

NOTICE INVITING TENDER

Tender No. MED / T / ADVT / 339 / 21-22 / 176

Dated: 28/4/2021



श्यामा प्रसाद मुखर्जी पोर्ट, कोलकाता (पूर्वकालीन कोलकाता पत्तन न्यास)
चिकित्सा विभाग, सेन्टेनरी अस्पताल, 1, डायमंड हार्बर रोड, कोलकाता-700 053
SYAMA PRASAD MOOKERJEE PORT, KOLKATA (Formerly KOLKATA PORT TRUST)
MEDICAL DEPARTMENT, CENTENARY HOSPITAL, 1, D.H. ROAD, KOLKATA-700053
e-mail : cmo@kolkataporttrust.gov.in

TENDER FOR 'E-TENDER FOR COLLECTION AND DISPOSAL OF COVID-19 BAGS OF USED PPE KIT AND OTHER DISPOSABLE ITEMS INCLUDING TRANSPORT AND ALL ANCILLARY COST IN CONNECTION WITH COVID-19 PANDEMIC UNDER MEDICAL DEPARTMENT OF KOLKATA DOCK SYSTEM, SYAMA PRASAD MOOKERJEE PORT, KOLKATA.'

E- tenders under single stage system (consisting of Part I: Techno-Commercial Bid and Part II: Price Bid) are invited by the Medical Department of Syama Prasad Mookerjee Port, Kolkata from bonafide and reputed / authorized agencies fulfilling eligibility criteria as mentioned in the Notice Inviting Tender for **"COLLECTION AND DISPOSAL OF COVID-19 BAGS OF USED PPE KIT AND OTHER DISPOSABLE ITEMS INCLUDING TRANSPORT AND ALL ANCILLARY COST IN CONNECTION WITH COVID-19 PANDEMIC UNDER MEDICAL DEPARTMENT OF KOLKATA DOCK SYSTEM, SYAMA PRASAD MOOKERJEE PORT, KOLKATA"** as per **Bill of Quantity as mentioned in this tender** and in accordance with the **General Conditions and Special Conditions of Contract**.

Bid Document may be downloaded from SMP, Kolkata website www.kolkataporttrust.gov.in or RailtelPortal RAILTEL portal <https://kopt.enivida.in>. Corrigenda or Clarifications, if any, shall be hoisted on the above mentioned websites only. **Hence all the intending bidders are advised to keep close watch on the above mentioned websites in their own interest.**

1. SCHEDULE OF TENDER:

1.	TENDER NO.	MED/T/ADVT / 339/21-22/ 176 Dated 28 /04/ 2021
2.	MODE OF TENDER	e-Procurement System (Online offers in a single part system through RAILTEL portal https://kopt.enivida.in The intending bidders are required to submit their offer electronically through e-tendering portal. No physical tender is acceptable by Syama Prasad Mookerjee Port , Kolkata. No physical tender is acceptable by SYAMA PRASAD MOOKERJEE PORT, KOLKATA
3.	Railtel Tender Processing Fee(Nonrefundable) Mode of Payment:- E-payment Only through Debit/Credit Card/ Net Banking.	TPF- 0.1% of estimate cost (Minimum 750/- Maximum 7500/-+GST Registration Charges Rs2000/- +Applicable GST Per Year
4	Estimated cost of Tender	Rs. 13,12,500.00 excluding GST
5	Date of publication of e-Tender through, publication in SMP, Kolkata & and Railtel Portal	28/ 04 / 2021
6	Date of availability of NIT to the Vendors for downloading	28/ 04 / 2021
7	Date of Offline Pre-Bid meeting	07/ 05/ 2021 at 11 AM
8	Earnest Money Deposit	"Earnest Money Deposit" of Rs.26,250.00 (Rupees Twenty Six Thousand Two Hundred and Fifty) only may be remitted at least three days advance from the date of closing of Online e-Tender for submission of Techno-Commercial Bid by NEFT / RTGS to Kolkata Port Trust Bank Account No. 227002000000018 with Indian Overseas Bank, KPT Fairlie Place Extension Branch. IFSC Code No. IOBA0002270

NOTICE INVITING TENDER

Tender No. MED / T / ADVT / 339 / 21-22 / 176

Dated: 28/4/2021

		Please furnish the following details while remitting the amount: Name of Bidder: Bank Name: Tender No.: Tender Date: Name of the Tendering Dept. UTR No.: After the award of the contract, the Earnest Money will be refunded without interest on application to all unsuccessful bidders. The Earnest Money of the successful bidder/s shall be returned after one month from the successful commissioning of ordered equipment/s and after deposit of Security Money.
9	Tender Cost	"Tender Cost" of Rs.590- (Rupees five hundred nienty) only including GST, may be remitted at least three days advance from the date of closing of Online e-Tender for submission of Techno-Commercial Bid by NEFT / RTGS to Kolkata Port Trust Bank Account No. 227002000000018 with Indian Overseas Bank, KPT Fairlie Place Extension Branch. IFSC Code No. IOBA 0002270 Please furnish the following details while remitting the amount: Name of Bidder: Bank Name: Tender No.: Tender Date: UTR No.: Name of the Tendering Dept. Centenary Hospital, Medical Dept., SMP, Kolkata
10	Last date of submission of EMD & Tender Cost to SMP, Kolkata.	Two days before the closing date of the tender
11	Date of Starting of e-Tender for submission of Online Techno-Commercial Bid and Price Bid at RAILTEL Portal	28/ 04/ 2021 at 12.00 hrs.
12	Date of closing of Online e-tender for submission of Techno-Commercial Bid & Price Bid at RAILTEL Portal	24/ 5 / 2021 at 15.00 hrs.
13	Date & time of opening of (Techno-Commercial Bid and Price bid)	24/ 05/ 2021 at 15.30 hrs.

Note: a) *In the event of any unforeseen closure of work / holiday on any of the above days, the same will be opened / held on the next working day without any further notice.*

b) *Under no circumstances the Due Date of the Tender will be extended.*

A . Important instructions for E-procurement

e-Procurement is the complete process of e-Tendering from publishing of tenders online, inviting online bids , evaluation and award of contract using the system. You may keep a watch of the tenders floated under <https://SMP, Kolkata.enivida.in>. The link of e-procurement portal is also given on our official portal i.e <https://www.kolkataporttrust.gov.in/> under TENDER TAB._

These will invite for online Bids. Bidder Enrolment can be done using "**Online Bidder Enrolment**".

The instructions given below are meant to assist the bidders in registering on the e-tender Portal, and submitting their bid online on the e-tendering portal as per uploaded bid. More information useful for submitting online bids on the e Nivida Portal may be obtained at: **<https://smp, kolkata.enivida.in>**.

NOTICE INVITING TENDER

Tender No. MED /T / ADVT / 339 / 21-22 / 176

Dated: 28/4/2021

Contact persons (RAILTEL Portal):**Phone No. 011-49606060/8448288985/9355030620/8448288981****Mail id: - enividahelpdesk@gmail.com / ewizardkumar@gmail.com**Contact person (Medical Dept. Syama Prasad Mookerjee, Kolkata):

1. Shri S.K. Joshi, Dy. MM(C)

2.K.Mahato

Mobile No. 9831938935

Mobile No. 9874358198

B. COMMERCIAL TERMS & CONDITIONS

Concurrence and remarks for all Commercial Terms & Conditions will be taken Online. Upload supporting Notarized/ self attested Documents wherever necessary. No hardcopy for the same needs to be submitted. If required, the Bidder/s may be asked to produce the Original documents before the Tender Committee for verification purpose only.

AVAILABILITY OF THE TENDER DOCUMENT:

Tender Document may be downloaded from SMP, Kolkata Website: www.kolkataporttrust.gov.in / Railtel Portal <https://smp.kolkata.enivida.in>.

EXEMPTION FROM PAYMENT OF COST OF TENDER DOCUMENT AND EMD:

For Micro & Small Enterprises (MSE's) registered with NSIC:

- Micro & Small Enterprises (MSEs) registered with NSIC (under single point registration scheme) or MSME are exempted from depositing of Tender Cost and Earnest Money.
- If Micro & Small Enterprises (MSE's) registered with NSIC or MSME intends to participate in the tender, for the items they are not registered with NSIC, then they will have to deposit Tender Cost, full amount of Earnest Money as per NIT. **Otherwise their offer against the tender will not be considered.**

Copy of valid NSIC Certificate for MSEs has to be submitted along with bid .

2) ELIGIBILITY TO BID:

In order to be eligible to submit bid, the intending bidder will have to upload following Documents (duly self attested). Page No must be mentioned on each uploaded documents :

- a) Company Particulars (as per Appendix 'A') and documents.
- b) Notarized Power of Attorney in favor of Authorized Signatory.
- c) Trade License , Certificate of Incorporation, GST Registration Certificate, Income Tax PAN / TAN.
- d) Audited Balance Sheets(wherever applicable) and Profit & Loss A/C for the last 3 years ending on 31st March 2020
- e) Financial Statement showing average Annual Financial turnover during the last 3 years ending 31st March 2020 being at least Rs. 2.85 lacs
- f) Experience of having three or two or one completed "similar work" contract carried out satisfactorily during the last seven years ending on March 2020 costing not less than the amount as mentioned below:
 - (i) Contract value Rs.3,93,750.00 each in case of THREE contracts
OR
 - (ii) Contract value Rs.5,25,000 each in case of TWO contracts,
OR
 - (iii) Contract value Rs.10,50,000 in case of ONE contract

Bidder must upload the copies of credential/performance certificate in support of their experience as per above criteria.

- g) ESI Registration.
- h) EPF Registration.

NOTICE INVITING TENDER

Tender No. MED /T / ADVT / 339 / 21-22 / 176

Dated: 28/4/2021

- i) An undertaking of the tenderer to be submitted as per the enclosed Pro-forma (Annex – 'B') in lieu of submission of signed copies of the full tender document.
- j) The Check List in Page 09 is to be filled in, signed, stamped and submitted positively along with the Techno-Commercial Bid.
- k) Unconditional Acceptance of all the Conditions of the Notice Inviting Tender in a separate letter.
- l) The Trustees' will not recognize any assignment or endorsement in favour of third party of any order arising out of this tender other than the awarded Contractor.
- m) The issuing authority reserves the right to ACCEPT / REJECT any or all tenders without assigning any reason whatsoever.
- n) The Tender is subject to Earnest Money and Security Deposit clauses.
- o) PLEASE NOTE THAT THE BIDDER OF THE TENDER SHOULD BE INDIAN AGENCY.
- p) In case (g) and (h) are not applicable, the bidder should submit duly Notarised Affidavit affirming the same as per the Appendix C ,D & E .

Note:

"similar works" means: collection & removal or disposal of bio-medical waste / any other medical waste preferably executed under Medical Institution of repute (preferably in Govt. Institution).

3) PRE BID MEETING:

Offline Pre-bid meeting will be held on **07/ 05 / 2021 at 11.00 a.m. in Centenary Hospital, SMP, Kolkata at 1, Diamond Harbour Road, Majherhat, Kolkata – 700 053.**

The Trustees' will not recognize any assignment or endorsement in favour of third party of any order arising out of this tender other than the awarded Contractor.

The issuing authority reserves the right to ACCEPT / REJECT any or all tenders without assigning any reason whatsoever.

The Tender is subject to Earnest Money and Security Deposit clauses.

4) SPECIAL CONDITIONS OF CONTRACT:

- a) **PERIOD OF VALIDITY OF OFFER:** The offer should be VALID for a period of not less than 120 (one hundred and twenty) days from the date of opening of the **Tender**.
- b) **WITHDRAWAL OF TENDER:** Withdrawal of tender / offer in the interval between the closing date for submission of e-Tender and the expiry of the period of its validity will result in forfeiture of Earnest Money.
- c) **CANCELLATION OF TENDER:** The Chief Medical Officer, SMP, Kolkata, reserves the right of accepting or rejecting any offer partially or wholly without assigning any reason thereto.
- d) **REJECTION OF TENDER DOCUMENTS:** Bidder is expected to examine the Tender documents including all Instruction Forms, Terms & Conditions, and Technical Specifications in Tender documents. Failure to furnish the requisite information as per the NIT or submission of tender not substantially responsive to the tender documents in every respect may result in the rejection of the tender.
- e) **AMENDMENT OF TENDER DOCUMENTS:**
 - i. **At any time prior to the deadline for submission of tenders, the Chief Medical Officer for any reason whether at his own initiative or in response to a clarification required by a prospective Bidders may modify the Tender Documents.**

NOTICE INVITING TENDER

Tender No. MED /T / ADVT / 339 / 21-22 / 176

Dated: 28/4/2021

- ii. **The amendment shall be part of the Tender Documents and will be notified by publication in the SMP, Kolkata's website / Railtel Portal and will be binding on the prospective Bidders.**

Note : All the intending Bidders are advised to keep close watch on the website of SMP, Kolkata / Railtel Portal in their own interest.

- f) **Tax Clause :** i) GST extra on the above prices applicable ii) Bidder to confirm that GST amount charged in invoice is declared in its returns and payment of taxes is also made.

g) PRICE:

- i. Price must be quoted through on line Price Bid only.
- ii. Price quoted should be inclusive of all taxes and duties (whichever applicable) except Rate of GST.
- iii. Price Bid should be FREE FROM ANY EXTRANEIOUS CONDITIONS.
- iv. **EVALUATION CRITERIA:** Evaluation of the tender shall be made on Lowest Prices offered against the tendered out items taken together total Basic Prices of each tendered out items among the Techno-Commercially qualified bidders. Applicable GST will also be considered at the time of evaluation of Price Offer and will be paid extra at actual on submission of valid documents / papers.

5) INSTRUCTIONS TO BIDDER:

- a) Tender for the above work should be submitted in accordance with the **Schedule of Quantities** as specified in this tender and in accordance with the Special Conditions of Contract & General Conditions of Contract. **The Special Condition of Contract will prevail over and above the General Conditions of Contract.**

- b) No Bidder is allowed to submit more than one TENDER. Please note that the Bidder of the tender should be an Indian agency.

- c) Any clarification with regard to interpretation or ambiguities discovered or pointed out after the issue of the tender documents but prior to submission of tenders as to the meaning, conditions or instructions contained in any of the issued documents, shall be valid only when such a clarification is issued in writing by the officer issuing the Notice Inviting Tender. Any such written clarification or amendment shall be hoisted in website of SMP, Kolkata, Railtel Portal. **Hence all the intending Bidders are advised to keep close watch on the website of / SMP, Kolkata / Railtel Portal in their own interest.**

- d) **Earnest Money:** Earnest Money Deposit of "Earnest Money Deposit" of **Rs.26,250.00** (Rupees Twenty Six Thousand Two Hundred and Fifty) only may be remitted by RTGS / NEFT. After the award of the contract, the Earnest Money will be refunded without interest on application to all unsuccessful bidders. The Earnest Money of the successful bidder shall be returned after one month from the successful execution of the contract and after deposit of Security Money. In case the successful bidder fails to accept the Contract or fails to deposit Security Money, the EMD will be forfeited. The Kolkata based Bidders shall provide the Bank account details for refund of the EMD through ECS. Wherever ECS facility is not available, the EMD will be refunded through NEFT / RTGS for which Bank Charges is to be paid by the bidder; necessary information in this regard need to be furnished by the Bidders.

e) SUBMISSION OF BIDS

Bidders who wish to participate in the tender will have to procure/should have legally valid Digital Certificate, as per Information Technology Act-2000, using which they can sign their electronic bids. The bidders can procure the Digital Certificate from (n) code solutions a division of GNFC Ltd, who are licensed certifying authority by Government of India. All bids should be digitally signed.

NOTICE INVITING TENDER

Tender No. MED / T / ADVT / 339 / 21-22 / 176

Dated: 28/4/2021

The accompaniments to the bid documents as described under Clause 2 shall be Scanned and submitted On-Line along with Tender documents. However, the originals/attested hard copies along with tender documents (except Price Bid), signed on bottom of each page in token of acceptance of Tender Conditions and shall have to be forwarded subsequently **so as to reach the office of Chief Medical Officer on or before last date of opening of tender.**

➤ **Under no circumstances Earnest Money Deposit would be accepted in Cash or by Ordinary Cheque at Medical Department, KDS, Syama Prasad Mookerjee Port, Kolkata.**

➤ **Tenders not accompanied with Earnest Money as described along with the Techno-Commercial Bid of the Tender shall be summarily rejected as non-responsive.**

f) The envelopes shall be addressed to :

Chief Medical Officer, Centenary Hospital (Port Hospital,) # 1 Diamond Harbour Road Kolkata- 700053
 Bear the following identification : " TENDER FOR COLLECTION AND COVID-19 WASTE BAGS OD USED PPE KIT AND OTHER ANCILLARY ITEMS INCLUDING TRANSPORT AND ALL ANCILLARY COSTS IN CONNECTION WITH COVID-19 PANDEMIC UNDER MEDICAL DEPARTMENT OF KOLKATA DOCK SYSTEM, SYAMA PRASAD MOOKERJEE PORT, KOLKATA." Tender No. MED / PR / ADVT / 339 / 21-22 / 176 Dated: 28/04/2021 "and Name and address of the bidder.

g) Tender for the above work should be submitted in accordance with the as specified in this tender and in accordance with the Special Conditions of Contract & General Conditions of Contract. The Special Condition of Contract will prevail over and above the General Conditions of Contract.

6) SECURITY DEPOSIT:

The tender is subject to Security Deposit for an amount of Ten percent (10%) of the value of the Contract - which is to be submitted by the successful bidder either by Demand Draft / Pay Order / Banker's Cheque drawn on a Scheduled Bank and in favour of SYAMA PRASAD MOOKERJEE PORT, KOLKATA, payable at Kolkata and to be submitted with the Treasurer of SYAMA PRASAD MOOKERJEE PORT, KOLKATA, 15, Strand Road, Kolkata-700 001 and the self attested photo copy of Treasury receipt is to be submitted to Medical Dept. or in the form of Bank Guarantee issued by any Scheduled Bank to ensure due performance of the contract, within 30 days from the date of placement of order and the said amount will be retained by the Port Authority as Security Deposit.

a) Bank Guarantee against Security Deposit should remain valid for a period of 60 days in excess of / beyond the date of completion of all contractual obligations of the supplier including Warranty period.

b) The Security Deposit so deposited will be refunded without any interest only after 60 days from the date of successful completion of the contract.

The proceeds of the Security Deposit shall be forfeited by SMP, Kolkata as compensation towards any loss resulting out of the Vendor's failure to execute the Contract.

7) Site Visit: ALL INTENDING Bidders may visit the site at their own expense, prior to submission of tender for assessing the job requirement under consideration for the above contract with the prior permission from the Chief Medical Officer. No clarification will be made to the intending Bidder regarding location site after this and the decision of the Chief Medical Officer, Syama Prasad Mookerjee Port, Kolkata shall be final & binding in this regard.

8) PERIOD OF CONTRACT: 4(four) months.

9) LOCATION/ COLLECTION POINT: Disposable bags to be collected from designated location/site of Kolkata Dock system ,Syama Prasad Mukherjee Port, Kolkata. Collection points are such as KP Dock, NS Dock, Centenary Hospital at Majherhat, Covid Ashram quarantine centre at Remount Road, PSO office and other points as may be required(if any).

NOTICE INVITING TENDER

Tender No. MED /T / ADVT / 339 / 21-22 / 176

Dated: 28/4/2021

10) Tax Clause :

i) GST extra on the above prices applicable

ii) Service Provider to confirm that GST amount charged in invoice is declared in its returns and payment of taxes is also made.

11) TERMS OF PAYMENT: Payment will be made against bill for actual quantity executed through ECS / RTGS on submission of clear Bill supported with other related documents. No advance will be made at any stage.**12)** Successful bidder must give an undertaking to the Hospital that they will provide regular service as per direction of the Chief Medical officer or his representative.**13) LIQUIDATED DAMAGES:**

In the event of Bidder fails to execute the contract within the stipulated date or such extension thereof as may be allowed by the Chief Medical Officer in writing, the successful bidder shall be required to pay as compensation to SMP, Kolkata @ 1/2% of the total value of the order for each week's delay provided the entire amount of compensation to be paid under the provisions of this Clause shall not exceed 10% of the total order value.

14) FORCE MAJEURE : In the event, the successful bidder / SMP, Kolkata being prevented from fulfilling its obligation or part thereof arising out of this contract, due to any Force Majeure event like acts of God (flood, earthquake etc) or war, civil commotion, strike etc., the affected party shall forthwith but in no case later than 48 hours from the commencement of such event, intimate the other party as to the commencement of such event and continue to intimate after every 7 days during continuance of such event. The affected party shall upon cessation of such event, promptly informs the other party and shall commence its obligation in part or in full arising out of this contract that was kept suspended due to such events of Force Majeure.**15) TERMINATION OF CONTRACT:** If the selected bidder fails to carry out the order within the stipulated period without any valid and acceptable reason, the Chief Medical Officer, SMP, Kolkata may cancel the order and his decision in the matter shall be final and binding on the awarded tenderer.**16) ARBITRATION:** Disputes if any arising out of this agreement will be settled by arbitration and the decision of the Arbitrator shall be final and binding upon both the parties.**17) JURISDICTION:** The contract will be governed by all relevant Indian Acts applicable only within the jurisdiction of the High Court of Kolkata.**18) GENERAL CONDITIONS OF CONTRACT:** The other Terms and Conditions of the NIT will be those as stated in the "General Conditions of Contract" of SYAMA PRASAD MOOKERJEE PORT, KOLKATA**The above Clauses shall be final and binding on both parties.****Encl: Appendices/ ANNEX –'A', to 'E'.****Chief Medical Officer**

NOTICE INVITING TENDER

Tender No. MED /T / ADVT / 339 / 21-22 / 176

Dated: 28/4/2021

CHECK LIST**[TO BE UPLOADED DULY FILLED IN AND SIGNED ALONG WITH TECHNO-COMMERCIAL BID IN PART- I]**

Sl. No.	Bid document reference	Yes/No (The bidder should mention Yes in case they have enclosed this document technical bid and No in case of Non-submission)	Page number in technical bid of the bidder at which this document is enclosed.
1.	An undertaking of the tenderer to be submitted as per the enclosed Pro-forma (Annex – 'B') in lieu of submission of signed copies of the full tender document.		
2.	Notarized Power of attorney the bidding Firm Authorizing the person (who has signed the bid documents) to sign the bid documents on behalf of the Firm. Eligibility		
3.	Certificate of Registration of the Firm		
4.	Copies of Certificates for the past performance for the last 3 (Three) years ending 31 st March 2020.		
5.	Certificate from Registered Chartered Accountant regarding Annual Turnover of the Firm for the Financial years 2017-18,2018-2019,2019-20.		
6.	Copies Balance sheet and profit and loss statement. 2017-18,2018-19,2019-2020.		
7.	Copy of GST Registration Certificate		
8.	Copy of Trade Licence		
9.	Copy to PAN Card of the authorized signatory		
10	Undertaking that tender work will be perform on regular basis failing which successful bidder will be liable to action as deemed fit and proper.		
11	Certificate stating that all terms and conditions of tender are acceptable.		

It is to certify that the above mentioned particulars are up to best of my knowledge and no fact has been concealed.

Offer No. _____

Date: _____

Signature of the authorized signatory with Seal of the Firm

Note : Please mention page No on each page of submitted documents.

Particulars of Deposit of the Cost of Tender & Earnest Money

[TO BE UPLOADED DULY FILLED IN AND SIGNED ALONG WITH TECHNO-COMMERCIAL BID IN PART - I]

A. Cost of Tender Document:

Detail Particulars of deposit of Amount by RTGS / NEFT (Date of Remittance, Name of the Bank, & Branch, UTR No.)	Amount (In Rs)
	Rs.590/- (Rupees Five Hundred Ninety) only

B. Earnest Money Deposit:

Detail Particulars of deposit of Amount by RTGS / NEFT (Date of Remittance, Name of the Bank, & Branch, UTR No.)	Amount (In Rs)
	Rs.26,250/-(Rupees twenty six thousand two hundred fifty only)

Offer No. _____

Date:

Authorized Signatory of the Tenderer
(with official Seal and date)

BILL OF QUANTITIES

(Following information must be entered Online in the given format while submitting E-Tender. This must not be filled in and required to be submitted / uploaded as a scanned copy and should not be submitted offline.)

SI	Description of item	Unit	Total Quantity	Unit price (including all charges) excluding GST	Total Amt In Rs.	GST in %
1	Collection and disposal of Covid-19 waste (bag of disposed PPE Kits, gloves, masks etc.)	Kg	22,500.00	PRICE NOT TO BE QUOTED HERE	AMOUNT NOT TO BE QUOTED HERE	NOT TO BE QUOTED HERE
2	Transportation of Covid-19 waste bag(contains disposed PPE kits,gloves,masks etc.)	Trip	150.00	PRICE NOT TO BE QUOTED HERE	AMOUNT NOT TO BE QUOTED HERE	NOT TO BE QUOTED HERE

APPENDIX-'A'

[TO BE UPLOADED DULY FILLED IN AND SIGNED ALONG WITH TECHNO-COMMERCIAL BID]

Name of the Firm / Bidder: _____

Name of the Authorized Signatory: _____

Official Address: _____

Phone No.: _____ FAX: _____

E-Mail: _____ Cell Phone No.: _____

Trade License No. / Certificate of Incorporation: _____

PAN / TAN _____ (Attach attested Photocopy) GST Registration Certificate

Bank Particulars: Name of the Bank / Branch _____

Account Type: _____ A/C No.: _____

MICR No: _____ IFSC Code No.: _____

DECLARATION

We have examined carefully, read and understood the above Terms and Conditions, Specifications and General Conditions of Contract. We hereby tender and undertake to execute and complete all the works required to be performed in accordance with the Specifications, Bill of Quantities, General Conditions of the Contract and the Terms and Conditions as stated in the tender and at rates and prices set out in the annexed Bill of Quantities within the time period as stated in the tender. In the event of our tender being accepted in full or in part, We also hereby agree that the said Tender, Specifications, Bill of Quantities, General Conditions of Contract and the Terms and Conditions as stated in the tender together with the acceptance thereof in writing by or on behalf of the Trustees shall form the Contract.

It is hereby confirmed that the hard copy of tender being submitted (uploaded) in the techno-commercial bid of the tender is Identical to the one downloaded from your website / Railtel Portal. In case the same is found altered / modified in any way, we will be held responsible and our offer will be liable for rejection forthwith and we may also be barred from participating in future tender of SMP, Kolkata without any reference to us.

It is also declared that our Concern was never been banned or de-listed by any Government or, Quasi-Government Agency or PSU. If the declaration is found incorrect in future, our offer will be liable for rejection.

Offer No. _____

Date: ____ / ____ / 2021

Place: _

Signature of the Authorized Signatory of the Tenderer
(with official Seal and date)

APPENDIX-'B'

[DOCUMENT TO BE DOWNLOADED, FILLED IN UNDER BIDDER'S LETTERHEAD, SIGNED, SCANNED AND UPLOADED]

Undertaking to be submitted in lieu of uploading/submitting signed copy of full tender document.

Ref. No.....

Date

.....

The Chief Medical Officer
Centenary Hospital
Syama Prasad Mookerjee Port,Kolkata
1, Diamond Harbour Road
Kolkata – 700 053

Ref Tender No : MED/ T/ADVT/339/21-22/339/176 dated 28/04/2021

Dear Sir,

I/We,(Name of Tenderer) have fully read and understood the entire Tender Document, GCC, and Addenda, if any, downloaded from under the instant e-tender and no other source, and will comply to the said document, GCC and Addenda.

To which, I/ We unconditional agree and submit my/ our bid on line using my/ our Digital Signature. Submitting this undertaking in lieu of submission of signed copy of the full tender document GCC and Addenda.

Yours faithfully,

Signature of Tenderer.....

Name:

Designation:

Date :

Seal of the tenderer.....

APPENDIX-'C'

Format of Affidavit for NOT HAVING ESI Registration.

On the Rupees Ten Non – Judicial Stamp Paper

AFFIDAVIT

I Son ofaged about.....year, by birth
..... By occupation residing at , do hereby solemnly
affirm and declare as follows:-

1. THAT I am the proprietor/ partner of, having office at
..... and carrying on business on the said name and style.
2. THAT my aforesaid firm is exempted from E.S.I Act and the said firm has no valid E.S.I
Registration.

THAT the present affidavit is to be file before the Syama Prasad Mookerjee Port,Kolkata as per the
Eligibility to Bid clause 2 sub clause (g) of the Tender No MED/ T/ADVT/339 / 21-22/176
dated 28/04/2021 issued by Syama Prasad Mookerjee Port,Kolkata in respect of the work
(the work is to be mentioned).

THAT the statements made are true to the best of my knowledge and belief.

Indemnified by me

Deponent

APPENDIX-'D'

FORMAT OF AFFIDAVIT FOR NOT HAVING E.P.F A/C.NO.

On the Rupees Ten Non-Judicial Stamp Paper **BEFOR THE 1ST CLASS JUDICIAL MAGISTRATE**
AT -----

AFFIDAVIT

I ----- son of ----- aged about ----- Years,
by faith -----, by Occupation -----, residing at -----
----- do hereby solemnly affirm and declare as follows:

1. That I am the Proprietor / Partner of ----- having office at ----- and carrying on business on the said name and style.

(In case the above Deponent is an enlisted Contractor at Syama Prasad Mookerjee Port,Kolkata, the same should be mentioned in affidavit)
2. THAT my aforesaid Firm is exempted from Provident Fund Act and the said Firm has no valid Provident Fund Registration.
3. THAT the present affidavit is to be filed before the Syama Prasad Mookerjee Port,Kolkata as per the Sub Clause No.(i) of "**Eligibility to Bid**" Clause No. 2 of Tender No. MED/T/ADVT/339/21-22/176 Dated 28 / 04 / 2021 issued by the Syama Prasad Mookerjee Port,Kolkata in respect of the work (the work is to be mentioned).

THAT the statements made above are all true to the best of my knowledge and belief.

Identified by

Deponent

APPENDIX-'E'

INDEMNITY BOND

(On the Non –Judicial Stamp Paper worth Rs. 50/-)
Tender No MED/ T/ ADVT/ 339/ 21-22/176 dated 28.04.2021
To be filled up and submitted offline before due date

1. By THIS BOND I, Shri / Smt -----, son of Shri / Smt -----
----- Residing at ----- by occupation ----- the Partner / Proprietor
/ Director ----- having office at ----- am a tenderer under Medical Department,
Syama Prasad Mookerjee Port,Kolkata (A statutory body under MPT Act, 1963)
2. WHEREAS , the said Syama Prasad Mookerjee Port,Kolkata asked the every tenderer, who is
not covered under E.S.I Act or exempted, to furnish an Indemnity Bond in favour of Medical
Department, Syama Prasad Mookerjee Port,Kolkata Trust against all damages and accident to
the Labour/s of Tenderer / Contractor.
3. NOW THIS BOND OF INDEMNITY WITNESSTH THAT the Tenderer / Contractor named
herein above shall indemnify the SYAMA PRASAD MOOKERJEE PORT,KOLKATA AGAINST ALL
DAMAGES AND ACCIDENT OCCURRING TO THE Labour/s of the Tenderer / Contractor as
demanded by the SYAMA PRASAD MOOKERJEE PORT,KOLKATA and which shall be legal and
/ or claimed by the SYAMA PRASAD MOOKERJEE PORT,KOLKATA.during the execution of the
work stated in the NIT No. **MED/T/ADVT/339/21-22/176 Dated 28/04/2021.**
4. AND the Contractor hereunder agrees to indemnity and at all times keep indemnified the
Syama Prasad Mookerjee Port,Kolkata and its administrator and representative And also all
such possible claim or demand for damages and accidents.

In WITNESS WHEREOF I _____, the Partner / Proprietor / Director
_____ Hereto set and seal this the ----- Day of -----
----- In the year ----- at -----

(Signature of the Indemnifier)


Sureties

1. Signature _____
Name: _____
Address : _____
2. Signature _____
Name: _____
Address : _____

(Witness)

Signature _____
Name: _____
Address : _____

Online Format of PRICE BID

		SYAMA PRASAD MOOKERJEE PORT,KOLKATA OFFICE OF THE CHIEF MEDICAL OFFICER CENTENARY HOSPITAL, MEDICAL DEPARTMENT 1,DIAMOND HARBOUR ROAD,KOLKATA-700 053 e-mail:cmo@kolkataporttrust.gov.in					
FINANCIAL BID							
TENDER NO: MED / T / ADVT / 339 /21-22 / 176 dated 28.04.2021							
NAME OF THE WORK:- E-TENDER FOR COLLECTION AND DISPOSAL OF COVID-19 BAGS OF USED PPE KIT AND OTHER DISPOSABLE ITEMS INCLUDING TRANSPORT AND ALL ANCILLARY COST IN CONNECTION WITH COVID-19 PANDEMIC UNDER MEDICAL DEPARTMENT OF KOLKATA DOCK SYSTEM, SYAMA PRASAD MOOKERJEE PORT,KOLKATA.							
NAME OF THE FIRM :-							
SI	Description	Specification	Unit	Total Quantity	Unit price (including all charges) excluding GST	Total Amt In Rs.	GST in %
1	Collection and disposal of Covid-19 waste (bag of disposed PPE Kits, gloves, masks etc.)	NA	Kg	22500.00			
2	Transportation of Covid-19 waste bag(contains disposed PPE kits,gloves,masks etc.)	NA	Trip	150.00			
						₹ 0.00	

PRICE NOT TO BE QUOTED HERE

Signature of the Tenderer/s

Date:

Seal



SYAMA PRASAD MOOKERJEE PORT, KOLKATA
OFFICE OF THE CHIEF MEDICAL OFFICER
CENTENARY HOSPITAL, MEDICAL DEPARTMENT
1, DIAMOND HARBOUR ROAD, KOLKATA – 700053
e-mail : cmo@kolkataporttrust.gov.in

FINANCIAL BID

TENDER NO: MED / T / ADVT / 339 /21-22 / 176 dated 28.04.2021

Nmae of Work:- E-TENDER FOR COLLECTION AND DISPOSAL OF COVID-19 BAGS OF USED PPE KIT AND OTHER DISPOSABLE ITEMS INCLUDING TRANSPORT AND ALL ANCILLARY COST IN CONNECTION WITH COVID-19 PANDEMIC UNDER MEDICAL DEPARTMENT OF KOLKATA DOCK SYSTEM, SYAMA PRASAD MOOKERJEE PORT,KOLKATA.

NAME OF THE FIRM :-							
Sl	Description	Specification	Unit	Total Quantity	Unit price(including all charges) excluding GST	Total Amt In Rs.	GST in %
1	Collection and disposal of Covid-19 waste (bag of disposed PPE Kits, gloves, masks etc.)	NA	Kg	22500			
2	Transportation of Covid-19 waste bag(contains disposed PPE kits,gloves,masks etc.)	NA	Trip	150			
						₹ 0.00	