYMENT OF COST OF TENDER DOCUMENT AND EMD:For Micro & Small Enterprises (MSE's) registered with NSIC:**

- Micro & Small Enterprises (MSEs) registered with NSIC (under single point registration scheme) or MSME are exempted from depositing of Tender Cost and Earnest Money.
- If Micro & Small Enterprises (MSE's) registered with NSIC or MSME intends to participate in the tender, for the items they are not registered with NSIC, then they will have to deposit Tender Cost, full amount of Earnest Money as per NIT. **Otherwise their offer against the tender will not be considered.**



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- Copy of valid NSIC Certificate for MSEs has to be submitted along with bid .

5. **ELIGIBILITY TO BID:**

In order to be eligible to submit bid, the intending Bidder will have to **Upload** Self Attested copies of the following documents Page No. must be given on each uploaded page.

- a) Trade License
- b) Income Tax PAN / TAN.
- c) ISO or equivalent accreditation certificate.
- d) Power of Attorney in case bidder is not the proprietor.
- e) All intending tenderer shall have to furnish the details of EPF Registration failing which their tender would be liable to be cancelled. If they do not have the said Registration an Affidavit to this effect on a Non-Judicial Stamp Paper worth not less than Rs. 10/- has to be submitted by the bidder in the prescribed format as per **Appendix – C**.
- f) Details of Registration Under ESI Act: All intending tenderer at the time of tender shall disclose all necessary documents as to whether they are covered under ESI Act or not. In case they are covered under ESI Act, They have to furnish the details of Registration , failing which their tender would liable to be cancelled. In case they are not covered under ESI Act or exempted , they would furnish necessary documents along with an affidavit affirmed before a first Class Judicial Magistrate on Non Judicial Stamp Paper worth Rs. 10/- to the effect as per enclosed Proforma (**Annex- D**)
They must additionally indemnify SMP, KOLKATA against all damages and accident occurring to his labour in a non – Judicial Stamp paper worth Rs. 50. (**Appendix- E**)
- g) Undertaking of the tenderer to be submitted as per enclosed Proforma (**Annex- B**) in lieu of submission of signed copies of the full tender document, GCC addenda & corrigendum in the letterhead of the firm.
- h) Audited (where applicable) Balance Sheets and Profit & Loss A/C for the last 3 years ending on 31st. March 2020.
- i) Financial Statement showing average annual financial turnover during the last 3 years ending 31st March 2020 being at least **Rs. 2.10 lacs.** duly audited by Chartered accountant.
- j) **PRE-QUALIFICATION CRITERIA FOR BIDDERS: -**

The intending bidder must have successfully completed similar works like works related to development / construction / maintenance of X-ray or other radiation areas as per statutory guidelines (like AERB) during the last 7(seven) years ending last day of month previous to one in which applications are invited and the experience should be either of the following:



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Either **(i) 03 (Three)** completed works each costing not less than **40 %** of the estimated amount put to tender.

Or

(ii) 02 (Two) completed works each costing not less than **50 %** of the estimated amount put to tender.

Or

(iii) 01 (One) completed work costing not less than **80%** of the estimated amount put to tender.

k) Company Particulars (as per Appendix 'A').

l) Undertaking of the tenderer to be submitted as per enclosed Proforma (**Annex-C**) in lieu of submission of signed copies of the full tender document, GCC addenda & corrigendum in the letter head of the firm.

m) **Unconditional Acceptance of the Conditions of the Notice Inviting Tender** in a separate letter.

n) The Check List in Page 13 is to be filled in, signed, stamped and submitted positively along with the **Techno-Commercial Bid**.

6. Non Responsive Bid : An offer shall be considered non- responsive in case it:

- is not accompanied by requisite earnest money/ NSIC/ MSE under MSME Registration certificate.
- is not accompanied by requisite tender paper cost/ NSIC/MSE under MSME Registration certificate.
- validity of the offer is less than tender stipulation.
- does not meet the Qualification Criteria as stipulated in the NIT.
- The bidder submits conditional offer/ impose own terms and conditions/ does not accept tender conditions completely/ offer or tender if submitted with any deviation from the tender terms and conditions.
- If the tender is conditional.
- If all the documents required as per NIT are not uploaded.

7. PRE BID MEETING:

Offline Pre-bid meeting will be held on **05/ 05/ 2021 at 11.00 a.m. in Centenary Hospital, SMP, KOLKATA at 1, Diamond Harbour Road, Majherhat, Kolkata – 700 053.**

The Trustees' will not recognize any assignment or endorsement in favour of third party of any order arising out of this tender other than the awarded Contractor.



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The issuing authority reserves the right to ACCEPT / REJECT any or all tenders without assigning any reason whatsoever.

The Tender is subject to Earnest Money and Security Deposit clauses.

8. INSTRUCTIONS TO BIDDER:

8.1 Tender for the above work should be submitted in accordance with the **Schedule of Quantities** as specified in this tender and in accordance with the Special Conditions of Contract & General Conditions of Contract. **The Special Condition of Contract will prevail over and above the General Conditions of Contract.**

8.2 Any clarification with regard to interpretation or ambiguities discovered or pointed out after the issue of the tender documents but prior to submission of tenders as to the meaning, conditions or instructions contained in any of the issued documents, shall be valid only when such a clarification is issued in writing by the officer issuing the Notice Inviting Tender. Any such written clarification or amendment shall be hoisted in website of SMP, KOLKATA/ Railtel Portal. **Hence all the intending Bidders are advised to keep close watch on the website of SMP, Kolkata in their own interest.**

8.3 **Earnest Money:** Earnest Money Deposit of **14,000** (Rupees fourteen thousand) only may be remitted by RTGS / NEFT in favor of SYAMA PRASAD MOOKERJEE PORT ,KOLKATA well in advance before opening of e- tender.

After the award of the contract, the Earnest Money will be refunded without interest on application to all unsuccessful bidders. The **Earnest Money of the successful enlisted bidder shall be converted and shall be retained with SMP, Kolkata as Security Money till the completion of the Contract period.** In case the successful bidder fails to accept the Contract the EMD so converted and kept with SMP, Kolkata will be forfeited. The Kolkata based Bidders shall provide the Bank account details for refund of the EMD through ECS. Wherever ECS facility is not available, the EMD will be refunded through NEFT / RTGS for which Bank Charges is to be paid by the bidder, necessary information in this regard need to be furnished by the Bidders.

8.4 Site Visit: All Intending Bidders may visit the site before submitting the Bid at their own expense, prior to submission of tender for assessing the job requirement under consideration for the above Tender with the prior permission from the Chief Medical Officer. No clarification will be made to the intending Bidder regarding location site after this and the decision of the Chief Medical Officer, SMP, Kolkata shall be final & binding in this regard.

8.5 Tender Submission Procedure:

The accompaniments to the tender documents as described under Eligibility to bid Clause 3 shall be Scanned and submitted On-Line along with Tender documents. However, the originals/attested hard copies along with tender documents (except



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Price Bid), signed on bottom of each page in token of acceptance of Tender Conditions and shall have to be forwarded subsequently **so as to reach the office of Chief Medical Officer within seven days from the last date of opening of tender.**

The envelopes shall be addressed to:

Chief Medical Officer
Centenary Hospital (Port Hospital,)
1 Diamond Harbour Road
Kolkata- 700053

(a) Envelop should bear the following identification :

"supply , delivery and installation and commissioning of Lead sheet coverings for door & windows of rooms housing X-Ray machines (X-Rays room) including all other ancillary work as necessary at Centenary Hospital of SMP Port Kolkata"

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SPECIAL CONDITIONS OF CONTRACT

1. **PERIOD OF VALIDITY OF OFFER:** The offer should be VALID for a period of not less than 120 (One hundred and twenty) days from the date of opening of the PRICE BID.
2. **WITHDRAWAL OF TENDER:** Withdrawal of tender / offer in the interval between the closing date for submission of e-Tender and the expiry of the period of its validity will result in forfeiture of Earnest Money.
3. **CANCELLATION OF TENDER:** The Chief Medical Officer, SMP, KOLKATA, reserves the right of accepting or rejecting any offer partially or wholly without assigning any reason thereto.
4. **REJECTION OF TENDER DOCUMENTS:** Bidder is expected to examine the Tender documents including all Instruction Forms, Terms & Conditions, and Technical Specifications in Tender documents. Failure to furnish the requisite information as per the Notice Inviting Tender or submission of tender not substantially responsive to the tender documents in every respect may result in the rejection of the tender.
5. **AMENDMENT OF TENDER DOCUMENTS:**
 - a) **At any time prior to the deadline for submission of tenders, the Chief Medical Officer for any reason whether at his own initiative or in response to a clarification required by a prospective Bidders may modify the Tender Documents.**



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- b) **The amendment shall be part of the Tender Documents and will be notified by publication in the RAILTEL PORTAL , <https://kopt.enivida.in>. / SMP, KOLKATA's website / and will be binding on the prospective Bidders.**
- c) **All the intending Bidders are advised to keep close watch on the website of RAILTEL PORTAL <https://kopt.enivida.in> / SMP, KOLKATA in their own interest.**

6. **OPENING OF TENDERS:**

- i. The tender will be opened online. Tenderers can see the Technical and price in their login once it is opened.
- ii. To assist in the examination, evaluation and comparison of tenders, Chief Medical Officer may, at his discretion, ask the tenderer for a clarification of their offer. All responses to requests for clarification shall be in writing and no change in the price or substance of the tender shall be permitted.
- iii. The Tenders will be evaluated by SMP, KOLKATA and only those offers which are substantially responsive to the specifications and terms and conditions will be short listed. Further processing, discussion, etc. will be held only with the short listed tenderers.

7 **PRICE:** This being a percentage rate tender, the Bidder shall quote his rates as percentage above / below / at par with the estimated amount put to tender **on line** based on his own analysis. The Tender Price thus established would be taken for comparative evaluation of E-Tenderers

Vendor is required to quote in % of Estimated rate as mentioned in the online price bid .Estimated prices mentioned on BOQ are inclusive all charges excluding GST.

8 **DELIVERY:** As the work is required urgently, the Bidder must mention the earliest delivery, period for the tendered job. In any case, this period should not be more than **30 (thirty days)** from the date of placement of order.

9 **VALIDITY OF OFFERS:** The offer including Price part should remain valid for a period of 120 days from the date of **opening of the Tender**. Once the bidder is awarded the Contract, the price should remain firm for the entire period of Contract. However the escalation in the Rate of taxes, if any, may be considered for reviewing on submission of supporting documents.

10 **TIME OF COMPLETION** The work is required to be completed at **01(one) month** from the date of placement of work order/LOI.



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Formerly Kolkata Port Trust

OFFICE OF THE CHIEF MEDICAL OFFICER
CENTENARY HOSPITAL, MEDICAL DEPARTMENT
1, DIAMOND HARBOUR ROAD, KOLKATA – 700053
TELE FAX NO : (033)-2401 4503, PHONE NO: (033)- 2401
3817 / 4094 (Extn-841) {An ISO 9001 : 2000 Certified organisation}
e-mail : cmo@kolkataporttrust.gov.in

Tender Notice for supply , delivery and installation and commissioning of Lead sheet coverings for door & windows of rooms housing X-Ray machines (X-Rays room) including all other ancillary work as necessary at Centenary Hospital of SMP Port Kolkata "

Tender No : MED/ PR/ ADVT/ 336/ 20-21/1402

Dated 02/3/2021

- 11 **LIQUIDATED DAMAGE:** On receipt of Award of Contract, if the Contractor fails to carry out the contract within the delivery period **as stipulated in requisition slip** or such extension thereof as communicated by the Chief Medical Officer in writing, the Contractor shall pay as compensation (Liquidated Damage) to SMP, Kolkata and not as a penalty, ½ % (half percent) of the total value of work (Contract Price) as mentioned in the letter of acceptance of the tender/offer, for every week of delay or part there of provided always that the amount of such compensation shall not exceed 10% of the said value of work. GST at applicable rates will be deducted on L.D. amount.
- 12 **RISK PURCHASE CLAUSE:** Any default in the supply or failure to deliver an approved quality or ordered material within the time stipulated may involve purchase of the whole or any portion of the supply remaining undelivered or unapproved from any other source at the risk and expenses of the defaulting Supplier
- 13 **FORCE MAJEURE:** In the event, the Contractor / SMP, KOLKATA being prevented from fulfilling its obligation or part thereof arising out of this contract, due to any Force Majeure event like Acts of God (Flood, Earthquake etc) or War, Civil Commotion, Strike etc, the affected party shall forthwith but in no case later than 48 hours from the commencement of such event, intimate the other party as to the commencement of such event and continue to intimate after every 7 days during continuance of such event. The affected party shall upon cessation of such event, promptly inform the other parties and shall commence its obligation in part or in full arising out of this contract that was kept suspended due to such events of Force Majeure.
- 14 **WARRANTY:**
- a) The Bidder must provide a Warranty of at least 24 months for each equipment as well as all parts and accessories, from the date of successful commissioning and handing over of the Equipments to SMP, Kolkata at the Centenary Hospital.
 - b) The successful Bidder shall make good at his own expenses all defects due to faulty design, material and workmanship, which may, during the Warranty period of 24 months (from the date of successfully commissioning), develop under proper use within 3 (Three) days from the receipt of report from the appropriate authority of the hospital. If any difference of opinion arises on any of the provisions of this clause, the decision of the Chief Medical Officer shall be final and binding.
 - c) Failure to comply with the above at 14(b), SMP, Kolkata will be at liberty to get the repair done and deduct the cost thereof from the amount lying with them as Security Deposit as far as possible & practicable. If the cost of such repairs exceeds the amount of Security Deposit, the successful Bidder shall pay the balance amount to SMP, Kolkata. In the event of failure to comply above, SMP, Kolkata will realise the excess amount from their pending bills if any.
 - d) The Bidder/s should categorically mention the list of Spare Parts, Consumable Item/s, if any and prices thereof which are not covered under the Warranty Clause.



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15. **TEST AND GUARANTEE CERTIFICATES:** The successful Bidder shall have to submit Manufacturers Test and Warranty Certificate(s) or Certificate from a Govt. / Govt. Registered / recognised / approved Test House or Laboratory with regard to the machine, its Accessories, Consumables, etc. where ever applicable, along with the supply.

16. **EVALUATION CRITERIA: EVALUATION CRITERIA:-**

Evaluation will be made for techno-commercially qualified bidders on the basis of, **the overall lowest offer** shall be considered for acceptance by the Trustees as per the BOQ.

17. **PAYMENT TERMS:** Payment will be made through ECS / NEFT / RTGS after **One Month** of successful completion of tendered out work at the Centenary Hospital, SMP, Kolkata, on submission of Bill complete in all respects and other related documents as per agreement viz. Acceptance Certificate of the supplied material issued by the Doctor of OT. of Centenary Hospital, Receipted Challan, GST Registration Certificate, Income Tax PAN, Bank details, etc.

No advance payment will be made at any stage prior to Supply, Delivery, Installation and Commissioning of the items.

18. **Security Deposit :** The tender is subject to Security Deposit for an amount of Ten percent (10%) of the value of the Contract - which is to be submitted by the successful bidder either by Demand Draft / Pay Order / Banker's Cheque drawn on a Scheduled Bank and in favour of SYAMA PRASAD MOOKERJEE PORT, KOLKATA payable at Kolkata and to be submitted with the Treasurer of SYAMA PRASAD MOOKERJEE PORT, KOLKATA, 15, Strand Road, Kolkata-700 001 and the self attested photo copy of Treasury receipt is to be submitted to Medical Dept. or in the form of Bank Guarantee issued by any Scheduled Bank/ Nationalized bank to ensure due performance of the contract, within 30 days from the date of placement of order and the said amount will be retained by the Port Authority as Security Deposit.

- a) Bank Guarantee for Security Deposit should remain valid for a period of 60 days in excess of / beyond the date of completion of all contractual obligations of the supplier including Warranty period.
- b) The Security Deposit so deposited will be refunded without any interest only after 60 days from the date of successful completion of Warranty Period The proceeds of the Security Deposit shall be forfeited to the SYAMA PRASAD MOOKERJEE PORT, KOLKATA as compensation towards any loss resulting out of the Vendor's failure to execute the Contract.



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19. TERMINATION OF CONTRACT:

- a) If the selected bidder fails to carry out the order as per the desired specification and /or fails to deliver the tendered out items within the stipulated period without any valid and acceptable reason, the Chief Medical Officer, SMP, Kolkata may cancel the order and his decision in the matter shall be final and binding on the selected bidder.
- b) Upon cancellation of the order for the reason indicated in Clause (a) above, the Chief Medical Officer shall be entitled to get the work done at the risk and expenses of the Contractor on whom the order has been placed, through an independent agency and to recover from the selected bidder in addition to any other amount, compensation or damages that SMP, Kolkata is entitled to in terms of other relevant Clauses in contract.
- c) The Contract may be terminated at any time within the currency of the Contract period by SMP, Kolkata at its sole discretion for any of the following factors and for such cancellation SMP, Kolkata will under no circumstances be liable for any financial repercussions to the Contractor. The decision of the Chief Medical Officer of SMP, KOLKATA to this effect will be final.
 - i. Unsatisfactory performance of the Contractor. Periodical review of the performance of the Contractor will be done by the competent authority entrusted by the Chief Medical Officer of SMP, KOLKATA.
 - ii. Breach of any Terms and Conditions of Contract.
 - iii. Any unlawful act of the Contractor or any third party on behalf of the Contractor entailing any damage / loss to the property / material of SMP, KOLKATA or any inconvenience to the SMP, Kolkata.
 - iv. Contract may also get automatically terminated before the expiry of the Contract period of 2 years in case **Centenary Hospital of SMP, Kolkata** is handed over to the Concessionaire for **development and operation as Super specialty Hospital through PPP Model.**

20 **ARBITRATION:** Disputes if any, arising out of this agreement will be settled by arbitration and the decision of the Arbitrator shall be final and binding on both parties.

21 **JURISDICTION:** The Contract will be governed by all relevant Indian Acts applicable only within the jurisdiction of the High Court at Kolkata.

22 Non-compliance of any terms and conditions and /or quoting price without adhering to the instruction of the tender documents, may render the offer liable for rejection.



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23 In addition to the Terms & Conditions stated in this document, all other Terms & Conditions will be guided by SMP, Kolkata's General Conditions of Contract, as appearing in the SMP, Kolkata's website will apply.

The above Clauses shall be final and binding on both parties

Chief Medical Officer



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PREAMBLE TO THE BILL OF QUANTITIES

E-TENDER FOR : "supply , delivery and installation and commissioning of Lead sheet coverings for door & windows of rooms housing X-Ray machines (X-Rays room) including all other ancillary work as necessary at Centenary Hospital. "

The Bill of Quantities must be read with the General Conditions of Contract, the Special Conditions of Contract and the Particular Specifications of Work and the Bidder is deemed to have examined the above documents and to have thoroughly familiarise himself with the total scope of work and its mode of execution.

1.2 The quantities given in the Bill of Quantities are approximate only and are given to provide a common basis for tendering. Payment will be made according to the quantities of each item of work actually carried out at the accepted rates as per Order Letter. The measurements of each item of work shall be measured jointly by the Engineer or his Representative.

1.3 General direction and description of work or materials given elsewhere in the contract documents are not necessarily repeated in the description of items in the Bill of Quantities.

1.4 The prices and rates entered by the Contractor in the Bill of Quantities shall be deemed to cover the complete and finished work, inter-alia, all costs and expenses which may be required for successful completion of the works together with all risks, liabilities, contingencies, insurance, GST and obligations imposed or implied by the Contractor.

1.5 Where separate items such mobilisation, demobilisation, temporary works etc., have not been provided in the Bill of Quantities for works required under the Contract, then the cost of such works shall be deemed to have been included in the prices and rates of other items.

1.6 Without affecting the generality of the foregoing provisions, the prices and rates entered in the Bill of Quantities by the Contractor shall include inter-alia, all costs and expenses involved in or arising out the followings:-

1.7 The provision, storage, transport, handling, use distribution and maintenance of all materials, plans, equipment machineries and tools including all costs, charges dues demurrages or other outlays involved in the transportation.

1.8 The provision and maintenance of all his staff and labours and their payments, accommodation, transport, taxes and other requirements.

1.9 Setting out including the location and preservation of survey markers, measurement and supervision.

2.0 The provision, storage, transport, use handling, distribution and maintenance of consumable stores, fuel, water and electricity.

2.1 All First Aid, Welfare and safety requirements.

2.2 Damage caused to the works, plants, materials and consumables stores caused by weather.

2.3 Licence, fees and other charges for compliance of Government Acts and Rules that are in force and applicable.

2.4 The Contractor should be held responsible for the safe custody of materials, machineries etc. at site procured by him or issued to him by the Trustees.

2.5 This being a percentage rate tender, the Bidder shall quote his rates as percentage above / below / at par

with the estimated amount put to tender **on line** based on his own analysis. The Tender Price thus established would be taken for comparative evaluation of E-Tenderers



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Annex- X

BILL OF QUANTITIES

Work Title: " Providing Lead sheet coverings for door & windows of rooms housing X-Ray machines (X-Rays room) including all other ancillary work as necessary at Centenary Hospital. "

ABSTRACT OF ESTIMATE

It. No.	Description of work	Qty.	Rate. Rs. P.	Amount Rs. P.
1	Provide, fit & fix 2 mm thick Lead sheet protective layer with 6 mm thick ISI quality plywood covering on internal face of doors & windows including frames of X-ray rooms including heavy duty hinges, door closures etc all complete with necessary transportation & labour charges, excluding GST. The work to be done as per AERB guidelines	220 sq ft	997.00	2,19,340.00
2	Provide, fit & fix 2 mm thick Lead sheet protective layer on 30 mm thick (appx) new plywood door with 6 mm thick plywood covering (ISI quality) on internal face of doors & windows of X-ray rooms including heavy duty hinges, door closures etc all complete with necessary transportation & labour charges, excluding GST. The work to be done as per AERB guidelines	80 sq ft	1,147.00	91,760.00
3	Provide, fit & fix 2 mm thick Lead sheet protective layer on 100 mm x 75 mm (4 inch x 3 inch) size (appx) new salwood door / window frames with 6 mm thick plywood covering (ISI quality) on internal face of frames of X-ray rooms including required clamps, necessary transportation & labour charges, excluding GST. The work to be done as per AERB guidelines	20 ft	1,1147.00	22,940.00
Total Amount				3,34,040.00

(Rupees Three lacks thirty-four thousand and forty only)

Rate offered by me/ us (Score out whichever is not applicable).

1) % above par
(in figures)

.....
(in words)

2) At par

3)% below par
(in figures)

.....
(in words)

(+) Rs.

(-)

Rs.

Rs.

Total tendered amount in words : Rupees

[The rate quoted shall include all taxes and duties as **applicable excluding GST. GST will be paid by SMP, Kolkata** as extra on submission of suitable documents by the party]

Maximum number of workmen likely to be engaged in a day's work: numbers



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Appendix Y

FINANCIAL BID					
Work: Tender Notice for supply , delivery and installation and commissioning of Lead sheet coverings for door & windows of rooms housing X-Ray machines (X-Rays room) including all other ancillary work as necessary at Centenary Hospital of SMP Port Kolkata "					
Name of the Company					
SLNo	Description	Qty	Unit	Rate	Amount
1	Provide, fit & fix 2 mm thick Lead sheet protective layer with 6 mm thick ISI quality plywood covering on internal face of doors & windows including frames of X-ray rooms including heavy duty hinges, door closures etc all complete with necessary transportation & labour charges, excluding GST. The work to be done as per AERB guidelines	220.000	Sqft	997.00	219340.00
2	Provide, fit & fix 2 mm thick Lead sheet protective layer on 30 mm thick (appx) new plywood door with 6 mm thick plywood covering (ISI quality) on internal face of doors & windows of X-ray rooms including heavy duty hinges, door closures etc all complete with necessary transportation & labour charges, excluding GST. The work to be done as per AERB guidelines	80.000	Sqft	1147.00	91760.00
3	Provide, fit & fix 2 mm thick Lead sheet protective layer on 100 mm x 75 mm (4 inch x 3 inch) size (appx) new salwood door / window frames with 6 mm thick plywood covering (ISI quality) on internal face of frames of X-ray rooms including required clamps, necessary transportation & labour charges, excluding GST. The work to be done as per AERB guidelines	20.000	Sqft	1147.00	22940.00
	Total				334040.00
	Total				334040.00
Total					334040.00
	Estimated Cost	334040.00			0.00



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Cost of Tender Document & Earnest Money Deposit
[TO BE UPLOADED IN TECHNO-COMMERCIAL BID]

A Cost of Tender Document:

Detail Particulars of deposit of Amount by RTGS / NEFT (Date of Remittance, Name of the Bank, & Branch, UTR No.)	Amount (In Rs.)
	590.00 (Five hundred ninety)only

B. Earnest Money Deposit:

Detail Particulars of deposit of Amount by RTGS / NEFT (Date of Remittance, Name of the Bank, & Branch, UTR No.)	Amount (In Rs)
	Rs.6,680/- (Rupees six thousand six hundred and eighty) only

Authorized Signatory of the Tenderer
 (with official Seal and date)



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APPENDIX-'A'
[TO BE UPLOADED IN PART -I]

Name of the Firm / Bidder : _____

Name of the Authorized Signatory: _____

OfficialAddress: _____

Phone No.: _____ FAX: _____

E-Mail: _____ Cell Phone No. _____

Trade License No. _____ (Attach self attested Photocopy)

PAN / TAN _____ (Attach self attested Photocopy)

Bank Particulars:

Name of the Bank: _____ Branch Name: _____

MICR No. _____ IFS Code No. _____

Account Type: _____ A/C No. _____

Declaration:

We have examined carefully, read and understood the above Terms and Conditions, Specifications .We hereby tender and undertake to execute and complete all the works required to be performed in accordance with the Specifications, Bill of Quantities, General Conditions of the Contract and the Terms and Conditions as stated in the tender and at rates and prices set out in the annexed Bill of Quantities within the time period as stated in the tender. In the event of our tender being accepted in full or in part, We also hereby agree that the said Tender, Specifications, Bill of Quantities, General Conditions of Contract and the Terms and Conditions as stated in the tender together with the acceptance thereof in writing by or on behalf of the Trustees shall form the Contract.

It is hereby confirmed that the hard copy of tender being submitted in the single cover of the tender is Identical to the one downloaded from your web site / Railtel Portal. In case the same is found altered / modified in any way, we will be held responsible and our offer will be liable for rejection forthwith and we may also be barred from participating in future tender of SMP, KOLKATA without any reference to us.

It is also declared that our Concern was never been banned or de-listed by any Government or, Quasi-Government Agency or PSU. If the declaration is found incorrect in future, our offer will be liable for rejection.

Offer No. _____

Authorized Signatory of the Tenderer

Date: _____

(with official Seal)



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ANNEXURE –B

[DOCUMENT TO BE DOWNLOADED, FILLED IN UNDER BIDDER'S LETTERHEAD, SIGNED, SCANNED AND UPLOADED]

Undertaking to be submitted in lieu of uploading/submission signed copy of full tender document

Ref. No.....

Date

THE CHIEF MEDICAL OFFICER
CENTENARY HOSPITAL
MEDICAL DEPARTMENT
1, DIAMOND HARBOUR ROAD,
KOLKATA – 700053

Dear Sir,

Tender No: MED/ PR/ ADVT/ 336/ 20-21/1402

Dated 02/3/2021

1. We,(Name of Tenderer) have fully read and understood the entire Tender Document, GCC, and Addenda, if any, downloaded from under the instant e-tender and no other source, and will comply to the said document, GCC, Corrigendum and Addenda.

We are submitting this undertaking in lieu of submission of signed copy of the full tender documents, GCC, Corrigendum and Addenda.

Yours faithfully,

Signature of Tenderer.....

Name:

Designation:

Date :

Seal of the tenderer.....



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ANNEX - C

FORMAT OF AFFIDAVIT FOR NOT HAVING E.P.F A/C.NO.

(On Non – Judicial Stamp Paper worth Rs. 10/-)

AFFIDAVIT

I _____ son of _____ aged about _____ Years, by faith _____, by Occupation _____, residing at _____ do hereby solemnly affirm and declare as follows:

1. That I am the Proprietor / Partner of _____ having office at _____ and carrying on business on the said name and style.
(In case the above Deponent is an enlisted Contractor at SYAMA PRASAD MOOKERJEE PORT,KOLKATA, the same should be mentioned in affidavit)
 2. That my aforesaid Firm is exempted from Provident Fund Act and the said Firm has no valid Provident Fund Registration.
 3. That the present affidavit is to be filed before the SYAMA PRASAD MOOKERJEE PORT,KOLKATA as per the Sub **Clause No." e" of "Eligibility to Bid" Clause No. 5 of** Tender No. MED / PR / ADVT / 336 / 20-21 / 1402 Dated 02 / 3 / 2021 issued by the SYAMA PRASAD MOOKERJEE PORT,KOLKATA in respect of the work (the work is to be mentioned). supply , delivery and installation and commissioning of Lead sheet coverings for door & windows of rooms housing X-Ray machines (X-Rays room) including all other ancillary work as necessary at Centenary Hospital of SMP Port Kolkata "
- THAT the statements made above are all true to the best of my knowledge and belief.

Deponent

Identified by



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Tender Notice for supply , delivery and installation and commissioning of Lead sheet coverings for door & windows of rooms housing X-Ray machines (X-Rays room) including all other ancillary work as necessary at Centenary Hospital of SMP Port Kolkata "

Tender No : MED/ PR/ ADVT/ 336/ 20-21/1402

Dated 02/3/2021

ANNEX- D

FORMAT OF AFFIDAVIT FOR NOT HAVING E.S.I A/C.NO.

(On Non – Judicial Stamp Paper worth Rs. 10/-)

To be filled up and submitted offline before the due date

BEFORE THE 1ST CLASS JUDICIAL MAGISTRATE AT AFFIDEVIT

I Son ofaged about.....year, by birth
..... By occupation residing at , do hereby solemnly affirm
and declare as follows :-

1. THAT I am the proprietor/ partner of, having office at and carrying on business on the said name and style.
2. THAT my aforesaid firm is exempted from E.S.I Act and the said firm has no valid E.S.I Registration.THAT the present affidavit is to be file before the SYAMA PRASAD MOOKERJEE PORT,KOLKATA as per the **Eligibility clause 5 sub clause (f)** of the Tender No MED/ PR/ADVT/336/20-21/1402 dated 02/3/21 issued by SYAMA PRASAD MOOKERJEE PORT,KOLKATA in respect of the work "supply , delivery and installation and commissioning of Lead sheet coverings for door & windows of rooms housing X-Ray machines (X-Rays room) including all other ancillary work as necessary at Centenary Hospital of SMP Port Kolkata "
3. THAT the statements made are true to the best of my knowledge and belief.

Indemnified by me

Deponent



श्यामा प्रसाद मुखर्जी पोर्ट, कोलकाता
SYAMA PRASAD MOOKERJEE PORT, KOLKATA
Formerly Kolkata Port Trust

OFFICE OF THE CHIEF MEDICAL OFFICER
CENTENARY HOSPITAL, MEDICAL DEPARTMENT
1, DIAMOND HARBOUR ROAD, KOLKATA – 700053
TELE FAX NO : (033)-2401 4503, PHONE NO: (033)- 2401
3817 / 4094 (Extn-841) {An ISO 9001 : 2000 Certified organisation}
e-mail : cmo@kolkataporttrust.gov.in

Tender Notice for supply , delivery and installation and commissioning of Lead sheet coverings for door & windows of rooms housing X-Ray machines (X-Rays room) including all other ancillary work as necessary at Centenary Hospital of SMP Port Kolkata "

Tender No : MED/ PR/ ADVT/ 336/ 20-21/1402

Dated 02/3/2021

APPENDIX - E

I N D E M N I T Y B O N D

(On the Non –Judicial Stamp Paper worth Rs. 50/-)

Tender No MED / PR / ADVT / 336 /20-21 / 1402 Dated 02/3/2021

To be filled up and submitted offline before due date

1. By THIS BOND I, Shri / Smt -----, son of Shri / Smt -----
----- Residing at ----- by occupation ----- the Partner / Proprietor /
Director ----- having office at ----- am a tenderer under Medical Department, SYAMA
PRASAD MOOKERJEE PORT,KOLKATA (A statutory body under MPT Act, 1963)
2. WHEREAS , the said SYAMA PRASAD MOOKERJEE PORT,KOLKATA asked the every tenderer, who
is not covered under E.S.I Act or exempted, to furnish an Indemnity Bond in favour of Medical
Department, SYAMA PRASAD MOOKERJEE PORT,KOLKATA against all damages and accident to
the Labour/s of Tenderer / Contractor.
3. NOW THIS BOND OF INDEMNITY WITNESSTH THAT the Tenderer / Contractor named herein
above shall indemnify the SYAMA PRASAD MOOKERJEE PORT,KOLKATA AGAINST ALL DAMAGES
AND ACCIDENT OCCURRING TO THE Labour/s of the Tenderer / Contractor as demanded by the
SYAMA PRASAD MOOKERJEE PORT,KOLKATA and which shall be legal and / or claimed by the
SYAMA PRASAD MOOKERJEE PORT,KOLKATA during the execution of the work stated in the NIT
No. MED / PR / ADVT / 336 /20-21 / 1402 Dated 02/3/2021
4. AND the Contractor hereunder agrees to indemnity and at all times keep indemnified the SYAMA
PRASAD MOOKERJEE PORT,KOLKATA and its administrator and representative And also all such
possible claim or demand for damages and accidents.

In WITNESS WHEREOF I _____, the Partner / Proprietor / Director
_____ Hereto set and seal this the ----- Day of -----

--- In the year ----- at -----

(Signature of the Indemnifier)

Sureties

1. Signature _____

Name: _____

Address : _____

2. Signature _____

Name: _____

Address : _____

(Witness)